

XI. INFORMATION SECTION:

a. Chief Executive Officer Report

- EDC Quarterly Luncheon
- Chamber Board Meeting
- Meetings/conference calls with Baker Discussing Possible Valiant Air Command and Eastern Florida State College Development as Well as Other Projects
- Correspondence with AVCON Discussing Project(s) Planning
- Mediation meeting
- Chamber Luncheon

b. Attorney Report

c. Check Register & Budget to Actual

d. Project Reports

X. AUTHORITY MEMBERS REPORT

XI. PUBLIC AND TENANTS REPORT

XII. ADJOURNMENT

Respectfully submitted,

Mr. Michael D. Powell, C.M., ACE
Chief Executive Officer

Mr. Jerry Sansom
Chairman

TITUSVILLE – COCOA AIRPORT AUTHORITY

The Regular Meeting of the Titusville - Cocoa Airport Authority was held on February 21, 2019 at 8:30 a.m. at the Titusville - Cocoa Airport Authority Office at 355 Golden Knights Boulevard, Titusville, FL. The following members were present: Mr. Jerry Sansom, Chairman; Mr. Milo Zonka, Vice Chairman; Dr. David Hosley; Mr. Al Elebash; Mr. Michael D. Powell, C.M., ACE, CEO; Mr. Adam Bird, Attorney; Dr. John Leavitt and Mr. John Craig were present via teleconference. Mr. Harry Carswell was absent.

Call to Order

Mr. Sansom called the meeting to order and determined that a quorum was present.

Approval of the Agenda

Mr. Sansom stated that he had a card from Mr. Mark Grainger who wanted to speak under Appearances. Mr. Zonka made the motion to approve the Agenda as amended. Mr. Elebash seconded. Mr. Sansom called the question. There were no objections. Motion passed.

Appearances – Mr. Mark Grainger – Florida Biplanes & Classic Aircraft Services at Merritt Island Airport

Mr. Sansom turned the floor over to Mr. Grainger. Mr. Grainger stated that he was trying to build his maintenance business and was asking the Board for help. Mr. Grainger stated that he wanted to address the commercial use of private t-hangars with licensed mechanics doing maintenance in them. Mr. Grainger stated that a gentleman who had a private t-hangar had come into his own hangar to solicit one his mechanics to work for them. Mr. Grainger asked the Board if they could help him in some way. Discussion continued.

The Board directed Mr. Powell to put out a strongly worded letter to tenants regarding this issue. Mr. Zonka asked Mr. Grainger to maybe file a complaint in friendly fashion, which would give Mr. Powell teeth to go to the other tenants and to ensure the Airport Authority's compliance. Discussion continued.

Mr. Grainger discussed the Northwest Area Project at Merritt Island Airport and stated that he was ready to invest in building hangars. Discussion continued.

Consent Agenda**Item A – Approval of the Titusville-Cocoa Airport Authority Minutes:**

1. **January 17, 2019 – Regular Meeting**
2. **February 1, 2019 – Special Meeting**
3. **February 15, 2019 – Special Meeting**

Item B – Resolution to Approve an FDOT Grant for the Design & Construction of an Airfield Maintenance Building at Arthur Dunn Airpark

Item C - Resolution to Approve an FDOT Grant for the Design & Construction of New Airfield Markings at Arthur Dunn Airpark

Item D - Resolution to Approve an FAA Grant for the Design & Construction of New Airfield Markings at Arthur Dunn Airpark

Item E - Resolution to Approve an FDOT Grant for the Design & Construction of the Replacement of the PAPI System at Arthur Dunn Airpark

Item F - Resolution to Approve an FDOT Grant for the Design & Construction of the Replacement of the PAPI System at Arthur Dunn Airpark

Mr. Zonka asked to pull Item B for discussion and also asked to make an edit on the February 15, 2019 Special Meeting Minutes. Mr. Zonka stated that he would like the first paragraph on Page 2 to reflect that in his statement he sought to propose an amendment to the motion, which through discussion with counsel was disallowed.

Mr. Sansom called for a motion to approve the Consent Agenda as amended. Mr. Elebash made the motion. Mr. Zonka seconded. There were no objections. Motion passed.

Mr. Zonka stated that he had a question on the Resolution to Approve an FDOT Grant for the Design & Construction of an Airfield Maintenance Building at Arthur Dunn Airpark. Mr. Zonka stated that in looking through the airport's assets, he didn't know if the Airport Authority needed to build a \$300,000 building for \$20,000 worth of equipment. Discussion continued.

Mr. Sansom asked Mr. Powell to look into getting more specifics on the building and bring it back to the Board at the next meeting.

Presentations – None

Old Business – None

New Business

Item A – Discussion & Consideration of the Annual Audit Performed by Davies, Houser & Secrest

Mr. Sansom turned the floor over to Mr. Steve Ellis from Davies, Houser & Secrest. Mr. Ellis stated that he had sent out a draft of the Financial Statements to the Board in advance of the meeting. Mr. Ellis gave a brief summary of the audit.

Mr. Ellis stated that there were some year-end modifications and that they had recorded depreciation. Mr. Ellis also stated that in testing the internal controls, they found no instances of material weakness.

Mr. Ellis went over the highlights of the audit and briefly discussed the recent impropriety in asset management. Discussion continued.

Dr. Hosley made a motion to accept the audit. Mr. Elebash seconded. Mr. Sansom called the question. There were no objections. Motion passed.

Item B – Discussion & Consideration of Improving Internal Processes & Procedures

Mr. Powell gave a brief overview of the item, stating that Staff had been looking into how to have better asset management. Mr. Powell stated that one of the things that Staff, working closely with Mr. Ellis from Davies, Houser & Secrest, had come up with was to hire a procurement specialist. Mr. Powell stated that the specialist would remove some of the responsibilities from Facilities and would help keep better track of work orders.

Mr. Zonka stated that he believed this may be an overreaction and that maybe Staff could put those dollars towards hiring more qualified mechanics. Discussion continued.

Mr. Sansom asked if there was enough work for an additional employee. Discussion continued.

Mr. Zonka stated that he felt Staff should come back to the Board with a reorganization plan and a better strategy. Discussion continued.

The Board concurred that it would be best to delay this action.

Item C – Discussion & Consideration of an Amendment to the Lease for Building 51 at Space Coast Regional Airport

Mr. Powell gave a brief overview of the item, stating that the tenants in Building 51 at Space Coast Regional Airport, Global Aviation, wanted another year option to stay in the building. Mr. Powell also stated that the tenant agreed to a 20% increase as well and in addition to CPI. Mr. Powell stated that the tenant also made several improvements to the building. Discussion continued.

Mr. Zonka asked if the building had been offered to Apex or Orlando Aviation Consultants. Mr. Powell stated that he had discussed it, but Apex seemed more interested in what the FBOs were doing and Orlando Aviation Consultants had looked at a variety of different options, but essentially they were looking to partner with other entities who were looking for additional facilities on the west side at Space Coast Regional Airport. Mr. Zonka stated that he had spoken with Orlando Aviation at a luncheon the previous week, who had told him they were desperate to

find an existing building because they had a manufacturing tenant who could occupy it right away. Mr. Sansom asked if they had talked to Mr. Powell about it. Mr. Zonka stated that his understanding was that they did, but he wanted to call them and ask them if Building 51 was offered. Mr. Zonka stated that he would let the Board know what Orlando Aviation Consultants said at the next regular meeting.

Mr. Zonka asked if Global Aviation had expenses they could document with receipts, should it not be used as some sort of off-set to market rent. Mr. Zonka asked if the Airport Authority could do a better job in not making it look like it was too friendly. Mr. Powell stated that he was asking for that and was trying to document it for all the aforementioned reasons. Mr. Sansom directed Mr. Powell to ask the tenant for the receipts.

Mr. Sansom asked if anyone wanted to make a motion to approve the lease. Mr. Zonka stated that he would, with the documentation to support the expenses that the tenants put into the building. Mr. Sansom stated that he didn't feel it needed to be a part of the motion, and that the Board was going to approve the lease and direct Staff to get the documentation. Mr. Zonka asked why that couldn't be his motion. Mr. Sansom stated that he thought Dr. Hosley made the motion. Mr. Zonka stated that he himself made the motion to approve the lease with the documentation. Mr. Sansom agreed that Mr. Zonka could put that in the motion and asked if there was a second. Dr. Hosley seconded. Mr. Sansom called the question. There were no objections. Motion passed.

Item D – Discussion by Mr. Aaron McDaniel of Recent Invoiced Costs by Michael Baker International and Contractors Regarding Current Projects

Mr. Sansom turned the floor over to Mr. McDaniel.

Mr. McDaniel presented Pay Request Number 3 in the amount of \$38,851.20 from C&D Construction, which was for the Port-a-Port Replacement Project at Merritt Island Airport.

Mr. Zonka made a motion to approve the invoice. Mr. Elebash seconded. Mr. Sansom called the question. There were no objections. Motion passed.

Mr. McDaniel gave an update on the Spaceport License procedure, stating that because of the recent federal government furlough, there had been about a month delay. Discussion continued.

Item E – Discussion & Consideration of a Letter of Support for the Indian River Bridge/Space Commerce Way Connector INFRA Grant

Mr. Powell gave an overview of the item, stating that a letter of support was needed by the next day. Mr. Zonka made a motion to approve the letter. Mr. Elebash seconded. Mr. Sansom called the question. There were no objections. Motion passed. Discussion continued.

Information Section**CEO Report**

Mr. Powell stated that Staff had been working on bringing new entities to the airports.

Mr. Powell reported that Space Coast Regional Airport recently had its Part 139 Inspection and there were a few issues that Staff was in the process of resolving. Mr. Powell stated that there was also a letter of investigation issued to the Airport Authority due to a Merritt Island Airport tenant gaining access to the airfield at Space Coast Regional Airport and crossing the runway before he was stopped. Mr. Powell stated that Staff was in the process of working on better access control and would have to blank out all of the card holders and re-program them and re-distribute cards. Mr. Zonka stated that he had contacted the FAA inspector and that there were some issues that really needed to be discussed. Mr. Zonka stated that there was funding in the budget for signs and painting, but it was not used. Mr. Zonka also discussed a letter of warning last year after the airshow, when a vendor did a runway incursion. Mr. Zonka stated that this was a serious issue. Discussion continued.

Dr. Hosley stated that Mr. Powell currently had it on his plate to come up with new policies that would address these issues, and the Board owed it to him to wait and see how the policies would improve them. Discussion continued.

Mr. Sansom reminded the Board that the attorney worked for the Board, not individual commissioners. Discussion continued.

Mr. Powell concluded his report.

Attorney Report

Mr. Bird reported that he had a draft attorney evaluation, per the Board's request and could send by email if they would like. Mr. Sansom directed Mr. Powell to collect the evaluations once the Board filled them out and bring them to the March Board meeting for discussion. Discussion continued.

Mr. Bird stated that he had prepared a draft amendment to the Lightle, Beckner & Robison agreement, which had removed the prohibition of earning a commission on aeronautical parcels, which would allow them to start marketing them.

Mr. Bird stated that he received a call from an attorney that was representing one of the former Airport Authority employees asking about the compensation issue, but the check was in the mail and the employee actually received it yesterday. Discussion continued.

Mr. Bird stated that Welsh Construction was continuing to move forward with the lawsuit and Staff was looking at a July trial date. Mr. Bird stated that he received some discovery from them and was working on discovery back to them.

Mr. Bird concluded his report.

Check Register & Budget to Actual

Mr. Powell stated that financials were provided and would be happy to answer any questions.

Administration & Project Reports

Mr. Powell stated that the report was provided and would be happy to answer any questions. Discussion continued.

Authority Members Report

Mr. Sansom stated that the Florida Legislative Session was starting in two weeks.

Public & Tenants Report – None

Adjournment

Mr. Sansom adjourned the meeting at 10:22 a.m.

JERRY SANSOM, CHAIRMAN

HARRY CARSWELL, SECRETARY

TITUSVILLE – COCOA AIRPORT AUTHORITY

The Regular Meeting of the Titusville - Cocoa Airport Authority was held on March 21, 2019 at 8:30 a.m. at the Titusville - Cocoa Airport Authority Office at 355 Golden Knights Boulevard, Titusville, FL. The following members were present: Mr. Jerry Sansom, Chairman; Mr. Milo Zonka, Vice Chairman; Dr. David Hosley; Mr. John Craig; Mr. Al Elebash; Mr. Michael D. Powell, C.M., ACE, CEO; Mr. Adam Bird, Attorney. Dr. John Leavitt and Mr. Harry Carswell were absent.

Call to Order

Mr. Sansom called the meeting to order and determined that a quorum was present.

Approval of the Agenda

Mr. Sansom asked if there were any proposed changes to the Agenda. Dr. Hosley asked about the proposed legal counsel evaluation. Mr. Powell explained that the Board had asked to discuss this at some point. Mr. Sansom stated that it could be discussed under the Attorney Report. Mr. Zonka stated that he wasn't ready to discuss it and suggested that all the Board members read the reviews and have them submitted for discussion at the next meeting. The Board concurred. Discussion continued.

Mr. Sansom called for a motion to approve the Agenda as presented. Mr. Craig made the motion. Mr. Zonka seconded. Mr. Sansom called the question. There were no objections. Motion passed.

Appearances – None**Consent Agenda****Item A – Approval of the Titusville-Cocoa Airport Authority Minutes:****1. February 21, 2019 – Regular Meeting**

Mr. Zonka stated that on Page 3, Item C of the minutes he would like to see more detail than what was summarized regarding the discussion of supporting documentation of repairs and improvements from the tenants in Building 51. Discussion continued.

Item A of the Consent Agenda was deferred until the next meeting. Discussion continued.

Presentations – None

Old Business – Discussion & Consideration of Improving Internal Processes and Procedures

Mr. Powell gave a brief overview of the item, stating that Staff had brought a proposal to the Board to ensure that the Airport Authority did not end up in a similar situation to the recent issue of employee improprieties. Mr. Powell stated that Staff had reached out to other entities in similar circumstances and had taken their recommendations and come up with the idea of having a removed individual in charge of administrative purchasing processes in order to have additional checks and balances. Mr. Powell stated that this individual could also provide back-up for the Finance Department and other matters related to inventory. Mr. Powell stated that the Board had asked Staff to bring it back for discussion along with additional information.

Mr. Zonka asked if Staff had brought additional information. Mr. Powell stated that additional information had been provided.

Mr. Craig stated that the fiscal impact of staffing should be looked at, and that the information provided only gave costs moving forward, but not what the change would be to the budget. Mr. Powell stated that it handled within the budget. Discussion continued.

Mr. Craig stated that he saw benefits in having another set of eyes, but felt more details needed to be provided. Mr. Sansom directed Mr. Powell to get together with Mr. Craig in providing more detail. Discussion continued.

