Dutch Hill Elementary PTA
Teacher Grant Program
2023 - 2024

The Dutch Hill PTA is excited about the return of our annual grant program for teachers. This year the PTA has <u>$20,000</u> in total grant funds available to support innovation and foster a love of learning in the classroom. We'll split the grants into fall (up to $10,000) and spring (remainder of grant funding). We can provide these funds because of a successful spring fundraiser - THANK YOU for your help in achieving our goal!

Objective
Our objective is to enhance educational opportunities for students in the classroom or other learning environments through activities, materials, the introduction of new technologies/techniques/methods and visiting speakers/programs.

Application Process
Requests will be accepted for consideration upon completion and will be awarded on a rolling basis until all funds have been dispersed. We invite you to consider collaborating to apply as a team. For example, grade-level teams might brainstorm ideas for a project that the whole grade can do or propose buying something that can be used across the different classrooms in that grade. We welcome individual applications as well.

Available Funding
Grant funding will be awarded to recipients through reimbursement from the PTA (forms are available on the website). Large items can be ordered through the front office. Completed order forms, invoices, or receipts for gift cards may be left in the PTA Treasurer's mailbox.

The Fine Print
- Grantees of awards will be notified within 2 weeks of the grant deadlines.
    - Fall Hawk Grant Submission Deadline - September 29, 2023
    - Spring Hawk Grant Submission Deadline - February 15, 2024
- All teachers are eligible and highly encouraged to apply!
- All applications must be approved and signed by Cory Taylor.
- Preference will be given to grant requests that 'touch' the most students at Dutch Hill Elementary.
- Please explain your grant using verbiage that a non-educator would understand. These straightforward details will help PTA membership to understand how your grant will serve the students/classroom.
- We encourage you to submit photos of your work to include on school and PTA publications/websites.
- Any funds not expended must be returned to the PTA unless the PTA extends the grant period.
- **IMPORTANT:** For requests for curriculum, please provide additional funding sources sought prior to your Hawk Grant application.

How to Apply
1. Start dreaming and plotting your idea! Have you ever thought, "I'd love to do this with my class if only I had…"? Well, now it may be possible!
2. Fill out the attached application or download it from http://www.dutchhillpta.org/useful-forms-.html.
3. Submit your application to the PTA President's mailbox in the office or email the application directly.

Application Form

Applicants Name(s) & Positions:

Email:

Project Title:

Amount Requested: $

Number involved/affected:
Students _____ Teachers _____ Staff _____Parents _____ Others (specify) _____

Grades this project will impact:

Names of other staff, individuals, or organizations involved (if any):

Proposed Project:
Please tell us about your idea and how you will execute it. Be creative with your ideas but show us how they relate to specific curriculum areas. Please explain why it is needed in your classroom.

Project Need:
Please tell us what needs your project seeks to address. What gaps does it fill in your classroom?

Expected Outcomes:
What outcomes do you hope to achieve and how will you know if you are successful?

Timeline:
When will your idea/project start and end?

Proposed Budget:
Please list all expected expenditures by category (Supplies, teaching materials, subscriptions, shipping, etc.). Remember that grant funds may not be used for compensation. The total of all line items should equal the grant amount requested. Feel free to include any comments or explanation that you feel is necessary. If applicable, please include other sources of funding or resources that may contribute to this project.

Signatures

Applicant _____ Date: _____/_____/_____

Principal _____ Date: _____/_____/_____