

The Moran City Council met in regular session on Monday, November 4, 2019. Mayor Phillip Merkel called the meeting to order at 7:00 PM.

<u>Mayor</u>	<u>Elected Officials Present:</u>	<u>Council Members Absent</u>
Phillip L. Merkel	<u>Council Members Present</u> Bill C. Bigelow Chad A. Lawson Corliss E. Lynes Kris R. Smith Jerry D. Wallis	

City Staff Present: Bret Heim, City Attorney; Michael Stodgell, City Superintendent; Shane Smith, Police Chief; and Lori Evans, City Clerk

Visitors Present: Lee Roberts, Linda Moore, Lucy and Kenny Wilson and children, Candace Maloney, Melissa Wagner, Bruce Jackson, and Richard Luken. Debra Tynon arrived later in the meeting.

CONSENT AGENDA

Council member Lynes moved to approve the November 2019 consent agenda as follows:

- October 2019 Minutes
- October 2019 Petty Cash Report
- November 2019 Pay Ordinance totaling \$84,479.69
- October 2019 Utility Audit Trail Report
- October 2019 Certificate of Deposit Report

Bigelow seconded the motion, motion passed with all approving.

VISITORS

No business

OLD BUSINESS

Condemnation Hearing for 203 S Elm St – Lucy Wilson, sister of the deceased property owner of spoke with the Council regarding ownership of the property. Ms. Wilson advised Linda Moore, her mother, was the original owner of the property and she deeded the home to her daughter Peggy Moore when she developed health issues. Peggy died intestate and the family hasn't had the money to legally clear the title. Ms. Wilson said a neighboring property owner would like to purchase the property but until they can get clear title they are not able to sell the property. Attorney Heim suggest the family contact legal aid to seek assistance. Mayor Merkel asked for the Council's thoughts. Council member Wallis asked Attorney Heim how long it would take for the legal process to get title to the property. Heim suggested it may take 2-3 months. The Council agreed to table the topic until the February 3, 2020 Council meeting.

Property Reviews – Bruce Jackson said he still has plans to tear down the vacant house at 403 N Spruce St but other matters have delayed demolition of the house. Melissa Wagner advised the Council that they have replaced the rafters in the garage at 103 S Pine St and planned to replace the plywood in a few days. Chief Smith said he had spoken with the property owner at 316 W Church St and they are waiting on a contractor to make the needed repairs. The Council agreed to table the topic and take no action on these properties until the February 3, 2020 Council meeting.

Council member Bigelow moved the City proceed with a condemnation resolution for the property at 527 N Pine St. Lynes seconded the motion, motion passed with Bigelow, Lynes, Smith, and Wallis approving. Lawson abstained from the vote. Council member Bigelow moved the City proceed with condemnation resolution for the garage only on the property at 404 N Park St. Smith seconded the motion, motion passed with all approving.

Moran Museum – Council member Lawson moved Mayor Merkel sign a tax form Declaring Donated Property as requested by EJ and Barbara Siefker's accountant. Smith seconded the motion, motion passed with all approving.

Moran Senior Center Board Appointment – Mayor Merkel re-appointed Nelda Cuppy as the City's representative on the Senior/Community Center Advisory Board. Council member Bigelow moved to approve the appointment. Lynes seconded the motion, motion passed with all approving.

54 Fitness Update – Clerk Evans informed the Council that quite a few 54 Fitness members have expressed their appreciation for the new equipment at the Fitness center. Evans also mentioned some members have suggested the City install some type of cubicle or locker type storage for personal items. Discussion followed with the Council suggesting the City check with the high school to see if this might be a project for the high school shop class.

Year End Review – Council member Bigelow moved the Council recess into executive session for 10 minutes at 7:47 PM to discuss employee benefits pursuant to the personnel matters of non-elected personnel exception, KSA 75-4319 (b)(1) with the open meeting resuming at 7:57 PM. Smith seconded the motion, motion passed with unanimous approval. The Council returned to open meeting at 7:57 PM, no action was taken.

NEW BUSINESS

Personal Service Insurance-Cyber Security Coverage – Topic discussed with no action taken.

Allen County Thrive Awards Banquet November 22, 2019 – Topic discussed with no action taken.

Email Providers – Clerk Evans informed the Council that the City’s website host GoDaddy will no longer provide email hosting services. GoDaddy suggests the City switch to Office 365 for email services and they are offering to provide free migration to Office 365. Total cost for 3 years email service for 3 email accounts would be \$427.89. Council member Bigelow moved the City move email services to Office 365. Smith seconded the motion, motion passed with all approving.

2019 Scheduled Transfer of Funds – The Council reviewed the Schedule of Fiscal Transfers as set in the 2019 Budget. The Council approved all transfer except for the \$50,000 transfer from Electric Fund to General Fund, subject to review at year end.

DEPARTMENTAL REPORTS

Fire Chief – Chief Merkel reported on department activities.