Mr. Zonka stated that he felt that adding the new position may not be the best use of salary dollars. Mr. Zonka stated that he was most concerned about safety issues that had been opened for months because there wasn't enough staff. Mr. Zonka suggested that the maintenance problem be addressed first and then see what was left over. Mr. Powell stated that there were two new employees starting very soon, and had a gentleman on the shortlist for the Facilities Manager. Discussion continued.

Mr. Zonka stated that even at full staff there were still outstanding work orders, so he felt Staff needed to assess the situation after resuming to a full staff in maintenance and see if available salary dollars needed to be used for extra maintenance staff.

New Business**Item A – Discussion & Consideration of an Airfield Maintenance Building at Arthur Dunn Airpark**

Mr. Powell gave a brief overview of the item, stating that the Board had asked Staff to bring this issue back to the Board and provide more options than originally proposed. Mr. Powell stated that Avcon had come up with a couple of different concepts, which were provided to the Board. Discussion continued.

Dr. Hosley stated that Arthur Dunn Airpark definitely needed work, but asked Mr. Powell what the level of need was to justify the new building. Mr. Powell stated that it was to ensure getting equipment and staff out of the elements. Discussion continued.

Mr. Zonka stated that Valkaria had a similar structure built for much less than what was being proposed. Mr. Zonka added that Valkaria was a much busier airport than Arthur Dunn. Discussion continued.

Mr. Craig suggested getting competitive bids, because there were several places that would provide estimates. Mr. Sansom stated that there was no hurry.

The Board concurred that there needed to be more competitive bids and deferred the item.

Item B – Discussion & Consideration of an Amendment to a Lease at Merritt Island Airport

Mr. Powell gave a brief overview of the item, stating that Servant Air Ministries at Merritt Island was asking to amend their lease to allow maintenance activity in their building. Mr. Powell explained that the original lease was a ground lease that started in January of 2008. Mr. Powell stated that some time ago, Servant Air had asked to build the facility that was currently there, but over the years things had changed and it had been brought to Staff's attention that there was activity happening in their building. Mr. Powell stated that he called Servant Air Ministries to tell them that their lease only allowed for storage of their aircraft and any commercial activity would have to be approved by the Board. Mr. Powell stated that Servant Air Ministries said they had an assessment and were told that if they added additional fire extinguishers they would be in compliance for commercial activity. Mr. Powell stated that at that time they asked if he could get approval from the Board for an Amendment to their lease to allow commercial activity to provide the services they need.

Mr. Zonka stated that he had heard they were getting a special rate that reflected their non-commercial status, but in looking at their lease he saw that they were paying very close to commercial rates. Mr. Zonka suggested putting them at market value and allow them to do commercial activity. Discussion continued.

Mr. Zonka made a motion to approve the Amendment to remove the restriction and to bring the land rent to market value. Mr. Elebash seconded. Mr. Sansom called the question. There were no objections. Motion passed.

Item C – Discussion by Mr. Aaron McDaniel of Recent Invoiced Costs by Michael Baker International and Contractors Regarding Current Projects

Mr. Sansom turned the floor over to Mr. McDaniel.

Mr. McDaniel presented Pay Request Number 3 in the amount of \$35,658.52 from Michael Baker International and Pay Request Number 3 in the amount of \$56,031.57 from C&D Construction, which were for the Port-a-Port Replacement Project at Merritt Island Airport.

Mr. McDaniel presented Pay Request Number 10 in the amount of \$13,682.69 from Michael Baker International, which was for the North Area Security and Infrastructure Project at Merritt Island Airport.

Dr. Hosley made a motion to approve the invoice. Mr. Craig seconded. Mr. Sansom called the question. All voted aye. Motion passed. Discussion continued.

Mr. McDaniel gave an update on the Spaceport License procedure, stating that there had been no more comments, and as soon as the environmental assessment was approved, the public meeting would be scheduled.

Information Section

CEO Report

Mr. Powell reported that USATS at Space Coast Regional Airport had been acquired by an International Defense and Aerospace Group, stating that it was the same people doing the same thing, but they would take care of the past due balance by the end of June. Mr. Sansom asked Mr. Powell to give the Board an explanation of who the group was. Mr. Powell gave a brief overview of the company. Discussion continued.

Mr. Powell stated the airshow at Space Coast Regional Airport was a nice event, but there had been a situation where the jet truck caught on fire and there was some damage to the runway, but it had already been repaired and the Valiant Air Command had paid for it. Discussion continued.

Mr. Zonka suggested pulling a D&B on the International Defense and Aerospace Group just to see who they were, and bring it back to the Board.

Mr. Powell concluded his report.

Attorney Report

Mr. Bird reported that the Welsh litigation was rolling forward, stating that there was a deposition the previous day and a discovery and mediation would be held in May.

Mr. Sansom asked Mr. Bird if there was anything he wanted to add to the Attorney Evaluation. Mr. Bird stated that he didn't have anything specific to add. Discussion continued.

Mr. Bird concluded his report.

Check Register & Budget to Actual

Mr. Powell stated that two months of financials had been provided. Discussion continued.

Mr. Zonka asked if the Airport Authority was behind on grant payables. Ms. Ashley Campbell, Finance and Grant Administration, stated that there was no hold up, but just that the process took a long time. Discussion continued.

Administration & Project Reports

Mr. Powell stated that the report was provided and would be happy to answer any questions. Discussion continued.

Authority Members Report

Mr. Zonka stated that he had sent Mr. Powell information regarding hundreds of lawsuits being filed against government agencies for not having ADA compliant websites.

Mr. Bird stated that Staff was aware of the lawsuits and had reached out to see what needed to be done. Mr. Bird stated that the Airport Authority may need to get a third party vendor to make their website compliant, but also that there may be an exemption. Discussion continued.

Mr. Craig exited the meeting at 9:29 a.m.

Mr. Sansom reported that there were two weeks left in the Legislative Session and that it looked like there would be no issues for the Airport Authority.

Public & Tenants Report

Mr. Don White from the EAA at Merritt Island Airport reported that the next Young Eagles event would be on April 27th. Discussion continued.

Adjournment

Mr. Sansom adjourned the meeting at 9:31 a.m.

JERRY SANSOM, CHAIRMAN

HARRY CARSWELL, SECRETARY



TIX → SPACE COAST REGIONAL AIRPORT
COI → MERRITT ISLAND AIRPORT
X2I → ARTHUR DUNN AIRPARK

355 Golden Knights Blvd. → Titusville, Florida 32780 → 321.267.8780 → fax: 321.383.4284 → email: admins@flairport.com

MEMORANDUM

TO: Members of the Airport Authority

FROM: Michael D. Powell, C.M., ACE
Chief Executive Officer

DATE: May 16, 2019

ITEM DESCRIPTION - NEW BUSINESS ITEM A

Discussion and Selection of Treasurer for the Board

BACKGROUND

Airport Authority Board Members need to select a new member to fill the role of Treasurer that was recently vacated.

ISSUES

Per the Enabling Legislation, any person can hold two or more positions and the only stipulation is that the Chairman cannot also be the Secretary.

ALTERNATIVES

The Airport Authority Board of Directors could select any of the Board Members for positions.

FISCAL IMPACT

None at this time.

RECOMMENDED ACTION

It is respectfully requested that the Airport Authority Board resolve to (1) select a new Treasurer, and (3) authorize an Authority Officer or the Chief Executive Officer to execute the necessary documentation upon satisfactory review by legal counsel.



TIX → SPACE COAST REGIONAL AIRPORT
COI → MERRITT ISLAND AIRPORT
X2I → ARTHUR DUNN AIRPARK

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MEMORANDUM

TO: Members of the Airport Authority

FROM: Michael D. Powell, C.M., ACE
Chief Executive Officer

DATE: May 16, 2019

ITEM DESCRIPTION - NEW BUSINESS ITEM B

Discussion and Consideration of Evaluations for Legal Counsel

BACKGROUND

The Board had expressed an interest evaluating legal counsel, so Mr. Bird came up with an evaluation form to help in that process. In addition to the form, staff is including the past year's invoices to help show the range of what legal counsel has been doing for the Authority

ISSUES

The Board Members had asked that they receive the evaluations, then return the completed forms to staff to collectively be disseminated back out to the Board for discussion at the next meeting.

ALTERNATIVES

The Board could ask legal for more details to help in the evaluation and/or staff if needed.

FISCAL IMPACT

None identified at this time.

RECOMMENDED ACTION

It is respectfully requested that the Airport Authority Board resolve to (1) conduct their evaluations of legal over the past year and discuss next steps, and (2) authorize an Authority Officer or the Chief Executive Officer to execute the necessary documentation upon satisfactory review by legal counsel.



TCAA BOARD EVALUATION FORM FOR

TCAA GENERAL COUNSEL - GRAY ROBINSON, P.A.

TCAA Board Members please note that I was tasked by the Board with developing an evaluation form for TCAA's General Counsel, a post in which I currently have the pleasure and honor of serving. Board Members may provide their evaluations as set forth below and may utilize the same procedures for compiling and reporting the evaluations as are currently employed for TCAA's Chief Executive Officer.

This evaluation is based upon the standard 1 through 5 scoring scale, with 5 being the best and 1 being the worst. Generally speaking, a score of "5" denotes "greatly exceeding expectations," a score of "4" denotes "exceeding expectations," a score of "3" denotes "meets expectations," a score of "2" denotes "does not consistently meet expectations," and a score of "1" denotes "does not meet expectations." Also provided is a "Comments" section after each question so that specific feedback can be provided for each score. Thank you for taking the time to fill out this Evaluation Form.

1. General Counsel provides the Board with advice during its meetings that is clear and understandable.

Score: _____

Comments: _____

2. General Counsel provides the Board with timely and understandable updates to critical issues when warranted between Board meetings.

Score: _____

Comments: _____

3. General Counsel responds to Board Member inquiries by telephone/email in a timely manner outside of public meetings.

Score: _____

Comments: _____

4. General Counsel, when not available to attend a public meeting, provides a well-briefed and informative substitute generally capable of providing value-added advice and answering Board Member questions.

Score: _____

Comments: _____

5. General Counsel addresses legal issues in a timely manner outside of public meetings.

Score: _____

Comments: _____

6. General Counsel provides multiple options to the Board when legal issues arise and assists the Board in understanding and evaluating those options.

Score: _____

Comments: _____

7. General Counsel provides easy to understand and informative updates to legislative, regulatory or judicial actions that may impact TCAA.

Score: _____

Comments: _____

8. General Counsel works well with the CEO and TCAA staff.

Score: _____

Comments: _____

9. General Counsel provides its services to TCAA at a reasonable value.

Score: _____

Comments: _____

10. OVERALL RATING OF GENERAL COUNSEL:

Score: _____

Comments: _____

Board Member Name: _____

Date: _____

Board Member Signature: _____

GRAY ROBINSON

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Orlando, Florida 32802

Telephone (407) 843-8880
Federal ID # 59-1300132

Titusville-Cocoa Airport Authority
Attn: Mr. Michael Powell, C.M., ACE
355 Golden Knights Blvd.
Titusville, FL 32780

December 7, 2018
FILE # 312613 - 1

Invoice # 10829941
Re: General

This summary includes all transactions on the above matter processed up to and including the date of the last transaction shown on this invoice. Any transactions, including credits or receipts processed after that date will be reflected on a future statement.

PRIOR BALANCE: \$ 3,956.00

CURRENT FEES:

\$ 791.00 Ryan/Comp Air
\$ 1,462.00

CURRENT DISBURSEMENTS:

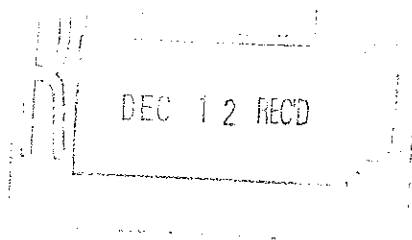
\$ 655.00 BOD
\$ 57.40

CURRENT BALANCE DUE:

\$ 1,519.40

TOTAL BALANCE DUE:
(Prior balance included)

\$ 5,475.40



Michael Powell
12/12/18

0511

CLIENT COPY
PAYMENT IS DUE UPON RECEIPT

Professional Services:

11/02/18	AB	Communicate with Ashley Campbell re: East Coast Dental and calculation of current amount due.	0.10	\$ 21.50
11/02/18	AB	Communicate with CEO Powell and Ashley Campbell re: response to Dr. Ryan's counteroffer on a Forbearance Agreement with Comp Air.	0.10	\$ 21.50
11/05/18	AB	Communicate with CEO Powell (multiple emails) re: communication with Dr. Ryan's attorney about his position on payment of Comp Air's security deposit.	0.20	\$ 43.00
11/05/18	AB	Communicate with Russ Mitten re: minor change to Forbearance Agreement for Dr. Ryan to pay Comp Air's security deposit up front.	0.10	\$ 21.50
11/06/18	AB	Communicate with Ashley Campbell re: issues/risks related to assignment of leases between NASS and MAG.	0.10	\$ 21.50
11/06/18	AB	Communicate with Russ Mitten, counsel for Dr. Michael Ryan, re: settlement agreement with Comp Air and potential terms of investment.	0.20	\$ 43.00
11/06/18	AB	Communciate with Russ Mitten via email re: counterproposal for forbearance agreement and acceptance of same by Dr. Ryan.	0.20	\$ 43.00
11/07/18	AB	Revising Forbearance Agreement to reflect Dr. Ryan's consent and preparing email to Russ Mitten attaching same.	0.40	\$ 86.00
11/07/18	AB	Telephone conference with Russ Mitten re: latest version of Forbearance Agreement.	0.20	\$ 43.00
11/08/18	AB	Communicate with Russ Mitten re: additional revisions to Forbearance Agreement with Comp Air.	0.20	\$ 43.00
11/09/18	AB	Revising Forbearance Agreement to correct minor scrivener's error and communicating with Russ Mitten re: execution of same.	0.10	\$ 21.50
11/09/18	AB	Communicate with CEO Powell (multiple emails) re: updates on discussion with Russ Mitten on Comp Air Forbearance Agreement and timeframe for resovling same.	0.20	\$ 43.00
11/09/18	AB	Communicate with Russ Mitten (multiple emails) re: separate agreement to release Dr. Ryan's aircraft from Comp Air UCC-1 security lien.	0.10	\$ 21.50
11/12/18	AB	Preparing draft Release Letter for Dr. Ryan's aircraft with Comp Air dependent upon full performance of Forbearance Agreement.	0.30	\$ 64.50
11/12/18	AB	Communicate with Russ Mitten and client to revise and finalize Release Letter related to Dr. Ryan's	0.20	\$ 43.00

