



Fabricator of Automated & Custom Window Coverings

Shipping Policy effective 12/1/17

Blinds & Shades/EY Boards & Roman Lift Systems

- \$4.50 per unit (up to 100" ordered item length)
- \$115.00 per shipment – over 100" for any ordered item length within Continental US. Note: NYC and DC is an additional \$40.00 surcharge
- FOB Waterbury, CT – all items shipped outside the continental US
- \$75.00 Residential delivery fee may apply for items shipped via common carrier
- **WDS Natural Woven Shades** – See MSRP for shipping details
- **Stock Roller Shades:** Broken Pack-\$4.00 per unit; Full Pack-\$12 (37 1/4"), \$15 (46 1/4"-55 1/4"), \$18 (73 1/4"), \$1000 freight prepaid
- **Stock Cordless Honeycomb Shades:** Broken Pack-\$4.00 per unit; Full Pack-\$12 (30-38), \$15 (54"), \$18 (72"), \$1000 freight prepaid

Norman Shutters

- \$30 minimum up to 3 shutters, \$3 each additional shutter-\$75 maximum. Residential deliveries are available and may incur an additional fee. Surcharges may apply. Express Program available-see Surcharge sheet

Drapery Hardware

Kirsch Items will ship FedEx ground F.O.B. Waterbury, CT

- \$115.00 per shipment – over 100" for any ordered item length within Continental US. Note: NYC and DC is an additional \$40.00 surcharge
- Residential delivery by common carrier is an additional \$75.00
- Freight Prepaid on orders over \$750 NET dealer cost & shipping from Waterbury, CT

Orion Order values are based on NET Dealer Cost:

- | | | | | | |
|---------------------------|-----------|---------|----------------------------|-----------|----------|
| • Orders up to \$25.00 | flat rate | \$15.00 | Orders from \$376-\$500 | flat rate | \$80.00 |
| • Orders from \$26-50 | flat rate | \$28.00 | Orders from \$501-\$1,249 | flat rate | \$90.00 |
| • Orders from \$51-\$125 | flat rate | \$38.00 | Orders from \$1,250-\$2499 | flat rate | \$100.00 |
| • Orders from \$126-\$250 | flat rate | \$48.00 | Orders from \$2500+ | flat rate | FREE |
| • Orders from \$251-\$375 | flat rate | \$70.00 | | | |

- Boxes over 108" will be charged actual shipping charge. Flat rates do not apply
- Residential delivery fees apply. Fee's rounded to nearest whole dollar

The Finial Co & Paris Texas Hardware Orders ship FOB origin:

- Standard sizes ship via UPS or FedEx ground
- Additional \$10.00 net packaging fee applies for all orders containing a pole. Fee increases to \$25.00 when the pole is 16' and over or the order is a specialty
- Box lengths over 100" and/or up to 150 lbs ship common carrier at a flat rate of \$110.00
- Residential delivery fee applies

Select Drapery Hardware Orders ship FOB origin:

- A packaging and handling charge of \$10.00 will be added for all custom traverse rods over 120"

Please Note: Shipping Charges are subject to change without notice.



Fabricator of Automated & Custom Window Coverings

Shipping Policy continued- effective 12/1/17

Additional services below are available and billed separately unless specified otherwise:

- Inside delivery
 - Lift gate service
 - Call before delivery
 - Teamster shipment: ie. driver must be union member
 - Delivery appointment time
 - Residential delivery
 - Re-delivery
-

Contract Freight

- All contract quotes include one (1) freight shipment to one (1) commercial location using the shipping method and carrier of Porter Preston's choice
- Orders 400 shades and over are allowed one split shipment at no additional charge. Example: 350 shades = 1 shipment; 450 shades may have 2 shipments; 900 shades may have 3 shipments, etc)
- Any parts shipped ahead (brackets, motor controls, etc.) are billed for freight F.O.B. Origin
- extra charges caused by a missed delivery time (i.e. truck and driver waiting) will be invoiced to the customer
- We ship orders the day they are complete. If we are asked to delay a shipment that is ready:
 - We will invoice the order the day it is ready to ship
 - Upon request and as a courtesy, we will delay shipment for 7 calendar days at no charge
 - Starting on the 8th day we will charge \$0.25 per shade, per day for storage

Additional services below are available and billed separately unless specified otherwise:

- Inside delivery
- Lift gate service
- Call before delivery
- Teamster shipment: ie. driver must be union member
- Delivery appointment time
- Residential delivery
- Re-delivery

email us at customerservice@porterpreston.com
www.porterpreston.com • Tel: (866) 753-1113 • Fax: (203) 597-8828