



Mokena Fire Protection District

MOKENA FIRE PROTECTION DISTRICT TRUSTEES' MEETING DECEMBER 8, 2020

The regular meeting of the Mokena Fire Protection District was held on Tuesday, December 8, 2020 at Mokena Fire Station #1 at 7:00 PM. The meeting was conducted through video conferencing due to the COVID 19 pandemic.

Present: President William Haas, Treasurer Ken Blank, Secretary Robert Hennessy, Trustee Craig Warning, Trustee Dennis Burkhardt, Chief Howard Stephens, Assistant Chief/Deputy Administrator Joe Cirelli, Assistant Chief Rick Campbell, Recording Secretary Nancy Feigel

MINUTES OF PREVIOUS MEETING, CORRECTIONS, APPROVAL

Ken Blank made a motion, seconded by Dennis Burkhardt, to approve the minutes of the November 10, 2020 Trustee meeting. Motion passed with all ayes.

Dennis Burkhardt made a motion, seconded by Robert Hennessy, to approve the minutes of the November 10, 2020 Closed Session meeting. Motion passed with all ayes.

PUBLIC COMMENTS

None

UNION REPORT

None

TREASURER'S REPORT

Robert Hennessy made a motion, seconded by Craig Warning, to accept the Monthly Statement as presented. Motion passed with all ayes.

Dennis Burkhardt made a motion, seconded by Robert Hennessy, to pay the monthly bills in the amount of \$301,883.86 as presented. Motion passed with all ayes.

TRUSTEES' REPORT

The Trustees' wished everyone a very Merry Christmas!

Emergency 9-1-1

Administrative Offices
19853 S. Wolf Road
Mokena, IL 60448
Adm. (708) 479-5371
Fax (708) 479-2970

Fire Station #1
19853 S. Wolf Road
Mokena, IL 60448
(708)479-3781

Fire Station #2
10000 W. 191st Street
Mokena, IL 60448
(708) 479-3782

Fire Station #3
10855 W. 183rd Street
Orland Park, IL
60467
(708) 479-3785

www.mokenafire.org

Established 1883
Organized 1917



*Serving Portions of the Communities of
Mokena, Homer Glen, Orland Park, Frankfort*

CALENDAR AND CHECKLIST

The review of all closed session minutes is an agenda item later in the meeting.

APPROVE FINAL SALE OF 2001 SQUAD

sale Craig Warning made a motion, seconded by Robert Hennessy, to approve the purchase of the 2001 squad for \$80,000 to the Coleman Volunteer Fire Department located in Wisconsin. Motion passed with a roll call vote as follows: Bill Haas aye; Ken Blank aye; Robert Hennessy aye; Dennis Burkhardt aye; Craig Warning aye.

APPROVE PURCHASE OF STATION DOOR SECURITY SYSTEM

The security system we currently use has a push button mechanical lock system that needs to be manually changed every time it needs updating and the same code is used by all members. We are looking to purchase a two-year old Honeywell Access Control system from ITR Systems. The system includes software for a keycard and fob entry security system and programmable access for each member. We would purchase this system over a three-year period. Funds of \$30,000 toward Phase 1 have been secured through the 2020 and 2021 IPRF Safety Grant.

Phase 1 (\$36,570) of the security system is the outside foyer door at station 1 and all doors from the bay leading into the living quarters at all three stations, as well as the administrative area at station 1.

Phase 2 (\$34,195) will be all remaining exterior doors at all three stations.

Phase 3 (\$31,725) will be all administration office doors, stations 2 and 3 exterior and interior vestibule doors, hose tower doors at all three stations and station 3 maintenance to apparatus door.

Dennis Burkhard made a motion, seconded by Craig Warning, to approve the purchase of Phase 1, 2, and 3 of the security system. Motion passed with a roll call vote as follows: Bill Haas aye; Ken Blank aye; Robert Hennessy aye; Dennis Burkhardt aye; Craig Warning aye.

ASSISTANT CHIEF CAMPBELL'S REPORT

The 2000 Cargo Mate trailer, 1996 International, 1997 Car Hauler trailer and the retired SCBA equipment that were approved for sale at the November Board meeting have all been sold and delivered.

A discussion ensued on replacing the Fire Marshal's vehicle that was totaled in October. One option is a 2021 Chevrolet Malibu, which would not have the police package, radio or lights. The approximate cost of this vehicle would be \$20,000. The Trustees would like a few more options, possibly with more storage space. A/C Campbell will bring this back for more discussion at the January 2021 Trustee meeting.

The December training calendar was reviewed by the Board.

ASSISTANT CHIEF CIRELLI'S REPORT

We have remained active with Laraway Communications Center (LCC) and Will County 9-1-1. LCC is still being impacted with an outbreak of COVID 19 among their staff. The supervisors and director are working the radio consoles and answering 9-1-1 calls. As a result of their additional workload, there is no LCC Director's brief or Snapshot for this meeting.

We currently have one employee out on unpaid leave.

We received notification, after applying for the FEMA grant, that we have been awarded \$42,000. We should be receiving these funds in the next couple months.

The internal radio system at Smith Crossing was tested two months ago and did not work properly. This should be fixed in the next few weeks.

The Trustees reviewed the November code enforcement reports.