10829941
General

		aircraft with Comp Air.		
11/12/18	AB	Communicate with Russ Mitten re: execution of promissory note by Comp Air and getting Forbearance Agreement to them.	0.10	\$ 21.50
11/12/18	AB	Communicate with client and Ron Lueck with Comp Air re: execution of Forbearance Agreement.	0.20	\$ 43.00
11/13/18	AB	Receipt and review of Forbearance Agreement signed by Ron Lueck of Comp Air; Communicate with CEO Powell re: same.	0.10	\$ 21.50
11/13/18	AB	Preparing email to Russ Mitten re: providing executed documents and arranging wire transfer for payment.	0.10	\$ 21.50
11/14/18	AB	Communicate with Ashley Campbell re: payment of funds and check to TCAA for Comp Air.	0.10	\$ 21.50
11/14/18	AB	Preparing email to Russ Mitten attaching fully executed Comp Air documents and providing instructions for payment.	0.10	\$ 21.50
11/14/18	AB	Communicate with CEO Powell and Ashley Campbell re: current status of Comp Air payment and procedure for getting check to TCAA.	0.10	\$ 21.50
11/15/18	AB	Preparing for and attending TCAA Board Meeting.	3.20	\$ 688.00
11/15/18	AB	Communciate with CEO Powell re: receipt of payment from Dr. Ryan on Comp Air matter.	0.10	\$ 21.50

Current Fees:

\$ 1,462.00

<u>NAME</u>	<u>HOURS</u>	<u>RATE</u>	<u>AMOUNT</u>
Bird, Adam	6.80	\$ 215.00	\$ 1,462.00
	<u>6.80</u>		<u>\$ 1,462.00</u>

Disbursements:

11/15/18	VENDOR: FedEx ERS INVOICE#: 637878781 DATE: 11/23/2018 Tracking #773736822788 From: Gray Robinson, 1795 W. Nasa Blvd., MELBOURNE, FL 32901 To: Ashley Campbell, Titusville-Cocoa Airport Autho, 355 Golden Knights Blvd, TITUSVILLE, FL 32780	\$ 57.40
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Current Disbursements:

\$ 57.40

<u>DESCRIPTION</u>	<u>AMOUNT</u>
Express Mail	\$ 57.40

10829941
General

\$ 57.40

GRAY ROBINSON

Attorneys At Law
Post Office Box 3068
Orlando, Florida 32802

Telephone (407) 843-8880

Federal ID # 59-1300132

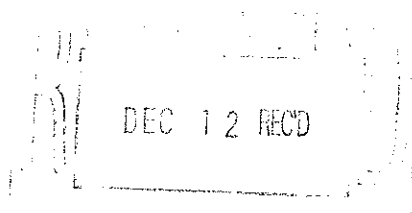
Titusville-Cocoa Airport Authority
Attn: Mr. Michael Powell, C.M., ACE
355 Golden Knights Blvd.
Titusville, FL 32780

December 7, 2018
FILE # 312613 - 2

Invoice # 10829942
Re: adv. Welsh Construction

This summary includes all transactions on the above matter processed up to and including the date of the last transaction shown on this invoice. Any transactions, including credits or receipts processed after that date will be reflected on a future statement.

CURRENT FEES:	\$ 21.50
CURRENT DISBURSEMENTS:	\$ 0.00
CURRENT BALANCE DUE:	\$ 21.50



Michael Powell
12/12/18

0511

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PAYMENT IS DUE UPON RECEIPT

10829942
adv. Welsh Construction

Professional Services:

11/15/18	AB	Receipt and review of Notice for Trial filed by Plaintiff's counsel.	0.10	\$ 21.50
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Current Fees:	<hr/>	\$ 21.50
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<u>NAME</u>	<u>HOURS</u>	<u>RATE</u>	<u>AMOUNT</u>
Bird, Adam	0.10	\$ 215.00	\$ 21.50
	<hr/>		<hr/>
	0.10		\$ 21.50

GRAY ROBINSON

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Post Office Box 3068
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Titusville-Cocoa Airport Authority
Attn: Mr. Michael Powell, C.M., ACE
355 Golden Knights Blvd.
Titusville, FL 32780

November 2, 2018
FILE # 312613 - 1

Invoice # 10822180
Re: General

This summary includes all transactions on the above matter processed up to and including the date of the last transaction shown on this invoice. Any transactions, including credits or receipts processed after that date will be reflected on a future statement.


CURRENT FEES:	\$ 4,106.50
CURRENT DISBURSEMENTS:	\$ 4.13
CURRENT BALANCE DUE:	\$ 4,110.63

0511

CLIENT COPY
PAYMENT IS DUE UPON RECEIPT

10822180
General

Professional Services:

10/01/18	AB	Working on draft Complaint for Eviction and Damages against <u>Delta Hotel Aviation Group</u> .	0.30	\$ 64.50	
10/01/18	AB	Communicate with Ashley Campbell re: execution of Singleton Ave. lease with <u>City of Titusville</u> ; Signing and returning same.	0.20	\$ 43.00	
10/01/18	AB	Receipt and review of email from CEO Powell re: new lease for Orlando Aviation Consultants; Receipt and review of details on transaction and lease terms from Ashley Campbell.	0.10	\$ 21.50	
10/01/18	AB	Receipt and review of email from Chelsea Farrell with City of Titusville re: question on <u>exhibits</u> to Singleton Ave. lease agreement.	0.10	\$ 21.50	
10/01/18	AB	Working on new Orlando Aviation Consultants lease agreement.	0.50	\$ 107.50	
10/01/18	AB	Receipt and review of emails re: storage unit renewal request from Perfection Auto Body; Begin working on review of Space Use Permit to develop opinion on same.	0.20	\$ 43.00	
10/02/18	AB	Finish review of Space Use Permit for Perfection Auto Body and preparing email to client re: opinion on response to tenant's email.	0.30	\$ 64.50	
10/03/18	AB	Briefly reviewing statutes and records from DMV and preparing statutory notice letter to Anthony Berman re: abandoned motorcycle in Patterson T-Hangar.	0.70	\$ 150.50	
10/03/18	AB	Preparing Claim of Lien for Patterson motorcycle and communicating with Ashley Campbell re: execution of same.	0.30	\$ 64.50	
10/03/18	AB	Reviewing correspondence concerning abandoned property and aircraft sent to East Coast Dental, Ross and Patterson to identify expired timeframes to pay for establishing public auction date.	0.20	\$ 43.00	
10/04/18	AB	Working on draft Administration Bldg. lease agreement with OAC.	0.80	\$ 172.00	
10/04/18	AB	Working on draft generic lease agreement for 55 Bristow Ave. property potentially for lease to OAC and/or a referral from OAC.	0.20	\$ 43.00	
10/04/18	AB	Receipt and review of executed Claim of Lien for Patterson, H. motor cycle; Finalzing and sending same, with notice letter, to Anthony Berman, current registered owner of motor cycle.	0.20	\$ 43.00	
10/04/18	AB	Receipt and review of email from Chelsea Farrell, City of Titusville, re: follow up question on <u>Exhibit F</u> to	0.20	\$ 43.00	

10822180

General

		Singleton Ave. lease agreement; Reviewing Exhibits E and F to lease agreement and preparing email in response.		
10/04/18	AB	Preparing corrected Exhibit F to Singleton Ave. lease agreement at request of City of Titusville and communicating with Chelsea Farrell (multiple emails) concerning same.	0.20	\$ 43.00
10/11/18	AB	Reviewing draft Easement and legal description for FPL easement and communicating with CEO Powell re: revision to same.	0.20	\$ 43.00
10/15/18	AB	Communicate with CEO Powell re: thoughts on Comp Air proposal for payment in December.	0.10	\$ 21.50
10/15/18	AB	Reviewing emails from CEO Powell re: former employee Armfield and request for information by subsequent employer.	0.20	\$ 43.00
10/15/18	AB	Communicate with CEO Powell re: persistent issues with Straightedge Carpentry and threats to do damage to Airport property.	0.20	\$ 43.00
10/15/18	AB	Working on draft Administrative Building lease for OAC and communicating with Ashley Campbell re: questions on same.	0.30	\$ 64.50
10/17/18	AB	Finish preparing draft Administration Building Lease Agreement with OAC and communicating with client concerning same.	3.30	\$ 709.50
10/17/18	AB	Working on draft lease agreement for 55 Bristow Way.	1.40	\$ 301.00
10/18/18	AB	Receipt and review of email from CEO Powell re: potential investor in Comp Air and deal related to arrearages.	0.10	\$ 21.50
10/19/18	AB	Communicate with Ashley Campbell re: update on outstanding issues and moving them forward.	0.20	\$ 43.00
10/24/18	AB	Communicate with CEO Powell and Ashley Campbell (multiple emails) re: obtaining new originals of Singleton Ave. lease agreement with City of Titusville.	0.20	\$ 43.00
10/24/18	AB	Preparing email to Ashley Campbell re: update on outstanding items.	0.10	\$ 21.50
10/24/18	AB	Communicate with Ashley Campbell re: legal issues and strategy related to disposition of assets in Drever storage unit.	0.20	\$ 43.00
10/24/18	AB	Finish preparing draft 55 Bristow Way lease for potential OAC contact and communicating with client re: same.	2.00	\$ 430.00
10/24/18	AB	Receipt and review of email from CEO Powell concerning non-payment by USATS and potential	0.10	\$ 21.50

10822180
General

		action related thereto.		
10/25/18	AB	Receipt and review of email from CEO Powell re: residential lease on Airport property; Begin working on same.	0.30	\$ 64.50
10/26/18	AB	Receipt and review of email from Ashley Campbell re: USATS payment of a portion of past due amounts.	0.10	\$ 21.50
10/29/18	AB	Communicate with Dr. Michael Ryan, Russ Mitten and client re: potential payment of Comp Air arrearages as part of investment due diligence.	0.20	\$ 43.00
10/29/18	AB	Receipt and review of email from CEO Powell with communication from potential investor in Comp Air concerning payment of arrearages.	0.10	\$ 21.50
10/29/18	AB	Receipt and review of email from Ashley Campbell re: potential terms of forbearance agreement with Comp Air.	0.10	\$ 21.50
10/30/18	AB	Reviewing current NASS lease agreement for 55 Bristow Way and preparing detailed analysis of same and current status for client consideration.	0.70	\$ 150.50
10/30/18	AB	Receipt and review of email from Ashley Campbell re: thoughts and decision on assignment of NASS lease for 55 Bristow Way to MAG.	0.10	\$ 21.50
10/30/18	AB	Preparing draft Lease Assignment and Assumption Agreement for 55 Bristow Way lease to be assigned from NASS to MAG.	0.40	\$ 86.00
10/30/18	AB	Telephone conference with Russ Mitten, counsel for Dr. Michael Ryan, re: potential terms of forbearance agreements related to Comp Air.	0.30	\$ 64.50
10/30/18	AB	Telephone call to Ashley Campbell re: discussion of potential terms of forbearance agreement with Comp Air.	0.20	\$ 43.00
10/30/18	AB	Communicate with Ashley Campbell (multiple emails) re: current amounts past due from Comp Air and calculation thereof.	0.20	\$ 43.00
10/30/18	AB	Drafting Forbearance Agreement with Comp Air.	1.30	\$ 279.50
10/30/18	AB	Communicate with Ashley Campbell re: revisions to draft Forbearance Agreement with Comp Air and making same.	0.30	\$ 64.50
10/30/18	AB	Preparing email to Russ Mitten attaching proposed Forbearance Agreement signed by client.	0.10	\$ 21.50
10/30/18	AB	Receipt and review of formal revocation of termination from MAG for 55 Bristow Way lease.	0.10	\$ 21.50
10/30/18	AB	Preparing Assignment and Assumption Agreement for MAG to assume 55 Bristow Way lease;	0.50	\$ 107.50

10822180
General

		Communicating with Ashley Campbell re: same.		
10/31/18	AB	Continue working on draft residential lease for efficiency apartment.	0.30	\$ 64.50
10/31/18	AB	Communicate with CEO Powell re: opinion on purchase of interest in Voyager Aviation and potential need for assignment of lease.	0.20	\$ 43.00
10/31/18	AB	Telephone call to Russ Mitten, counsel for potential Comp Air investors Dr. Michael Ryan, re: discussion on Forbearance Agreement.	0.30	\$ 64.50
10/31/18	AB	Preparing email to CEO Powell and Ashley Campbell re: potential revisions to Forbearance Agreement discussed with Dr. Ryan's counsel.	0.20	\$ 43.00

Current Fees:	\$ 4,106.50
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<u>NAME</u>	<u>HOURS</u>	<u>RATE</u>	<u>AMOUNT</u>
Bird, Adam	19.10	\$ 215.00	\$ 4,106.50
	<u>19.10</u>		<u>\$ 4,106.50</u>

Disbursements:

10/04/18	Postage and Handling (1 @ 4.13)	\$ 4.13
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Current Disbursements:	\$ 4.13
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<u>DESCRIPTION</u>	<u>AMOUNT</u>
Postage and Handling	\$ 4.13
	<u>\$ 4.13</u>

GRAY ROBINSON

Attorneys At Law
Post Office Box 3068
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Telephone (407) 843-8880
Federal ID # 59-1300132

Titusville-Cocoa Airport Authority
Attn: Mr. Michael Powell, C.M., ACE
355 Golden Knights Blvd.
Titusville, FL 32780

Statement of Account as of October 2, 2018 For Client Account No.: 312613

Invoice Number	Invoice Date	Mat #	Matter Name	Amount Billed	Amount Received	Balance Due
10811410	09/07/18	1	PAID General \$ 3712.4 9/28/18	\$1,096.50	\$0.00	\$1,096.50
10816047	10/02/18	1	General	\$3,360.50	\$0.00	\$3,360.50
10816048	10/02/18	2	adv. Welsh Construction	\$15.68	\$0.00	\$15.68
Totals:				\$4,472.68	\$0.00	\$4,472.68

0-30 Days	31-60 Days	61-90 Days	91+days	Balance Due
\$4,472.68	\$0.00	\$0.00	\$0.00	\$4,472.68

Note: Payments received after the statement date will be reflected on your next statement.

Michael Powell
10/5/18

GRAYROBINSON

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Orlando, Florida 32802

Telephone (407) 843-8880
Federal ID # 59-1300132

Titusville-Cocoa Airport Authority
Attn: Mr. Michael Powell, C.M., ACE
355 Golden Knights Blvd.
Titusville, FL 32780

October 2, 2018
FILE # 312613 - 1

Invoice # 10816047
Re: General

This summary includes all transactions on the above matter processed up to and including the date of the last transaction shown on this invoice. Any transactions, including credits or receipts processed after that date will be reflected on a future statement.

