

CLERK: Ruth Waller, Copperfields, Colman. Temple Guiting. GL54 5RT  
Tel: 01451 850611 E-mail: [clerk.toddingtonpc@gmail.com](mailto:clerk.toddingtonpc@gmail.com)  
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## Toddington Parish Council

**For the health and well-being of our Parish Councillors, staff and local community and to follow Government guidelines, all Parish Council meetings will be held remotely until further notice.**

**Toddington Parish Council will be using Zoom to facilitate the holding of these meetings and these will be recorded by the Clerk for minute-taking purposes only.**

**Should any resident wish to submit a question or comment to the Parish Council, could this please be emailed to the Clerk at [clerk.toddingtonpc@gmail.com](mailto:clerk.toddingtonpc@gmail.com) no later than 5pm on the day of the meeting (18<sup>th</sup> May 2020).**

**Should any member of public wish to be part of the meeting, here is the link to the meeting:**

**Ruth Waller is inviting you to a scheduled Zoom meeting.**  
(subject: Toddington Parish Council)

### **Join Zoom Meeting**

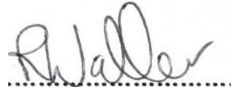
**<https://us04web.zoom.us/j/72621228882?pwd=VFV0Vm52dmFoZDdaMncwN0NYdINZQT09>**

Meeting ID: 726 2122 8882  
Password: 009486

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**To Members of the Council**

Councillors are hereby summoned to a **Meeting of the Parish Council via Zoom** Video Conference on **Monday the 18<sup>th</sup> May 2020 at 7.30pm** to transact the following business:



RWaller, Clerk to the Council

12<sup>th</sup> May 2020

Date

*Members of the public are welcome to attend and are invited to address the Council at item 5 on the agenda.*

- 1) To receive and consider apologies for absence.
- 2) To receive Declarations of Interest on items on the Agenda. (Localism Act 2011).
- 3) To approve the minutes of the Parish Council Meeting held on the 2nd March 2020 in Toddington Village Hall.
- 4) To receive Clerk's Report circulated prior to the meeting and agree actions
- 5) To receive comments and concerns from the public. ***Due to the current COVID-19 emergency, this meeting is being held virtually. If you have any matter you wish to bring to the Council's attention, it would be appreciated if you could email this to the Clerk at [clerk.toddingtonpc@gmail.com](mailto:clerk.toddingtonpc@gmail.com) before 5pm on the day of the meeting.***
- 6) To review this Council's eligibility for the General Power of Competence.
- 7) To Co-opt a Councillor onto the Parish Council.
- 8) To approve the Internal Auditor's report carried out on the 8<sup>th</sup> April 2020 and to note recommendations
- 9) To note the following delegated decisions:
  - i. Postponement of the Annual Parish Meeting due to Government restrictions (6<sup>th</sup> April)
  - ii. Setting up of a Community Support Group for residents of Toddington Parish
- 10) To consider and note planning applications
- 11) To delegate authority to the Proper Officer in consultation with Councillors by electronic means or telephone, to make decisions on behalf of the Council, where such decisions cannot reasonably be deferred. This will enable any necessary measures required for the Council to continue functioning and for benefit and safety of its community during COVID-19 restrictions – as per NALC guidelines.
- 12) To review the Parish Council's Insurance is adequate and confirm Insurance Provider for forthcoming year
- 13) Finances
  - a) To approve End of Year Accounts - March 2020 (as circulated)
  - b) To approve current statement of accounts and bank reconciliation (as circulated)
  - c) To approve payments and note receipts (see attached table)
  - d) To note that the AGAR timing had been postponed due to Covid-19 virus. The external auditors, PKF Littlejohn had notified the Parish Council to receive and approve the AGAR at their next full Council meeting so that the accounts could be publicised in September and submit the completed AGAR to the external auditors by October
- 14) To review website and current content and frequency of updates