**Ceremony / Reception Check list**

**DJ Dan Utica Services**

[**DjDanUtica@hotmail.com**](mailto:DjDanUtica@hotmail.com)

**209-872-9700**

|  |  |
| --- | --- |
| **Time of Ceremony starts:** | Click here to enter text. |
| **Type of Music for guest during wait:** | Click here to enter text. |
| **Aisle song for Bridal party:** | Click here to enter text. |
| **Aisle song for Bride Entrance:** | Click here to enter text. |
| **Dismissal of Aisle song:** | Click here to enter text. |

***Preference or Genre type of Music for Cocktail or default to DJ*** Click here to enter text.

Click here to enter text.

***Preference or Genre type of Music for Dinner or default to DJ*** Click here to enter text.

Click here to enter text.

**Names to be announced During Reception entrance**

**Expected time frame to start Reception announcements** Click here to enter text.

**(Please spell names phonetically if applicable)**

**We will introduce all of these key players at the beginning of the reception/Dinner**

|  |  |
| --- | --- |
| **PARENTS OF BRIDE** | Click here to enter text. |
| **PARENTS OF GROOM** | Click here to enter text. |

**(If Parents Are Divorced or Separated Please Indicate by Separating Names. Example: Mr. XXXX &**

**Ms. XXXX or mark Names Stepfather or Stepmother).**

|  |  |  |  |
| --- | --- | --- | --- |
| **Bridesmaid** | Click here to enter text. | **Groomsmen** | Click here to enter text. |
| **Bridesmaid** | Click here to enter text. | **Groomsmen** | Click here to enter text. |
| **Bridesmaid** | Click here to enter text. | **Groomsmen** | Click here to enter text. |
| **Bridesmaid** | Click here to enter text. | **Groomsmen** | Click here to enter text. |
| **Jr.Bridesmaid** | Click here to enter text. | **Jr.Groomsmen** | Click here to enter text. |
| **Flower girl** | Click here to enter text. | **Ringbearer** | Click here to enter text. |
| **Maid of Honor** | Click here to enter text. | **Best man** | Click here to enter text. |

|  |  |
| --- | --- |
| Click here to enter text. | **Or default to DJ choice** |

**Please list a special song for this portion of the announcement above ^^^^^^^**

**Announcing Newly Wedds Name and Order:**

Click here to enter text.

**Please list a special song for this portion of the announcement above ^^^^^^^**

|  |  |  |  |
| --- | --- | --- | --- |
| Click here to enter text. | **Or default to DJ choice** |  |  |

**Special Notes and Song request**

**Will there be a toast giving? (Yes or No) If so please provide name of people giving speeches/ Toast**

Click here to enter text.

**\*\*Do you want to do your first dance when you first enter or after you have had time to mingle or eaten? (First Enter / After )**

**\*\*Do you want to do the rest of the special dances (Father/Daughter, etc…) when you first enter or after you have had time to mingle or eaten? (Please Circle One): First Enter / After**

|  |  |
| --- | --- |
| **Bride & Grooms First Dance Song** | Click here to enter text. |
| **Brides Dance with Father Song** | Click here to enter text. |
| **Grooms Dance with Mother Song** | Click here to enter text. |
| **Other Special Dances (If Any?)** | Click here to enter text. |

**Which of the following traditions will be followed at the reception, also which order? (Please Number)**

***\_\_\_\_\_\_Name announcement before dinner starts***

***\_\_\_\_\_\_Cake Cutting***

***\_\_\_\_\_\_Toast***

***\_\_\_\_\_\_Garter removal / Bouquet Toss***

***\_\_\_\_\_\_Special Dance***

***\_\_\_\_\_\_Special request out of tradition***

**\*\*Below you can pick songs for each of these events or leave them to my discretion:**

|  |  |
| --- | --- |
| **Cake Cutting Song** | Click here to enter text. |
| **Garter Removal & Toss Song(s)** | Click here to enter text. |
| **Bouquet Toss Song(s)** | Click here to enter text. |
| **Grand Exit Song** | Click here to enter text. |

**Other Instructions for Reception: (Camera's on Tables. Signature Frame, Any other announcements):**

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**Lighting and Set Up**

**Please check the following lighting you would enjoy at your wedding for dancing and reception Decorations :**

* **\_\_\_\_\_\_\_\_Laser Lights (visit to view these: www.DjDanUtica.Com)**
* **\_\_\_\_\_\_\_\_Fog Machine**
* **\_\_\_\_\_\_\_\_Light Rails (visit to view these: www.DjDanUtica.Com)**
* **\_\_\_\_\_\_\_\_Uplighting if yes what colors would you enjoy\_\_\_\_\_\_\_\_**
* **\_\_\_\_\_\_\_\_TV Display with Personal Graphics**
* **\_\_\_\_\_\_\_\_Basic Lighting and minimal for dancing only**
* **\_\_\_\_\_\_\_\_Projector with screen for Personal SlideShow**

**Please feel free to detail your ideal lighting experience below**