PRIOR BALANCE:	\$ 1,096.50
CURRENT FEES:	\$ 2,929.00
CURRENT DISBURSEMENTS:	\$ 431.50
CURRENT BALANCE DUE:	\$ 3,360.50
TOTAL BALANCE DUE: (Prior balance included)	\$ 4,457.00

0511

CLIENT COPY
PAYMENT IS DUE UPON RECEIPT

10816047

General

Professional Services:

09/04/18	AB	Analyzing City of Titusville's comments on proposed revisions to draft Singleton Ave. lease agreement and preparing comprehensive email to CEO Powell concerning thoughts on same.	0.70	\$ 150.50
09/04/18	AB	Analyzing proposed FPL Easement document and preparing email to CEO Powell re: thoughts on same.	0.40	\$ 86.00
09/04/18	AB	Communicate with City of Titusville Assistant Attorney, Chelsea Farrell, re: discussion of proposed revisions to Singleton Ave. lease.	0.10	\$ 21.50
09/04/18	AB	Begin working on analysis of claims to be filed against Comp Air to secure all client rights set out in Settlement Agreement.	0.70	\$ 150.50
09/07/18	AB	Communicate with CEO Powell re: status of communications with City of Titusville to finalize Singleton Ave. lease.	0.10	\$ 21.50
09/07/18	AB	Preparing comprehensive email to Ashley Campbell updating on current status of outstanding matters, particularly Comp Air.	0.20	\$ 43.00
09/07/18	AB	Receipt and review of email from City of Titusville Assistant City Attorney Chelsea Farrell re: discussion on remaining items in Singleton Ave. lease agreement.	0.10	\$ 21.50
09/10/18	AB	Continue working on draft Complaint for Eviction and Damages against Comp Air.	0.30	\$ 64.50
09/10/18	AB	Communicate with client (multiple emails) re: public record request from Jay Horowitz.	0.30	\$ 64.50
09/10/18	AB	Meeting with Terry Wooldridge re: execution of State documents and discussion of public record request from Jay Horowitz.	0.50	\$ 107.50
09/10/18	AB	Communicate with CEO Powell (multiple emails) re: sublease of golf driving range.	0.20	\$ 43.00
09/10/18	AB	Communicate with CEO Powell and City of Titusville Assistant City Attorney Chelsea Farrell re: final discussion on language in Singleton Ave. lease.	0.10	\$ 21.50
09/10/18	AB	Receipt and review of lease and proposed sublease for golf driving range and communicating with CEO Powell on analysis of same.	0.80	\$ 172.00
09/11/18	AB	Communicate with Chelsea Farrell, City of Titusville, via email re: phone discussion on draft lease agreement.	0.10	\$ 21.50
09/11/18	AB	Working on disposal of aircraft, vehicle and personal property of former tenant, Henry Patterson.	0.50	\$ 107.50

10816047
General

09/11/18	PE	Electronically record claim of lien against Henry Patterson.	0.40	\$ 48.00
09/12/18	AB	Preparing for and attending telephone conference with Chelsea Farrell from City of Titusville re: working out remainder of lease issues.	0.50	\$ 107.50
09/12/18	AB	Telephone conference with Michael Powell to discuss City of Titusville's proposed changes to Singleton Ave. lease agreement.	0.20	\$ 43.00
09/13/18	AB	Working on finalizing notice and public sale procedures for Patterson, H. T-Hangar default.	0.20	\$ 43.00
09/13/18	AB	Calculating amounts due and owing and preparing letter to Jack Ross re: abandoned aircraft at Space Coast Regional Airport.	0.30	\$ 64.50
09/13/18	AB	Preparing Claim of Lien for Jack Ross' abandoned aircraft and communicating with Ashley Campbell re: same.	0.30	\$ 64.50
09/13/18	AB	Calculating amounts due and preparing eviction letter and 3-Day Notice to Cameron Drever and Re-Com Construction, LLC; Communicate with Ashley Campbell re: same.	0.50	\$ 107.50
09/13/18	AB	Preparing follow up request to DMV for additional information on Patterson scooter in abandoned hangar.	0.20	\$ 43.00
09/13/18	AB	Finish proposed revisions to Singleton Ave. lease with City of Titusville and communicating with City of Titusville Assistant City Attorney Chelsea Farrell re: same.	1.30	\$ 279.50
09/13/18	AB	Communicate with Ashley Campbell re: scooter found in Patterson hangar and ownership of same.	0.10	\$ 21.50
09/18/18	AB	Receipt and review of email from Chelsea Farrell with City of Titusville re: proposed revisions to Singleton Ave. lease.	0.10	\$ 21.50
09/18/18	AB	Reviewing proposed revisions to Singleton Ave. lease from City of Titusville and preparing email to CEO Powell discussing same.	0.60	\$ 129.00
09/18/18	AB	Preparing email to Ashley Campbell answering questions on proposed revisions to Singleton Ave. lease with City of Titusville.	0.20	\$ 43.00
09/18/18	AB	Communicate with CEO Powell re: promises of payment by Comp Air and effect on moving eviction action forward.	0.10	\$ 21.50
09/20/18	AB	Reviewing agenda and business items for Board Meeting.	0.30	\$ 64.50
09/20/18	AB	Attending September Board and Budget meetings.	2.30	\$ 494.50

10816047

General

09/25/18	AB	Finalizing Complaint with exhibits, preparing proposed Summons and filing suit against Comp Air Aviation.	0.30	\$ 64.50
09/26/18	AB	Communicate with Ashley Campbell re: time frame and strategy for service of Complaint and Summons on Comp Air.	0.10	\$ 21.50
09/27/18	AB	Working on Complaint for Eviction and Damages against Delta Hotel Aviation Group.	0.30	\$ 64.50
09/28/18	AB	Communicate with Chelsea Farrell, City of Titusville, re: finalizing and executing Singleton Ave. lease.	0.10	\$ 21.50
09/28/18	AB	Working on final revisions to Singleton Ave. lease to reflect City of Titusville's final changes; Preparing email to Ashley Campbell attaching same.	0.30	\$ 64.50

Current Fees:	\$ 2,929.00
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<u>NAME</u>	<u>HOURS</u>	<u>RATE</u>	<u>AMOUNT</u>
Bird, Adam	13.40	\$ 215.00	\$ 2,881.00
Engel Egendoerfer, Phyllis	0.40	\$ 120.00	\$ 48.00
	<u>13.80</u>		<u>\$ 2,929.00</u>

Disbursements:

09/11/18	VENDOR: Clerk of Court, Brevard County (FL); INVOICE#: 2018204325; DATE: 9/11/2018 - e-Recording Lien plus csc fee	\$ 14.00
09/13/18	VENDOR: Department of Highway & Motor Vehicles INVOICE#: 091318AMB DATE: 9/13/2018 Vehicle Title History Printout	\$ 1.50
09/25/18	PAYEE: Clerk of Court, Brevard County (FL); REQUEST#: 936310; DATE: 9/27/2018. - ePortal	\$ 416.00

Current Disbursements:	\$ 431.50
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<u>DESCRIPTION</u>	<u>AMOUNT</u>
Filing Fee	\$ 416.00
Recording Fee	\$ 14.00
Records	\$ 1.50
	<u>\$ 431.50</u>

GRAY ROBINSON

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Titusville-Cocoa Airport Authority
Attn: Mr. Michael Powell, C.M., ACE
355 Golden Knights Blvd.
Titusville, FL 32780

October 2, 2018
FILE # 312613 - 2

Invoice # 10816048
Re: adv. Welsh Construction

This summary includes all transactions on the above matter processed up to and including the date of the last transaction shown on this invoice. Any transactions, including credits or receipts processed after that date will be reflected on a future statement.

CURRENT FEES:	\$ 0.00
CURRENT DISBURSEMENTS:	\$ 15.68
CURRENT BALANCE DUE:	\$ 15.68

10816048
adv. Welsh Construction

Disbursements:

09/13/18	Postage and Handling (1 @ 15.68)	\$ 15.68
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Current Disbursements:	<hr/> \$ 15.68
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<u>DESCRIPTION</u>	<u>AMOUNT</u>
Postage and Handling	\$ 15.68
	<hr/> \$ 15.68

GRAY ROBINSON

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Federal ID # 59-1300132

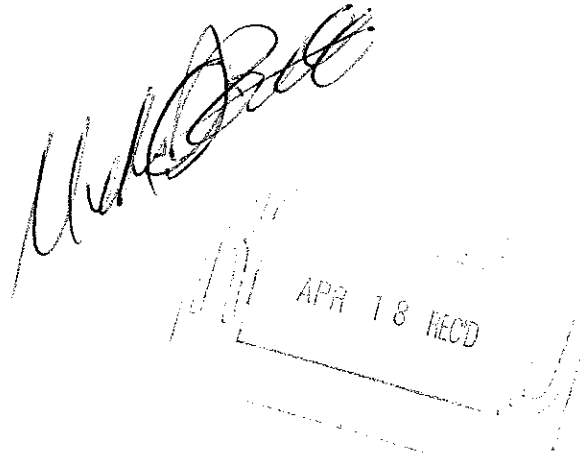
Titusville-Cocoa Airport Authority
Attn: Mr. Michael Powell, C.M., ACE
355 Golden Knights Blvd.
Titusville, FL 32780

April 15, 2019
FILE # 312613 - 1

Invoice # 10857760
Re: General

This summary includes all transactions on the above matter processed up to and including the date of the last transaction shown on this invoice. Any transactions, including credits or receipts processed after that date will be reflected on a future statement.

CURRENT FEES:	\$ 666.50
CURRENT DISBURSEMENTS:	\$ 0.00
CURRENT BALANCE DUE:	\$ 666.50



0511

CLIENT COPY
PAYMENT IS DUE UPON RECEIPT

Professional Services:

03/04/19	AB	Receipt and review of email from Board Member Zonka re: question on ADA accessibilty of TCAA website.	0.10	\$ 21.50
03/05/19	AB	Communicate with CEO Powell re: ADA-accessibility issues with TCAA website and addressing same.	0.10	\$ 21.50
03/08/19	AB	Preparing and filing Motion for Clerk's Default against Delta Hotel Aviaiton Group and communicating with client re: same.	0.30	\$ 64.50
03/08/19	AB	Telephone call to Kevin Luby with new ownership group of USATS re: rent arrearages.	0.10	\$ 21.50
03/08/19	AB	Communicate with CEO Powell re: telephone call with Kevin Luby and moving forward with rent arrearage settlement for USATS.	0.10	\$ 21.50
03/08/19	AB	Preparing email to General Counsel for F.I.T. re: website ADA compliance and simplest methods to come into compliance therewith.	0.10	\$ 21.50
03/08/19	AB	Preparing and filing Notice of Voluntary Dismissal without Prejudice for Comp Air Eviction case.	0.10	\$ 21.50
03/08/19	AB	Receipt and review of email from Ashley Campbell re: lease renewal and payment of property taxes on 925 N Singleton Ave. lease.	0.10	\$ 21.50
03/11/19	AB	Receipt and review of legal opinion from counsel for F.I.T. on website ADA compliance; Continue working on analysis of same.	0.50	\$ 107.50
03/11/19	AB	Receipt and begin review of FAA Contract Tower Operations Agreement renewal documents from CEO Powell.	0.20	\$ 43.00
03/12/19	AB	Reviewing updated ATCT Operations Agreement and NDA from FAA.	0.50	\$ 107.50
03/12/19	AB	Receipt and review of email from Ashley Campbell re: new 925 N Singleton Ave. residential lease; Begin working on same.	0.20	\$ 43.00
03/13/19	AB	Receipt and review of entered Clerk's Default (Delta Hotel).	0.10	\$ 21.50
03/15/19	AB	Communicate with CEO Powell re: no follow up from USATS' new owner about payment of rent arrearages.	0.10	\$ 21.50
03/21/19	AB	Continue working on Request for Production of Documents to Plaintiff.	0.20	\$ 43.00
03/26/19	AB	Executing Runway Lights Project Certification and communicating with Ashley Campbell re: same.	0.10	\$ 21.50
03/26/19	AB	Receipt and review of email from Michael Powell re:	0.20	\$ 43.00

potential commercial activity in SAMI Hangar and
amendment to lease related to same.

Current Fees: \$ 666.50

Summary of Professional Fees:

<u>NAME</u>	<u>HOURS</u>	<u>RATE</u>	<u>AMOUNT</u>
Bird, Adam	3.10	\$ 215.00	\$ 666.50
	<u>3.10</u>		<u>\$ 666.50</u>

Nicholas Bird
4/22/19

GRAYROBINSON

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Orlando, Florida 32802

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Titusville-Cocoa Airport Authority
Attn: Mr. Michael Powell, C.M., ACE
355 Golden Knights Blvd.
Titusville, FL 32780

April 15, 2019
FILE # 312613 - 2

Invoice # 10857761
Re: adv. Welsh Construction

This summary includes all transactions on the above matter processed up to and including the date of the last transaction shown on this invoice. Any transactions, including credits or receipts processed after that date will be reflected on a future statement.