Police Chief – Chief Smith asked to meet with the Council and Attorney Heim in executive session. Council member Smith moved the Council recess into executive session for 10 minutes at 8:20 PM to discuss employee concerns pursuant to the personnel matters of non-elected personnel exception, KSA 75-4319 (b)(1) with the open meeting resuming at 8:30 PM. Bigelow seconded the motion, motion passed with unanimous approval. The Council returned to the meeting room at 8:26 PM. Meeting resumed at 8:30 PM with no action was taken.

Superintendent – Superintendent Stodgell submitted the following activity report for the month of October:

- 208 S Cottonwood-power outage replaced transformer fuse
- Cut limbs out of security light at Sycamore and Second
- Security light repair at Second and Maple, Sycamore & Second
- Changed out electric meter at 600 W Franklin, 314 N Gas, 327 N Pine, 212 N Locust, 104 S Cedar, 720 N Cedar, 411 N Birch, 308 W Franklin, 119 S Franklin, 120 S Pine, 215 N Chestnut, 322 W Randolph, 511 N Spruce, 130 E Franklin, 323 N Locust, 316 W Church, 321 N Linn, 107 S Linn, 412 N Linn
- Cut tree limbs at Church and Linn
- Cut limbs out of triplex at 313 S Elm and a tree at Spruce by 202 N Spruce and Triplex at 403 N Park
- First and Maple changed out fuse after outage
- Replaced Photo Cell on City Hall and Fire Station and placed silicone around heater vent above Fire Station
- Hung mask at 420 N Park
- Moved electric service and trimmed limbs on security line at 236 N Cedar
- Replaced fuse at Maple and Front behind S. Birch due to an outage
- Moved mosquito sprayer behind old library
- Hooked up utilities at 303 S Pine
- Located water main for the school on Birch
- Located electric and water for 313 S Elm
- Marked sewer main by Chancy’s, turned on water to check service and a leak was found, installed new AMR Meter
- Repaired leak at 424 N Spruce
- Prepped the water tower for draining to replace the B-90 and pipe
- 4010 US Hwy 54 change out to AMR Meter
- Picked up detour signs and put away
- Dug into clay tile at Ag Choice
- Cleaned ditch around 313 Elm and replaced 85’ pipe
- Dug in culvert pipe in and cleaned ditch at Elm street and North
- Helped removed school sign and install new one
- 105 E 1st Located water & sewer services
- Worked on heater at #2 Lift Station
- Hooked up sewer main to service at the camper
- Marked utilities at 236 N Cedar
- Marked utilities behind 716 N Birch
- Picked up trash, dumped and washed out cans and moved dumpster back to City Hall
- Mowed and trimmed at parks and ball fields
- Mowed off patch for Buddy Mann to bladed grass for pony pull

Approval Date:
December 2, 2019

Superintendent Stodgell discussed the cost to replace the 5' meter pit housing at Moran Manor. The current meter pit houses the City's 2" compound meter and setter and Moran Manor's valve. Due to cost he thinks the City will be better served to install two 36" meter pits with one pit housing the meter and setter and one pit housing the valve. Stodgell also reported the County will soon begin construction of the new ambulance station.

Stodgell requested approval to have LACO Guttering replace 63' pf fascia, install 63' of guttering on the east side of the City Shop, and replace the damaged downspout at the Library. LACO estimated the cost for all work at \$901.00. Council member Bigelow moved to approve the request. Lawson seconded the motion, motion passed with all approving.

City Clerk – Clerk Evans reported income for the month of October 2019:

General Fund		Water Fund	
Charges For Services	34.30	Sales To Customers	11,335.52
Refuse	1,804.00	Water Protection Fee	32.58
Court Fines	2,051.00	Connect Fee	175.00
NSF Checks	179.04	Bulk Water Sales	61.89
Reimbursed Expense	5.00	Penalties	393.04
KS Sales Tax	4,735.37	Water Tower Fee	50.00
54 Fitness Fee/Fobs/Ovvpd	1,060.00	Reimbursed Expense	52.93
Interest Earned Checking/CD's*	133.42	Sales Tax Fund	
Building Permit	125.00	Sales Tax Receipts	1,410.31
Dog Tag	2.00	Sewer Fund	
Electric Fund		Sales To Customers	7,234.10
Sales To Customers	52,910.11	Reimbursed Expense	125.23
Connect Fee	171.99	Special Highway Fund	
Overpaid	379.00	State Gasoline Tax	3,689.05
Fuel Adjustment	1,317.34	Monthly Receipts	89,624.72
Light Rent	157.50	<i>Add: Interest to CD 44526614</i>	<i>10.64</i>
		Gross Receipts	89,635.36
		<i>Less: LIEAP Credit</i>	<i>377.44</i>
		<i>Utility Credits</i>	<i>696.73</i>
		<i>Recreation Fee Credit</i>	<i>110.00</i>
		Net Receipts	88,451.19

Clerk Evans relayed a request from a resident asking the City to consider putting up Christmas lights at Troxel Park. Following discussion the Council declined to approve the request.

There being no further business to discuss, Council member Bigelow moved, seconded by Smith, to adjourn the regular meeting at 8:38 PM. Motion passed with unanimous approval.