**Lakewood Forest Civic Association**

**Board Meeting Minutes January 2, 2024**

The meeting was called to order at 7:01PM by President Jodi Cole. Lori Estepp, Mary Blacklock, Linda Musthaler, Andrea Lightcap-Minton, Jamie McKeen, & Scott Johnson were in attendance.

**Minutes**

Mary B moved to accept the November 2023 minutes. The motion was accepted & passed unanimously.

**Treasurer’s Report**

Treasurer Scott J shared the November 2023 financial report. The November balance per bank statements was $15,853.33. He then shared the December 2023 financial report. The current balance per bank statements was $**27,335.47.**

**Mail Call**

Two thank you cards from military care package recipients.   
Christmas card from Higginbotham Insurance.

$500 check from Ezee Fiber for the Breakfast with Santa donation.

Four $15 LFCA dues from Lakewood Forest residents.

**Administrative Reports**

LFCA Membership dues received from the Fund.

PO Box - annual rent due 4/5/2024

TX SOS Report - due 5/17/2024

LRC Annual Dues - $450 due before 5/31/2024

Storage Unit - annual rent due 1/12/2024

**Committee Project Reports**

**Garden Club**

Terri Cole, Garden Club liaison, was not present.

**Webpage**

Webpage is up to date per Linda M, the correspondence secretary, save an updated version of the bylaws.

**Newsletter**

The newsletter has not gone out yet, because the password to Constant Contact is not working. Communication approval guidelines were discussed.

**Curb Painting**

Moving to Phase 3. We will revisit this in February once LFCA has a better grasp of the budget and how many donations/due we will be receiving.

**Military Care Packages**

6 packages sent. Linda M received donations in addition to the budget. Spent $274.82 of our budget, leaving $250.18 unspent.

**Eggstravaganza 2024**

Russ Poppe Family Park has been booked for March 23, 2024 from 12:00PM to 4:00PM. The event will be held for the neighborhood from 1:00 PM to 3:00 PM.

Terri C made a motion via email to increase the budget from $1700 to $2,250.

**Community Garage Sale**

April 5, 6, & 7, 2024

**4th of July Celebration**

7/4/2024

**Breakfast with Santa 2023**

300-400 people present. Limited leftovers. Total cost $2,475.69. The HOA donated $1,000 to the event, and Ezee Fiber donated $500.

**Old Business**

**HOA Billing** - LFCA billing was included with the HOA billing, despite what was previously thought.

**Reimbursements**

Lori E moved to reimburse Jamie M. $73.73 for National Night Out purchase. Andrea LM seconded. The motion passed unanimously. Mary B moved to reimburse Lori E. $14.95 for milk & half & half for Breakfast with Santa. Andrea LM seconded. The motion passed unanimously.

Lori E moved to reimburse $183.46 to Linda M for military care packages. Mary B. seconded. Motion passed unanimously.

Mary B. moved to reimburse $1,118.57 to Linda M. for Breakfast with Santa expenses. Lori E. seconded. Motion passed unanimously.

**New Business**

Linda M moved to discuss the scholarships. Mary B seconded to open a discussion. The motion to discuss passed.

**Newsletter Guidelines**

Newsletter & communication guidelines were discussed.

**Lakewood Residents’ Club**

The Board discussed current situation of the LRC.

**Christmas Decorations**

Christmas decorations for the neighborhood were discussed.

**Adjourn Meeting**

Lori E. moved to adjourn the meeting. Scott J seconded it. The motion passed unanimously. Meeting adjourned at 8:49PM. Next meeting is scheduled for Feb. 6, 2024 at 7:00 PM in the Fund office.