PRIOR BALANCE: \$ 0.50

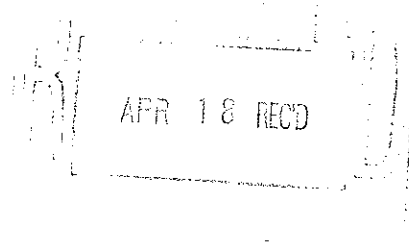
CURRENT FEES: \$ 2,451.00

CURRENT DISBURSEMENTS: \$ 0.00

CURRENT BALANCE DUE: \$ 2,451.00

TOTAL BALANCE DUE: **\$ 2,451.50**
(Prior balance included)

Michael Powell
4/22/19



0511

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Professional Services:

03/04/19	AB	Receipt and review of letter from Plaintiff's counsel re: response to subpoena from MBI.	0.10	\$ 21.50
03/05/19	AB	Continue working on draft Answers to Second Interrogatories and Second Request for Production.	3.00	\$ 645.00
03/05/19	AB	Reviewing legal authorities and preparing notes for partial summary judgment on "hidden condition" issue in Plaintiff's Complaint.	0.80	\$ 172.00
03/05/19	AB	Preparing email to Aaron McDaniel re: issues to discuss on discovery responses and potential summary judgment and telephone conference on same.	0.10	\$ 21.50
03/06/19	AB	Working on draft Request for Production of Documents to Plaintiff.	0.50	\$ 107.50
03/06/19	AB	Working on draft Answers to Second and Third Interrogatories and Response to Second Request for Production.	1.00	\$ 215.00
03/07/19	AB	Finish reviewing TCAA documents from MBI and previous counsel to identify documents responsive to Second Request for Production.	3.40	\$ 731.00
03/07/19	AB	Preparing for and attending telephone conference with Aaron McDaniel re: draft responses to all written discovery from Plaintiff and issues related to discovery requests to Plaintiff.	1.20	\$ 258.00
03/08/19	AB	Finish preparing and finalizing Answers to Second and Third Interrogatories, Response to Second Request for Production and Response to Second Request to Produce and Response to Second Request for Admissions, including communicate with CEO Powell re: signature pages for same.	0.50	\$ 107.50
03/08/19	AB	Preparing Notices of Service of Answers to Interrogatories.	0.10	\$ 21.50
03/13/19	AB	Receipt and review of letter from Plaintiff's counsel to MBI re: depositions of Aaron McDaniel and Mariben Andersen.	0.10	\$ 21.50
03/21/19	AB	Receipt and review of mediation letter from Mediator.	0.20	\$ 43.00
03/25/19	AB	Receipt and review of comprehensive letter from Plaintiff's counsel re: our discovery objections.	0.30	\$ 64.50
03/29/19	AB	Receipt and review of email from Plaintiff's counsel re: update on deposition of Mariben Andersen.	0.10	\$ 21.50

Current Fees:

\$ 2,451.00

Summary of Professional Fees:

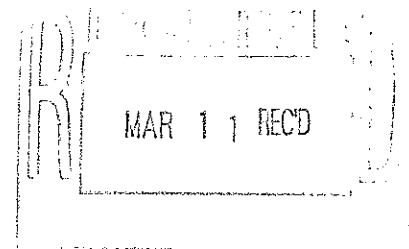
<u>NAME</u>	<u>HOURS</u>	<u>RATE</u>	<u>AMOUNT</u>
Bird, Adam	11.40	\$ 215.00	\$ 2,451.00
	<hr/> 11.40		<hr/> \$ 2,451.00

GRAYROBINSON

Attorneys At Law
Post Office Box 3068
Orlando, Florida 32802

Telephone (407) 843-8880

Federal ID # 59-1300132



Titusville-Cocoa Airport Authority
Attn: Mr. Michael Powell, C.M., ACE
355 Golden Knights Blvd.
Titusville, FL 32780

March 5, 2019
FILE # 312613 - 1

Invoice # 10847412
Re: General

This summary includes all transactions on the above matter processed up to and including the date of the last transaction shown on this invoice. Any transactions, including credits or receipts processed after that date will be reflected on a future statement.

PRIOR BALANCE:

✓ \$ 7,351.77 ^{PAID} 3/15/19 # 37483

CURRENT FEES:

\$ 3,999.00

CURRENT DISBURSEMENTS:

\$ 350.00

CURRENT BALANCE DUE:

\$ 4,349.00

TOTAL BALANCE DUE:
(Prior balance included)

\$ 11,700.77

Michael Powell
3/12/19

0511

CLIENT COPY
PAYMENT IS DUE UPON RECEIPT

Professional Services:

02/01/19	AB	Attending TCAA Special Board Meeting on former employee accrued leave issue.	3.40	\$ 731.00
02/03/19	AB	Receipt and review of email from CEO Powell re: public record request from John Henson.	0.10	\$ 21.50
02/04/19	AB	Reviewing TCAA Public Records policy and communicating with Ashley Campbell re: public record request from John Henson and procedure for responding to same.	0.50	\$ 107.50
02/04/19	AB	Receipt and review of proposed documents to be provided to John Henson in response to public record request and question from Ashley Campbell on ability to redacted personal information from same.	0.20	\$ 43.00
02/05/19	AB	Briefly reviewing legal authorities and AGOs on public record exemptions and preparing email to Ashley Campbell re: inability to protect addresses/phone numbers of third parties from public disclosure.	0.50	\$ 107.50
02/06/19	AB	Receipt and review of email from CEO Powell re: demand letter to USATS and USAPG.	0.10	\$ 21.50
02/07/19	AB	Preparing draft Demand Letter to USATS/USAPG and communicating with CEO Powell re: same.	0.60	\$ 129.00
02/08/19	AB	Communicate with CEO Powell re: Special Meeting next week on former employee compensation matter.	0.20	\$ 43.00
02/08/19	AB	Receipt and review of email from Board Member Zonka re: update on former employee compensation matter.	0.10	\$ 21.50
02/08/19	AB	Finalizing Verified Complaint for Eviction and Damages with exhibits, preparing proposed Summons and filing both (DHAG).	0.40	\$ 86.00
02/10/19	AB	Receipt and review of forwarded email from Delta Hotel Aviation Group re: promises of future payment.	0.10	\$ 21.50
02/11/19	AB	Communicate with CEO Powell and Ashley Campbell (multiple emails) re: service of Complaint on Delta Hotel Aviation Group.	0.10	\$ 21.50
02/11/19	AB	Receipt and review of email from Ashley Campbell re: options and meaning for termination reason related to former employees.	0.10	\$ 21.50
02/12/19	AB	Receipt and review of Clerk-issued Summons for Delta Hotel Aviation Group.	0.10	\$ 21.50
02/14/19	AB	Finish draft Third Amendment to Lease Agreement for Global Aviation; Communicate with client re: same.	1.30	\$ 279.50

10847412

General

02/14/19	AB	Receipt and review of email from CEO Powell re: potential buyout of USATS.	0.10	\$ 21.50
02/14/19	AB	Communicate with CEO Powell re: trespassers shooting on TCAA property and potential liability related to same.	0.10	\$ 21.50
02/14/19	AB	Receipt and review of multiple emails re: former employee being sighted on TCAA property and communications with TPD concerning same.	0.10	\$ 21.50
02/15/19	AB	Preparing for and attending Special Meeting to discuss payment of former employees' accrued annual/sick leave.	2.00	\$ 430.00
02/15/19	AB	Telephone call from Board Member Milo Zonka re: agenda for Special Meeting and discussion on policies and procedures moving forward.	0.20	\$ 43.00
02/15/19	AB	Receipt and review of Return Proof of Service for Delta Hotel Aviation Group.	0.10	\$ 21.50
02/15/19	AB	Receipt and review of email from Board Member Zonka re: board business to be discussed at Special Meeting.	0.10	\$ 21.50
02/15/19	AB	Preparing email to Ashley Campbell confirming selection of former employees' separation from TCAA as "involuntary."	0.10	\$ 21.50
02/15/19	AB	Receipt and review of email from USATS and USAPG counsel re: letter on past due rent.	0.10	\$ 21.50
02/18/19	AB	Receipt and review of email from Ashley Campbell re: final follow up with TPD and documents we provided TPD during investigation.	0.10	\$ 21.50
02/18/19	AB	Revising draft Third Amendment to Lease Agreement with Global Aviation and communicating with CEO Powell re: same.	0.30	\$ 64.50
02/18/19	AB	Receipt and review of email from CEO Powell re: blanket updates to TCAA documents.	0.10	\$ 21.50
02/19/19	AB	Working on draft Amendment to Leasing Agreement with Lightle, Beckner, Robison.	0.20	\$ 43.00
02/19/19	AB	Communicate with CEO Powell re: formal Notices for Special Meetings and Board Member Zonka's questions concerning same.	0.10	\$ 21.50
02/19/19	AB	Receipt and reievew of JACIP Project forms for execution.	0.10	\$ 21.50
02/20/19	AB	Finish preparing draft Amendment to Exclusive Leasing Agreement with LBR and communicating with CEO Powell re: same.	1.10	\$ 236.50
02/20/19	AB	Finish preparing draft General Counsel Evaluation	0.30	\$ 64.50

10847412

General

		Form and communicating with CEO Powell re: same.		
02/20/19	AB	Telephone call from Brian Savvy, counsel for Richard Jones, re: follow up on payment of accrued annual/sick leave.	0.10	\$ 21.50
02/20/19	AB	Receipt and review of communications between CEO Powell and Board Member Zonka re: public record request and response thereto.	0.10	\$ 21.50
02/20/19	AB	Communicate with Auditor Steve Ellis re: no additional changes to litigation letter on Welsh Construction matter.	0.10	\$ 21.50
02/21/19	AB	Reviewing agenda and preparing for Board Meeting.	0.30	\$ 64.50
02/21/19	AB	Attending regular monthly Board Meeting.	3.80	\$ 817.00
02/21/19	AB	Receipt and review of email forwarded from Delta Hotel Aviation Group re: potential March 1 payment date.	0.10	\$ 21.50
02/25/19	AB	Communicate with Kathy McMahon, counsel for USATS/USAPG, re: rent arrearages and teleconference to discuss same.	0.10	\$ 21.50
02/25/19	AB	Receipt and review of emails from CEO Powell and Ashley Campbell re: letters to former employees on trespassing.	0.10	\$ 21.50
02/26/19	AB	Preparing for and attending telephone conference with Kathy McMahon, counsel for USATS/USAPG, re: sale of stock to IDAG and payment of rent arrearages.	0.30	\$ 64.50
02/26/19	AB	Telephone call from Brian Savvy, attorney for Richard Jones, re: request that TCAA take some action to "clear" Mr. Jones' name; Communicate with CEO Powell re: same.	0.20	\$ 43.00
02/26/19	AB	Reviewing trespassing letters to former employees prepared by Ashley Campbell and communicating with Ms. Campbell and CEO Powell re: same.	0.20	\$ 43.00
02/27/19	AB	Communicate with CEO Powell re: telephone call from USATS' counsel and purchase of USATS' stocks by IDAG.	0.10	\$ 21.50
02/28/19	AB	Receipt and review of email from CEO Powell re: meeting with potential purchaser of USATS, IDAG, and discussion with same on rent arrearage.	0.10	\$ 21.50

Current Fees:

\$ 3,999.00

10847412
General

<u>NAME</u>	<u>HOURS</u>	<u>RATE</u>	<u>AMOUNT</u>
Bird, Adam	18.60	\$ 215.00	\$ 3,999.00
	<hr/> 18.60		<hr/> \$ 3,999.00

Disbursements:

02/08/19	PAYEE: Clerk of Court, Brevard County (FL); REQUEST#: 952165; DATE: 2/13/2019. - ePortal	\$ 315.00
02/15/19	VENDOR: Evers Investigative Services, LLC INVOICE#: GR- 2019-04 DATE: 2/15/2019 service of summons and complaint	\$ 35.00
	Current Disbursements:	<hr/> \$ 350.00

<u>DESCRIPTION</u>	<u>AMOUNT</u>
Filing Fee	\$ 315.00
Service of Process	\$ 35.00
	<hr/> \$ 350.00

GRAY ROBINSON

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Titusville-Cocoa Airport Authority
Attn: Mr. Michael Powell, C.M., ACE
355 Golden Knights Blvd.
Titusville, FL 32780

March 5, 2019
FILE # 312613 - 2

Invoice # 10847413
Re: adv. Welsh Construction

This summary includes all transactions on the above matter processed up to and including the date of the last transaction shown on this invoice. Any transactions, including credits or receipts processed after that date will be reflected on a future statement.

PRIOR BALANCE:

✓ \$ 323.00 PAID 3/15/19 # 37483

CURRENT FEES:

\$ 989.00

CURRENT DISBURSEMENTS:

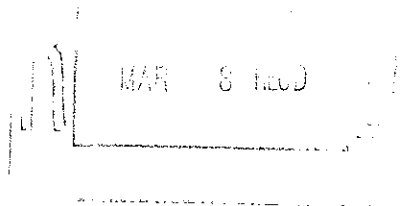
\$ 0.00

CURRENT BALANCE DUE:

\$ 989.00

TOTAL BALANCE DUE:
(Prior balance included)

\$ 1,312.00



Michael Powell
3/12/19

0511

REMITTANCE COPY

Please return this remittance copy with your payment for proper allocation.
PAYMENT IS DUE UPON RECEIPT

10847413
adv. Welsh Construction

Professional Services:

02/01/19	AB	Preparing proposed Agreed Order on extension of time to respond to Second Discovery Requests and communicating with Plaintiff's counsel re: same.	0.30	\$ 64.50
02/04/19	AB	Communicate with Plaintiff's counsel re: proposed Mediation Stipulation and filing of same.	0.20	\$ 43.00
02/04/19	AB	Continue working on draft Answers to Interrogatories and Response to Request for Production.	0.70	\$ 150.50
02/05/19	AB	Communicate with Plaintiff's counsel re: agreement on proposed Agreed Order and submission of same to Court.	0.10	\$ 21.50
02/05/19	AB	Receipt and review of letter from Mediator Dave Larkin confirming mediation and indicating pre-mediation procedures.	0.10	\$ 21.50
02/06/19	AB	Communicate with Aaron McDaniel with MBI re: response to subpoena from Plaintiff.	0.10	\$ 21.50
02/08/19	AB	Telephone call from Aaron McDaniel re: assistance of TCAA in response to subpoena received by Michael Baker from Plaintiff's counsel.	0.20	\$ 43.00
02/12/19	AB	Receipt and review of email from Plaintiff's counsel re: depositions.	0.10	\$ 21.50
02/20/19	AB	Continue working on draft Answers to Second Interrogatories and Response to Second Request for Production.	1.70	\$ 365.50
02/22/19	AB	Working on draft Answers to Third Interrogatories from Plaintiff.	1.10	\$ 236.50

Current Fees:

\$ 989.00

<u>NAME</u>	<u>HOURS</u>	<u>RATE</u>	<u>AMOUNT</u>
Bird, Adam	4.60	\$ 215.00	\$ 989.00
	<u>4.60</u>		<u>\$ 989.00</u>

GRAY ROBINSON

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Titusville-Cocoa Airport Authority
Attn: Mr. Michael Powell, C.M., ACE
355 Golden Knights Blvd.
Titusville, FL 32780

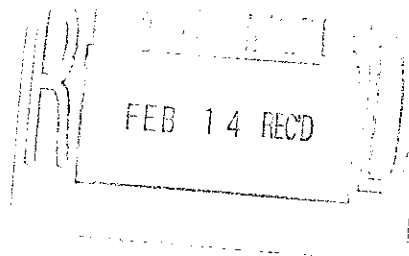
Remittance Address:
P.O. Box 3068
Orlando, Florida 32802-3068

Statement of Account As of February 11, 2019 For Client Account No.: 312613

Invoice Number	Invoice Date	Mat #	Matter Name	Amount Billed	Amount Received	Balance Due
10836856	01/09/19	1 ✓	General	<i>paid 3/1/19 #37439</i> \$2,801.35	\$0.00	\$2,801.35
10836857	01/09/19	2 ✓	adv. Welsh Construction	\$494.50	\$0.00	\$494.50
10843438	02/11/19	1	General	<i>paid 3/1/19 #37439</i> \$7,351.77	\$0.00	\$7,351.77
10843439	02/11/19	2	adv. Welsh Construction	\$322.50	\$0.00	\$322.50
Totals:				\$10,970.12	\$0.00	\$10,970.12

0-30 Days	31-60 Days	61-90 Days	91+ Days	Balance Due
\$7,674.27	\$3,295.85			\$10,970.12

Note: Payments received after the statement date will be reflected on your next statement.