In response to our region's increased COVID rates, we have suspended company and 7G inspections and all public education classes. Both Fire Marshals continue to perform inspections.

CHIEF'S REPORT

The FY2020 ambulance billing data was reviewed.

The Financial Resource Manual and Purchasing Policy have been updated. The approval of these will be agenda items at the January 2021 Trustee meeting.

A Pension hearing was held on November 17, 2020, via Zoom. The Pension Board was asked to consider a duty-disability pension, as well as a non-duty disability pension. The Pension Board voted unanimously to deny both of these requests.

A letter was sent to the Illinois Fire Service Institute (IFSI) requesting reimbursement for their Inductors failure to enforce social distancing and wearing of masks at a class where two of our employees, as a result of this, contracted the virus.

Letters and newspaper articles this month:

- A resident thanked us for posting the Covid 19 mitigation recommendations on our marquees.
- A resident sent a thank you for taking care of her son during a recent EMS call.
- The Mokena Patch advertised that the Mokena VFW is collecting toys for local families.

The Trustees reviewed the monthly alarm reports for November.

Three Customer Satisfaction Surveys received in the past month were shared with the Board.

REVIEW AND APPROVE PSEBA HEALTH INSURANCE PLAN

The District needs to designate a health plan for an employee who may fall under the Public Safety Employee Benefits Act (PSEBA). PSEBA benefits applies to an employer who employs a full-time law enforcement, correctional or correctional probation officer, or firefighter, who, on or after the effective date of this Act suffers a catastrophic injury or is killed in the line of duty, shall pay the entire premium of the employer's health insurance plan for the injured employee, the injured employee's spouse, and for each dependent child of the injured employee until the child reaches the age of majority or until the end of the calendar year in which the child reaches the age of 25 if the child continues to be dependent for support or the child is a full-time or part-time student and is dependent for support. The term "health insurance plan" does not include supplemental benefits that are not part of the basic group health insurance plan. If the injured employee subsequently dies, the employer shall continue to pay the entire health insurance premium for the surviving spouse until remarried and for the dependent children under the conditions established above.

Robert Hennessy made a motion, seconded by Ken Blank, to accept the Mokena Fire Protection District's PPO Blue Cross/Blue Shield health plan for the Public Safety Employee Benefits Act. Motion passed with a roll call vote as follows: Bill Haas aye; Ken Blank aye; Robert Hennessy aye; Dennis Burkhardt aye; Craig Warning aye.

CONDUCT PSEBA HEARING

On December 10, 2019, the Pension Board approved a Duty-Disability pension to a firefighter who received a disabling line-of-duty injury responding to an emergency.

Craig Warning made a motion, seconded by Dennis Burkhardt, to approve the Public Safety Employee Benefits Act to this firefighter. Motion passed with a roll call vote as follows: Bill Haas aye; Ken Blank aye; Robert Hennessy aye; Dennis Burkhardt aye; Craig Warning aye.

REVIEW OF CLOSED SESSION MINUTES

After a review of the closed session minutes, it was determined that there are no closed session minutes to be opened at this time. Robert Hennessy made a motion, seconded by Craig Warning, to not open any of the closed session minutes. Motion passed with a roll call vote as follows: Bill Haas aye; Ken Blank aye; Robert Hennessy aye; Dennis Burkhardt aye; Craig Warning aye.

DESTRUCTION OF VERBATIM RECORDINGS

Dennis Burkhardt made a motion, seconded by Ken Blank, to allow the destruction of verbatim recordings for the following closed session meeting: January 8, 2019. Motion passed with a roll call vote as follows: Bill Haas aye; Ken Blank aye; Robert Hennessy aye; Dennis Burkhardt aye; Craig Warning aye.

APPROVE PURCHASE OF APPARATUS COMMUNICATION DEVICES

We have purchased 22 800 Mhz radios and headsets. Each vehicle needs to be their own "hotspot" to communicate effectively with dispatch and area hospitals. We have purchased three of these vehicle mounted hotspots for the three frontline ambulances. Five more are needed, each one at an approximate cost of \$1500.00.

We received a disbursement in the amount of \$50,000 from the Lincoln Way Area Fire District for the purpose of acquiring or supporting communication devices. We intend on using a portion of these funds for the purchase of the above.

Robert Hennessy made a motion, seconded by Ken Blank, to approve the apparatus communications equipment purchase. Motion passed with a roll call vote as follows: Bill Haas aye; Ken Blank aye; Robert Hennessy aye; Dennis Burkhardt aye; Craig Warning aye.

CLOSED SESSION

Robert Hennessy made a motion, seconded by Dennis Burkhardt, to enter Closed Session at 8:12 PM to discuss personnel matters and pending litigation. Motion passed with all ayes.

The Board returned to Open Session at 8:23 PM.

ACTION UPON CLOSED SESSION IF REQUIRED

Dennis Burkhardt made a motion, seconded by Robert Hennessy, to have the Fire Commissioners begin the hiring process for two firefighters off the current full-time list. Motion passed with all ayes.

ADJOURNMENT

Meeting was adjourned at 8:26 PM after a motion by Robert Hennessy.


Robert Hennessy
Secretary, Board of Trustees

Recording Secretary:
Nancy Feigel