GRAYROBINSON

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Titusville-Cocoa Airport Authority
Attn: Mr. Michael Powell, C.M., ACE
355 Golden Knights Blvd.
Titusville, FL 32780

February 11, 2019
FILE # 312613 - 1

Invoice # 10843438
Re: General

This summary includes all transactions on the above matter processed up to and including the date of the last transaction shown on this invoice. Any transactions, including credits or receipts processed after that date will be reflected on a future statement.

PRIOR BALANCE:	\$ 2,801.35
CURRENT FEES:	\$ 7,159.50
CURRENT DISBURSEMENTS:	\$ 192.27
CURRENT BALANCE DUE:	\$ 7,351.77
TOTAL BALANCE DUE: (Prior balance included)	\$ 10,153.12

Professional Services:

01/10/19	AB	Briefly reviewing FRS website and participating in telephone call with CEO Powell and Ashley Campbell re: questions on resignation of employees and effect on retirement calculation under FRS.	0.30	\$ 64.50
01/11/19	AB	Telephone call from CEO Powell and Ashley Campbell re: Board Member directive on filing police report related to personnel issues.	0.20	\$ 43.00
01/11/19	AB	Telephone conference with Kevin Panik, potential bidder on Cessna 150F at public auction, re: questions on auction details.	0.20	\$ 43.00
01/11/19	AB	Preparing email to CEO Powell and Ashley Campbell re: questions from Kevin Panik on public auction.	0.20	\$ 43.00
01/11/19	AB	Telephone conference with CEO Powell re: Facilities personnel matters and issues related to same.	0.30	\$ 64.50
01/14/19	AB	Telephone conference with Board Member Milo Zonka re: Facilities personnel matter and updating Board on same.	0.70	\$ 150.50
01/14/19	AB	Communicate with CEO Powell (via phone and email) re: questions on details of upcoming public auction.	0.20	\$ 43.00
01/15/19	AB	Preparing draft correspondence to Board members concerning personnel issues and communicating with CEO Powell re: same.	0.80	\$ 172.00
01/15/19	AB	Receipt and review of email from CEO Powell re: record request from Board Member Zonka.	0.10	\$ 21.50
01/15/19	AB	Telephone call from CEO Powell re: media involvement and inquiries on personnel matter.	0.20	\$ 43.00
01/15/19	AB	Receipt and review of finalized correspondence to Board members re: Facilities personnel matter.	0.10	\$ 21.50
01/15/19	AB	Reviewing Department of Defense policies on property acquisition and reporting requirements.	0.70	\$ 150.50
01/15/19	AB	Communicate with CEO Powell and Ashley Campbell re: Board Member Zonka's request for records related to personnel matters.	0.30	\$ 64.50
01/15/19	AB	Reviewing exemptions to Chapter 119, Florida Statutes, for personnel biographical information of employees and preparing email to Ashley Campbell on same.	0.50	\$ 107.50
01/15/19	AB	Communicate with Kevin Panik, tenant and potential bidder at public auction, (multiple emails) re: answers to questions on auction procedures.	0.20	\$ 43.00

01/15/19	AB	Receipt and review of Memorandum distributed to Board Members by CEO Powell on Facilities personnel issues. XXXXXX	0.10	\$ 21.50
01/16/19	AB	Telephone conference with CEO Powell and Ashley Campbell re: disclosure of reporting employee's name from Facilities personnel matter. XXXXXX	0.20	\$ 43.00
01/16/19	AB	Analyzing chapter 112, Florida Statutes, re: exemption from disclosure under Florida Whistle-Blower Act.	0.80	\$ 172.00
01/16/19	AB	Preparing email to CEO Powell and Ashley Campbell re: prohibition from disclosure of whistle-blower employee's name and other sensitive records related to investigation of Facilities personnel issues. XXXXXXXXXX	0.20	\$ 43.00
01/16/19	AB	Reviewing notes, legal authorities and TCAA Policy Manual to prepare for Facilities personnel issues discussion at Board Meeting. XXXXXX	0.60	\$ 129.00
01/16/19	AB	Preparing statutes, calculations of amounts due and owing and property list for tomorrow's public auction. XXXXXX	0.50	\$ 107.50
01/16/19	AB	Telephone call from Jack Ross re: partial payment to avoid auction of his Cessna 150F. XXXXXX	0.20	\$ 43.00
01/16/19	AB	Preparing email to CEO Powell and Ashley Campbell re: telephone call from Jack Ross on Cessna 150F. XXXXXX	0.10	\$ 21.50
01/16/19	AB	Receipt and review of emails from CEO Powell (multiple emails) re: communications and inquiries from Florida Today and WKMG. XXXXXX	0.20	\$ 43.00
01/17/19	AB	Reviewing Agenda and preparing for non-personnel related matters at regular Board meeting. XXXXXX	0.30	\$ 64.50
01/17/19	AB	Attending regular January TCAA Board meeting and meeting briefly with CEO Powell and Ashley Campbell afterward to discuss personnel discipline.	4.00	\$ 860.00
01/17/19	AB	Conducting public auction of abandoned property. XXXXXX	0.80	\$ 172.00
01/17/19	AB	Working on review of Policy Manual to determine effect of "for cause" finding on payment of accrued vacation/sick leave time for resigned employees. XXXXXX	0.30	\$ 64.50
01/17/19	AB	Receipt and review of emails from Kevin Panik, purchaser of Cessna 150F at public auction, concerning documents for re-titling aircraft. XXXXXXXXXX	0.10	\$ 21.50
01/18/19	AB	Communicate with client re: addition to language on project update spreadsheets in Board packages.	0.10	\$ 21.50
01/18/19	AB	Communicate with Kevin Panik (multiple emails) re: timeframe for providing Certification as to public auction. XXXXXX	0.10	\$ 21.50

01/22/19	AB	Receipt and review of email from Ashley Campbell re: payout of accrued annual and sick leave for former employees.	0.10	\$ 21.50
01/22/19	AB	Analyzing legal authorities to identify bases for withholding accrued leave pay and legal standards related to same.	1.50	\$ 322.50
01/23/19	AB	Receipt and review of anonymous "complaint" about Chairman Sansome.	0.20	\$ 43.00
01/24/19	AB	Preparing comprehensive email to CEO Powell and Ashley Campbell re: opinion on withholding of final paycheck for former employees still under investigation.	0.50	\$ 107.50
01/24/19	AB	Preparing and sending Certification Letter to Kevin Panik, purchaser of Cessna 150F at public auction.	0.30	\$ 64.50
01/24/19	AB	Reviewing requirements for Special Meeting and/or emergency basis for Board action without public meeting and communicating with Ashley Campbell re: recommendation on communicating with Board Members on withholding of former employee final paychecks pending investigation resolution.	0.30	\$ 64.50
01/24/19	AB	Communicate with Ashley Campbell via email re: follow up questions on opinion on withholding accrued annual/sick pay from former employees.	0.50	\$ 107.50
01/24/19	AB	Telephone conference with CEO Powell and Ashley Campbell to develop strategy for Special Meeting and discussion of accrued leave pay for former employees.	0.40	\$ 86.00
01/24/19	AB	Drafting notification letter to former employees re: investigation into misappropriation and potential timeframe for resolution of same.	0.80	\$ 172.00
01/24/19	AB	Communicate with CEO Powell and Ashley Campbell re: discussion of notification letters to former employees.	0.10	\$ 21.50
01/24/19	AB	Preparing draft email to TCAA Board members re: description of issues with withholding accrued leave pay and Special Meeting to discuss same.	0.50	\$ 107.50
01/24/19	AB	Communicate with CEO Powell and Ashley Campbell re: draft email to Board Members for Special Meeting.	0.10	\$ 21.50
01/25/19	AB	Receipt and review of revisions to Board Member Letter on Special Meeting; Considering and communicating with CEO Powell and Ashley Campbell re: same.	0.30	\$ 64.50
01/28/19	AB	Communicate with Board Member John Craig (multiple emails) re: Special Meeting on accrued leave pay issue for former employees.	0.10	\$ 21.50

01/28/19	AB	Receipt and begin analysis of email from Ashley Campbell re: request for reason for termination from FRS for former employees.	0.10	\$ 21.50
01/29/19	AB	Telephone conference with Board Member Zonka re: email on Special Meeting and current status of investigation into misappropriation of TCAA property.	1.00	\$ 215.00
01/29/19	AB	Preparing email to Ashley Campbell re: TPD attendance at future Special Meeting and request to interview employees on misappropriation of TCAA property.	0.10	\$ 21.50
01/29/19	AB	Communicate with Ashley Campbell re: confirmation of schedule for employee interviews.	0.10	\$ 21.50
01/29/19	AB	Communicate with CEO Powell and Ashley Campbell re: setting Special Meeting on Friday and attendance by Board Members at same.	0.10	\$ 21.50
01/29/19	AB	Receipt and review of email from Ashley Campbell re: FRS Plan treatment of employees terminated for cause and/or ultimately convicted of a crime.	0.10	\$ 21.50
01/29/19	AB	Working on investigation into allegations related to employee knowledge of misappropriation issues at TCAA.	0.70	\$ 150.50
01/29/19	AB	Preparing email to Board Member Milo Zonka re: employee interviews set for Thursday.	0.10	\$ 21.50
01/29/19	AB	Receipt and review of email from Board Member Milo Zonka forwarding his public record request to TCAA.	0.20	\$ 43.00
01/29/19	AB	Developing strategy for public discussion at Special Meeting of current status of investigation and legal opinion on ability to withhold accrued annual/sick leave pay to former employees.	0.50	\$ 107.50
01/30/19	AB	Finish preparing outline of questions for employee interviews on misappropriation issues.	0.60	\$ 129.00
01/30/19	AB	Begin working on draft lease for Global Aviation.	0.10	\$ 21.50
01/30/19	AB	Telephone conference with CEO Powell and Ashley Campbell re: questions on response to Board Member's public record request.	0.20	\$ 43.00
01/30/19	AB	Analyzing legal authorities re: drug-free workplace policies and Florida statutes on protection of information related to same and definition of "employer" therein.	0.80	\$ 172.00
01/30/19	AB	Communicate with Board Member Milo Zonka via email re: question concerning public record request.	0.20	\$ 43.00

01/30/19	AB	Receipt and review of email from Board Member Milo Zonka re: questions on police report and effect of section 775.15, Florida Statutes, on criminal statute of limitation for public employee.	0.10	\$ 21.50
01/31/19	AB	Attending interviews of TCAA employees as part of investigation into property misappropriation.	7.50	\$ 1,612.50
01/31/19	AB	Briefly analyzing section 775.15, Florida Statutes, and communicating with Board Member Zonka in response to his question on the application of subsection 12 thereof.	0.30	\$ 64.50
01/31/19	AB	Reviewing section 775.15(12), Florida Statutes, and preparing email to Board Member Milo Zonka re: same in response to his question.	0.30	\$ 64.50
01/31/19	AB	Telephone call from CEO Powell and Ashley Campbell re: follow up question on section 775.15(12), Florida Statutes.	0.10	\$ 21.50
01/31/19	AB	Receipt and review of written statements from Chief Terry Wooldridge and Justin Hopman.	0.30	\$ 64.50
01/31/19	AB	Telephone conference with Board Member Milo Zonka re: update on employee interviews related to misappropriation and projected discussion/action items at tomorrow's Special Meeting.	0.50	\$ 107.50

Current Fees: \$ 7,159.50

Summary of Professional Fees:

<u>NAME</u>	<u>HOURS</u>	<u>RATE</u>	<u>AMOUNT</u>
Bird, Adam	33.30	\$ 215.00	\$ 7,159.50
	<u>33.30</u>		<u>\$ 7,159.50</u>

Disbursements:

01/15/19	VENDOR: Florida Today (Remit: Dalllas) INVOICE#: 0003293335 DATE: 1/15/2019 Ad for Titusville -Cocoa Airport Counsel	\$ 192.27
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Current Disbursements: \$ 192.27

Summary of Disbursements:

<u>DESCRIPTION</u>	<u>AMOUNT</u>
Legal Advertising	\$ 192.27
	<hr/>
	\$ 192.27

GRAYROBINSON

Attorneys At Law
Post Office Box 3068
Orlando, Florida 32802

Telephone (407) 843-8880
Federal ID # 59-1300132

Titusville-Cocoa Airport Authority
Attn: Mr. Michael Powell, C.M., ACE
355 Golden Knights Blvd.
Titusville, FL 32780

February 11, 2019
FILE # 312613 - 2

Invoice # 10843439
Re: adv. Welsh Construction

This summary includes all transactions on the above matter processed up to and including the date of the last transaction shown on this invoice. Any transactions, including credits or receipts processed after that date will be reflected on a future statement.

PRIOR BALANCE:	\$ 494.50
CURRENT FEES:	\$ 322.50
CURRENT DISBURSEMENTS:	\$ 0.00
CURRENT BALANCE DUE:	\$ 322.50
TOTAL BALANCE DUE: (Prior balance included)	\$ 817.00

Professional Services:

01/07/19	AB	Receipt and review of Subpoenas issued by Plaintiff's counsel to MBI representatives.	0.20	\$ 43.00
01/08/19	AB	Receipt and review of email from Plaintiff's counsel re: dates for MBI representatives' depositions.	0.10	\$ 21.50
01/10/19	AB	Receipt and review of Order setting trial for July 15 docket.	0.10	\$ 21.50
01/17/19	AB	Communicate with Plaintiff's counsel re: depositions of Michael Baker International representatives.	0.10	\$ 21.50
01/17/19	AB	Working on draft Answers to Second Interrogatories from Plaintiff.	0.30	\$ 64.50
01/18/19	AB	Receipt and review of Third Interrogatories from Plaintiff's counsel.	0.20	\$ 43.00
01/22/19	AB	Preparing and filing Motion for Extension of Time to Respond to Second Discovery Requests.	0.20	\$ 43.00
01/23/19	AB	Communicate with Plaintiff's counsel re: agreement on extension of time to respond to Second Discovery Requests.	0.10	\$ 21.50
01/30/19	AB	Communicate with Welsh's counsel re: agreement on potential mediators and Order on extension of time to respond to discovery requests.	0.10	\$ 21.50
01/31/19	AB	Communicate with Plaintiff's counsel re: setting mediation with Mediator Dave Larkin.	0.10	\$ 21.50

Current Fees: \$ 322.50

Summary of Professional Fees:

<u>NAME</u>	<u>HOURS</u>	<u>RATE</u>	<u>AMOUNT</u>
Bird, Adam	1.50	\$ 215.00	\$ 322.50
	<u>1.50</u>		<u>\$ 322.50</u>

GRAY ROBINSON

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Post Office Box 3068
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Telephone (407) 843-8880

Federal ID # 59-1300132

Titusville-Cocoa Airport Authority
Attn: Mr. Michael Powell, C.M., ACE
355 Golden Knights Blvd.
Titusville, FL 32780

January 9, 2019
FILE # 312613 - 1

Invoice # 10836856
Re: General

This summary includes all transactions on the above matter processed up to and including the date of the last transaction shown on this invoice. Any transactions, including credits or receipts processed after that date will be reflected on a future statement.

CURRENT FEES:	\$ 2,773.50
CURRENT DISBURSEMENTS:	\$ 27.85
CURRENT BALANCE DUE:	\$ 2,801.35

Professional Services:

12/06/18	AB	Briefly reviewing notices and statutes on public auction related to abandoned property at public use airport and preparing Notice of Sale for Drever/Ross/Patterson property, including aircraft and vehicles.	0.60	\$ 129.00
12/07/18	AB	Preparing letter to H. Patterson enclosing Notice of Sale and notifying him of sale.	0.20	\$ 43.00
12/07/18	AB	Preparing letter to J. Ross enclosing Notice of Sale.	0.10	\$ 21.50
12/07/18	AB	Preparing letter to C. Drever enclosing Notice of Sale.	0.10	\$ 21.50
12/07/18	AB	Communicate with Ashley Campbell re: letters to former tenants on sale of abandoned property and Notice of Sale related to same.	0.10	\$ 21.50
12/11/18	AB	Reviewing draft Estoppel Letter for Sheltair and communicating with Exec. Dir. Powell and Ashley Campbell re: same.	0.10	\$ 21.50
12/11/18	AB	Receipt and review of proposed Notice of Sale Publication from Florida Today (Drever/Patterson/Ross).	0.10	\$ 21.50
12/11/18	AB	Communicate with client and Florida Today re: running Notice of Sale and revision to same.	0.10	\$ 21.50
12/12/18	AB	Communicate with client and Florida Today (multiple emails) re: draft Notice of Sale and revision to publication version of same to correct typo spotted by client.	0.10	\$ 21.50
12/12/18	AB	Preparing email to CEO Powell re: answer to question on allowing interested parties to view items to be auctioned at public sale.	0.10	\$ 21.50
12/12/18	AB	Finish preparing Complaint for Eviction and Damages against Delta Hotel Aviation Group.	1.10	\$ 236.50
12/12/18	AB	Preparing 10-Day Notice of Default letter to Delta Hotel Aviation Group and communicating with Ashley Campbell re: same.	0.30	\$ 64.50
12/17/18	AB	Receipt and review of notification of receipt of funds from Missouri Vein Care, LLC (Dr. Michael Ryan for Comp Air).	0.10	\$ 21.50
12/20/18	AB	Preparing for and attending TCAA Board Meeting.	4.00	\$ 860.00
12/20/18	AB	Meeting with CEO Powell and Ashley Campbell re: personnel issue.	0.80	\$ 172.00
12/21/18	AB	Reviewing timeline and Policy and Procedure Manual for preparation of Opinion Letter to client.	0.80	\$ 172.00
12/21/18	AB	Preparing draft Opinion Letter on Personnel	2.20	\$ 473.00

10836856

General

		Disciplinary Action and communicating with clients re: same.		
12/26/18	AB	Reviewing and analyzing of Grant/Valkaria Airport Governing Documents and preparing email to CEO Powell re: same.	1.30	\$ 279.50
12/28/18	AB	Preparing Audit Response Letter to Davies, Houser & Secret, CPA., P.A. and communicating with client re: same.	0.70	\$ 150.50

Current Fees:	\$ 2,773.50
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<u>NAME</u>	<u>HOURS</u>	<u>RATE</u>	<u>AMOUNT</u>
Bird, Adam	12.90	\$ 215.00	\$ 2,773.50
	<u>12.90</u>		<u>\$ 2,773.50</u>

Disbursements:

11/20/18	VENDOR: Charron Services, LLC INVOICE#: 1314 DATE: 11/20/2018 11/16/18 Courier service	\$ 27.85
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Current Disbursements:	\$ 27.85
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<u>DESCRIPTION</u>	<u>AMOUNT</u>
Courier Service	\$ 27.85
	<u>\$ 27.85</u>

*1/17/19 Courier Service Fee waived
per Adam Bird*

GRAY ROBINSON

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Federal ID # 59-1300132

Titusville-Cocoa Airport Authority
Attn: Mr. Michael Powell, C.M., ACE
355 Golden Knights Blvd.
Titusville, FL 32780

January 9, 2019
FILE # 312613 - 2

Invoice # 10836857
Re: adv. Welsh Construction

This summary includes all transactions on the above matter processed up to and including the date of the last transaction shown on this invoice. Any transactions, including credits or receipts processed after that date will be reflected on a future statement.

CURRENT FEES:	\$ 494.50
CURRENT DISBURSEMENTS:	\$ 0.00
CURRENT BALANCE DUE:	\$ 494.50

10836857
adv. Welsh Construction

Professional Services:

12/13/18	AB	Receipt and review of email from Welsh's counsel to Judge's office re: setting case for trial.	0.10	\$ 21.50
12/17/18	AB	Receipt and review of two (2) Notices of Production from Non-Parties, additional Interrogatories, Request for Admissions and Request for Production from Welsh Construction's counsel, together with letter from counsel on previous discovery responses; Begin working on anaylsis and response to same.	1.20	\$ 258.00
12/27/18	AB	Begin working on draft Answers to Second Interrogatories, Responses to Second Request for Production and legal objections to same.	0.60	\$ 129.00
12/28/18	AB	Continue working on draft Answers to Second Interrogatories, Responses to Second Request for Production and legal objections to same.	0.40	\$ 86.00

Current Fees:	<hr/>	\$ 494.50
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<u>NAME</u>	<u>HOURS</u>	<u>RATE</u>	<u>AMOUNT</u>
Bird, Adam	2.30	\$ 215.00	\$ 494.50
	<hr/> 2.30		<hr/> \$ 494.50



TIX → **SPACE COAST REGIONAL AIRPORT**
COI → **MERRITT ISLAND AIRPORT**
X2I → **ARTHUR DUNN AIRPARK**

355 Golden Knights Blvd. → Titusville, Florida 32780 → 321.267.8780 → fax: 321.383.4284 → email: admins@flairport.com

MEMORANDUM

TO: Members of the Airport Authority

FROM: Michael D. Powell, C.M., ACE
Chief Executive Officer

DATE: May 16, 2019

ITEM DESCRIPTION – NEW BUSINESS ITEM C

Discussion and Consideration of the Proposed 2019 – 2020 Fiscal Year Budget

BACKGROUND

The Titusville-Cocoa Airport Authority annually submits a tentative fiscal year budget to Brevard County as part of the budget process.

ISSUES

The Titusville-Cocoa Airport Authority operates on an Operations and Maintenance Budget (O & M) and is self-sustaining for daily operations. The Airport Authority receives no Ad Valorem taxes.

ALTERNATIVES

The Airport Authority Board could approve or disapprove the proposed Budget as presented and request a modification.

FISCAL IMPACT

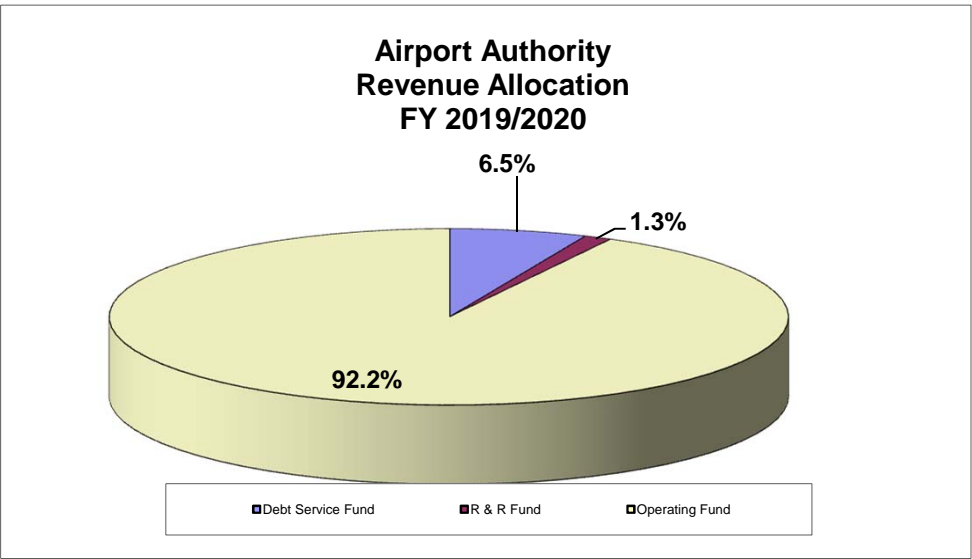
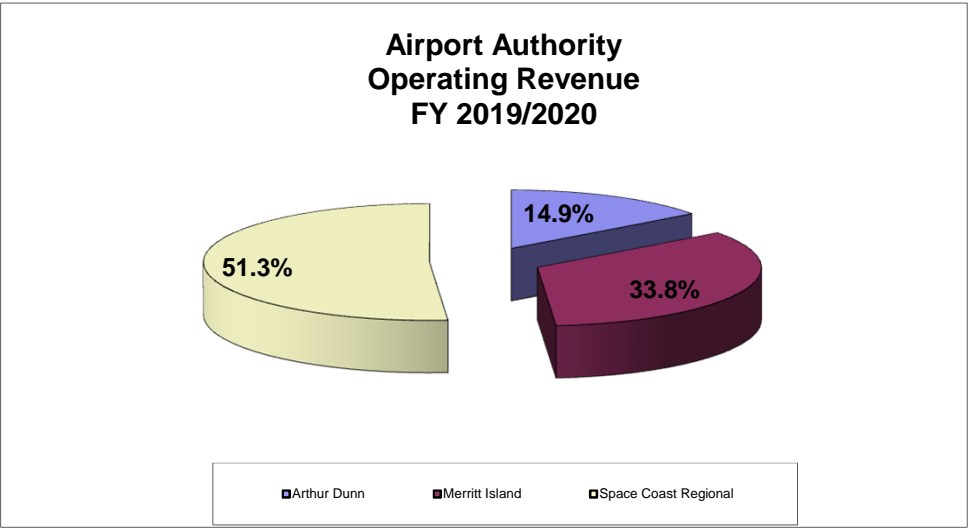
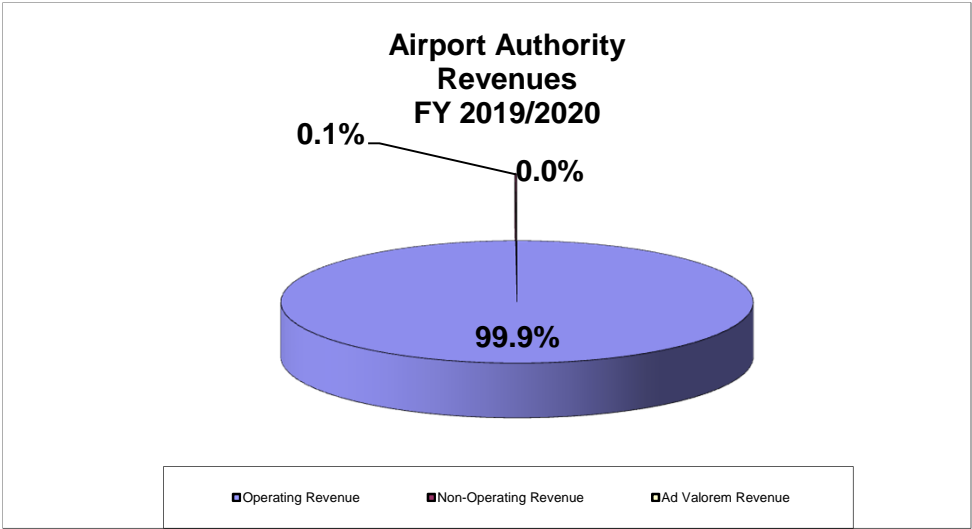
The 2019 – 2020 Fiscal Year Budget is a total of \$2,673,123.

RECOMMENDED ACTION

It is respectfully requested that the Airport Authority Board resolve to (1) approve the proposed 2019 – 2020 Fiscal Year Budget, which excludes any Ad Valorem taxes, for submittal to the County, and (2) authorize an Authority Officer or the CEO to execute the necessary documentation upon satisfactory review by legal counsel.

**TITUSVILLE-COCOA AIRPORT AUTHORITY
PROPOSED BUDGET SUMMARY
FISCAL YEAR 2019/2020**

	<u>Arthur Dunn</u>	<u>Merritt Island</u>	<u>Space Coast</u>	<u>Total</u>
Operating Revenue				
T'Hangars	\$ 180,285	\$ 644,000	\$ 347,511	\$ 1,171,796
Service Centers	78,553	47,673	321,675	447,901
Building Leases	77,774	189,999	556,337	824,110
Land Leases	20,159	18,184	144,348	182,691
Other Leases	<u>39,840</u>	<u>3,953</u>	<u>335</u>	<u>44,128</u>
Total Operating Revenue	<u>\$ 396,610</u>	<u>\$ 903,808</u>	<u>\$ 1,370,205</u>	<u>\$ 2,670,623</u>
 Non-Operating Revenue				<u>\$2,500</u>
 Requested Ad Valorem Taxing Authority				\$0
 Total Revenue Budget				<u>\$ 2,673,123</u>
 Transfer to Other Funds				
Debt Service Fund				\$ 174,445
Renewal and Replacement Fund				35,000
Operating Fund				<u>2,463,678</u>
 Total				<u>\$ 2,673,123</u>



TITUSVILLE-COCOA AIRPORT AUTHORITY
REVENUE ANALYSIS FOR FISCAL YEAR 2019 / 2020

Revenue Sources	Budget FY 2018-19	Proposed Budget FY 2019-20	Difference In Budget FY 2018-19 to FY 2019-20	Percentage Change	NOTES
T-Hangars					
Arthur Dunn					
T-7	31,095	31,717	622	2.0%	*
T-9	20,730	21,145	415	2.0%	*
T-8	24,185	24,669	484	2.0%	*
T-1	31,095	31,717	622	2.0%	*
T-2	35,093	35,795	702	2.0%	*
T-3	34,550	35,241	691	2.0%	*
Subtotal with Vacancy Rate	176,750	180,285	3,535	2.0%	
Merritt Island					
T-1	61,450	62,679	1,229	2.0%	*
T-2	38,263	39,028	765	2.0%	*
T-3	36,354	37,081	727	2.0%	*
T-4	56,723	57,957	1,234	2.0%	*
T-5	49,249	50,234	985	2.0%	*
T-6	35,121	35,824	703	2.0%	*
T-8	35,120	35,823	702	2.0%	*
T-9	58,947	60,126	1,179	2.0%	*
T-7	48,591	49,563	972	2.0%	*
T-11	29,121	29,704	582	2.0%	*
Port-a-Port	19,867	0	(19,867)		* Replaced with New
NEW Box Hangars					* New
T-12	50,962	57,727	57,727	2.0%	*
T-10	30,355	51,981	1,019	2.0%	*
T-14	44,422	30,962	607	2.0%	*
Subtotal with Vacancy Rate	589,839	45,310	888	2.0%	*
		644,000	49,453	8.4%	
Space Coast Regional					
T-9	44,209	45,093	884	2.0%	*
T-5	34,982	35,682	700	2.0%	*
T-4	38,869	39,647	777	2.0%	*
T-3	38,869	39,647	777	2.0%	*
T-2	38,869	39,647	777	2.0%	*
T-8	40,720	41,535	814	2.0%	*
T-7	44,792	45,688	896	2.0%	*
T-10	52,802	53,858	1,056	2.0%	*
Port-a-Port	6,584	6,715	132	2.0%	*
Subtotal with Vacancy Rate	344,511	347,511	6,814	2.0%	
		1,171,795	59,802	5.4%	
Total T-Hangars	1,111,100				

TITUSVILLE-COCOA AIRPORT AUTHORITY
REVENUE ANALYSIS FOR FISCAL YEAR 2019 / 2020

<u>Revenue Sources</u>	Budget FY 2018-19	Proposed Budget FY 2019-20	Difference In Budget FY 2018-19 to FY 2019-20	Percentage Change	NOTES
Service Centers					
Arthur Dunn					
Bldgs. 9,10, & 24	76,130	77,653	1,523	2.0% *	2.0% *
Fuel Flowage Fee	900	900	-	0.0%	* Fuel Flowage
Subtotal	77,030	78,553	1,523	2.0%	2.0%
Merritt Island					
Bldg. 25	39,875	40,673	798	2.0% *	2.0% *
Fuel Flowage Fee	7,000	7,000	-	0.0%	* Fuel Flowage
Subtotal	46,875	47,673	798	2.0%	2.0%
Space Coast Regional					
Bldg. 52 (SCJC)	52,825	53,875	1,050	2.0%	2.0%
Fuel Flowage Fee	7,200	7,200	-	0.0%	* Fuel Flowage
Bldg. 29 (USATS)	196,444	200,372	3,929	2.0% *	2.0% *
Bldg. 1	48,262	49,227	965	2.0%	2.0%
Fuel Flowage Fee	11,000	11,000	-	0.0%	* Fuel Flowage
Subtotal	315,842	321,675	5,944	2.0%	2.0%
Total Service Centers					
	439,793	447,900	8,265	2.0%	2.0%
Building Leases					
Arthur Dunn					
Bldg. 20 Driving Range	24,875	25,373	498	2.0% *	2.0% *
Bldg. 11	502	512	10	2.0% *	2.0% *
Bldg. (Parks & Rec)	8,434	8,602	168	2.0% *	2.0% *
Bldg (385 Singleton)	26,907	27,445	538	2.0% *	2.0% *
Skydive	8,747	8,921	175	2.0% *	2.0% *
T-Hangar Offices	6,784	6,920	136	2.0% *	2.0% *
Subtotal	76,249	77,774	1,525	2.0%	2.0%
Merritt Island					
Bldg. 2	13,413	13,682	268	2.0% *	2.0% *
Bldg. 4	13,800	14,076	276	2.0% *	2.0% *
Bldg. 5	5,971	6,091	119	2.0%	2.0%
Bldg. 21/22	15,480	15,790	310	2.0% *	2.0% *
T-Hangar Offices	12,608	12,860	252	2.0% *	2.0% *
Airport Storage	125,000	127,500	2,500	2.0% *	2.0% *
Subtotal	185,520	189,999	3,726	2.0%	2.0%

TITUSVILLE-COCOA AIRPORT AUTHORITY
REVENUE ANALYSIS FOR FISCAL YEAR 2019 / 2020

Revenue Sources	Budget FY 2018-19	Proposed Budget FY 2019-20	Difference In Budget FY 2018-19 to FY 2019-20	Percentage Change	NOTES
Space Coast Regional					
Bldgs. 40 & 41 (Shellair)	75,860	75,860	-	0.0%	* Appraised Rate, No CPI
Bldg. 51 (demo)	30,000	30,000	-	0.0%	
Bldg. 9 (Comp Air)	63,982	65,262	1,280	2.0%	*
Bldg 27 (Spaceport)	21,142	21,573	431	2.0%	
Bldg. 43 (MAG Aerospace)	83,456	85,125	1,669	2.0%	
Bldg 60 (6995 Tico Road)	50,764	51,800	1,036	2.0%	
Bldg 5 (MAG Aerospace hangar)	129,635	132,228	2,593	2.0%	
Admin - Suite 3 (Vacant)	20,621	20,967	346	1.7%	* CAM fee \$300/month
Admin - Suite 2 (Vacant)	27,458	27,935	477	1.7%	* CAM fee \$275/month
Admin - Suite 4 (FBO - USATS)	37,650	38,397	747	2.0%	*
T-Hangar Offices	7,048	7,189	141	2.0%	*
Subtotal	542,965	556,337	8,721	1.6%	
Total Building Leases	804,246	824,109	13,971	1.7%	
Land Leases					
Arthur Dunn					
City of Titusville	3,978	4,057	80	2.0%	
Shellair (T-Hangars)	15,786	16,102	316	2.0%	*
Subtotal	19,764	20,159	395	2.0%	
Merritt Island					
Space Coast Aviation	6,835	6,972	137	2.0%	*
Voyager	6,768	6,901	133	2.0%	*
Servant Air Ministries	4,227	4,311	84	2.0%	*
Subtotal	17,830	18,184	354	2.0%	
Space Coast Regional					
PAA Development	30,928	30,928	0	0.0%	* Appraised Rate, No CPI
Runway Wind Profiler	1,071	1,092	21	2.0%	*
Air America Foundation (VAC)	2,463	2,511	48	2.0%	*
Shellair (T-Hangars)	7,917	8,075	158	2.0%	*
USATS Land Lease	99,707	101,742	2,035	2.0%	*
Subtotal	142,085	144,348	2,263	1.6%	
Total Land Leases	179,679	182,691	3,012	1.7%	

TITUSVILLE-COCOA AIRPORT AUTHORITY
REVENUE ANALYSIS FOR FISCAL YEAR 2019 / 2020

Revenue Sources	Budget FY 2018-19	Proposed Budget FY 2019-20	Difference In Budget FY 2018-19 to FY 2019-20	Percentage Change	NOTES
Other Leases					
Arthur Dunn					
Houses					
925 N. Singleton Ave.	9,600	9,600	-		0.0% * Condition
115 N Williams Ave.	0	0	-		0.0% *
965 Luna Terrace	0	0	-		0.0% *
712 Old Dixie Ave.	0	0	-		0.0% *
901 N. Singleton Ave.	0	0	-		0.0% *
Sheltair Investment Fee	30,240	30,240	-		0.0% *
Subtotal	39,840	39,840	-	0.0%	
Merritt Island					
Aerial Sign North (Banner Towing)	3,876	3,953	77		2.0%
Subtotal	3,876	3,953	77	2.0%	
Space Coast Regional					
Webb Honey	113	335	222.44		Added 2nd Space
Subtotal	113	335	222.44		
Total Other Leases	43,829	44,128	300	0.7%	
Total Operating Revenue					
Arthur Dunn	389,145	396,610	7,465		1.9%
Merritt Island	843,901	903,808	59,907		7.1%
Space Coast Regional	1,345,516	1,370,205	24,689		1.8%
Total Operating Revenue	2,578,562	2,670,623	92,061	3.6%	
Interest & Misc Income					
	2,500	2,500	-		0.0%
Total Revenue	2,581,062	2,673,123	92,061	3.6%	

TITUSVILLE-COCOA AIRPORT AUTHORITY
PROPOSED OPERATING BUDGET
FY 2019 / 2020

Account Description		Budget FY 2018 / 2019		Proposed Budget FY 2019 / 2020	Difference	Percentage Change +/-
PERSONNEL SERVICES						
	Regular Salaries		813,006	759,586	(53,420)	-6.6%
	Payroll Taxes		62,195	58,108	(4,087)	-6.6%
	Workmans Comp Insurance		26,000	20,000	(6,000)	-23.1%
	Allocated Benefits		275,980	241,969	(34,011)	-12.3%
	Retirement		107,677	103,001	(4,675)	-4.3%
	Insurance		165,303	135,968	(29,336)	-17.7%
	Education		3,000	3,000	0	0.0%
TOTAL PERSONNEL SERVICES			1,177,181	1,079,663	(131,529)	-11.2%
OPERATING EXPENSES/CAPITAL OUTLAY						
Professional Services						
	Appraisals (last performed in 2015)		-	25,000	-	#DIV/0!
	Land/Building Appraisals			25,000		
	General Consultant		10,000	10,000	-	0.0%
	Architectural & Engineering Design		10,000	10,000	-	
	Legal Fees		50,000	55,000	5,000	10.0%
	Attorney Fees		50,000		-	
Accounting and Auditing			34,000	34,000	-	0.0%
	Annual Audit (CPA)		34,000	28,000	(6,000)	-17.6%
	Payroll Company (Paychex)		-	5,200	5,200	#DIV/0!
	Misc Accounting Fees		-	800	800	#DIV/0!
Other Contractual Services						
	Temporary Help			0	-	
	Temp Service		-	0	-	
	Federal Consulting Services			0	-	
	Legislative Services		-		-	
	Computer Technical Support		3,000	3,000	-	0.0%
	Tech Support			3,000	-	
	Janitorial Services		7,000	7,000	-	0.0%
	Cleaning Services		7,000	7,000	-	
	Other Contractual Services		2,000	1,500	(500)	-25.0%
	Landscaping		1,000	1,000	-	
	New Employee Testing & Evaluation		1,000	500	-	
Travel and Training						
	Travel & Per Diem		7,500	6,000	(1,500)	-20.0%
	Aviation Related Mtgs and Conferences		7,500	12,000	-	
	Training & Education		6,000	6,000	-	0.0%
	Employee Training		6,000	6,000	-	
	Employee Development		6,000	6,000	-	
Communications and Freight						
	Telecommunications		28,150	31,950	3,800	13.5%
	Telephone		7,150	12,000	-	
	Cellular Phones		7,500	7,000	-	

TITUSVILLE-COCOA AIRPORT AUTHORITY
PROPOSED OPERATING BUDGET
FY 2019 / 2020

Account Description		Budget FY 2018 / 2019		Proposed Budget FY 2019 / 2020	Difference	Percentage Change +/-
	Cable	1,500		950	-	
	Internet Fees	12,000		12,000	-	
	Postage		3,500	4,000	500	14.3%
	Express Mail Delivery			3,000	-	
				1,000	-	
	Utility Services					
	Utility Services		180,000	162,000	(18,000)	-10.0%
	Water/Sewer/Irrigation	16,000		18,000		
	Electricity	140,000		120,000	-	
	Storm Water Fees	10,000		10,000	-	
	Solid Waste & Recycling	14,000		14,000	-	
	Rentals and Leases					
	Rentals & Leases		8,200	8,200	-	0.0%
	Equipment & Dumpster Rental	2,500		2,500	-	
	Postage Machine	700		700	-	
	Copy Machine	2,000		2,000	-	
	Phone System	3,000		3,000	-	
	Insurance					
	Property & Casualty		241,800	265,980	24,180	10.0%
	Liability		42,795	45,955	3,160	7.4%
	Fuel Tanks	3,000		3,000	-	
	General Liability	8,200		9,000	-	
	Auto Liability	18,027		19,830	-	
	Housing	8,000		8,000	-	
	Officers Liability	5,568		6,125	-	
	Other Insurance & Bonds		296	296	-	0.0%
	Repairs and Maintenance					
	Maintenance Contracts		13,000	13,000	-	0.0%
	Service Contracts	9,000		9,000	-	
	Recycling	-		-	-	
	Pest Control	1,600		1,600	-	
	Lift Station	2,400		2,400	-	
	Repairs & Maintenance		235,000	282,000	47,000	20.0%
	T-Hangar Maintenance	75,000		90,000		
	Auto Repair	10,000		10,000	-	
	Facilities Department Equipment	90,000		90,000	-	
	Authority Buildings	90,000		90,000	-	
	Office Equipment	5,000		2,000	-	
	Printing & Binding					
	Printing & Binding		300	300	-	0.0%
	Promotional Activities					
	Advertising		15,000	15,000	-	0.0%
	Marketing	15,000		7,500	-	
	Website			7,500	-	
	Other Promotional Activities		7,000	7,000	-	0.0%
	NBAA Annual Conference				-	

TITUSVILLE-COCOA AIRPORT AUTHORITY
PROPOSED OPERATING BUDGET
FY 2019 / 2020

Account Description	Budget FY 2018 / 2019		Proposed Budget FY 2019 / 2020		Difference	Percentage Change +/-
	AOPA Annual Conference	7,000			-	
	General Promo Activities		7,000		-	
	Presentation/Promo Material				-	
Other Current Charges and Obligations		3,800		5,550	1,750	46.1%
	Legal Notices & Advertising					
	Legal Notices (RFP/RFB)	3,500	5,000			
	Board Meeting Dates	300	550			
	Other Current Charges	18,000		23,000	5,000	27.8%
	Redevelopment Fees	-			-	
	Real Estate Taxes	18,000	13,000		-	
	Tax Appraiser Fees	-	5,000		-	
	Tax Collector Fees	-	5,000		-	
Office Supplies						
	Office Supplies	9,000		8,000	(1,000)	-11.1%
	Office Supplies	9,000	8,000		-	
Operating Supplies						
	Operating Supplies	60,000		45,000	(15,000)	-25.0%
	Fuel Products	60,000	45,000		-	
	Operating Furniture, Equipment and Software	7,500		10,000	2,500	33.3%
	Office Furniture	-	2,500			
	Office Software	1,500	1,500		-	
	Computer Equipment	6,000	4,000		-	
	Vehicle Tracking Hardware & Software	-	2,000			
	Uniforms	6,500		6,500		0.0%
	Facilities Uniforms	6,500	5,000		-	
	ARFF Uniforms	-	1,500		-	
Books, Publications, Subscriptions and Memberships						
	Books & Subscriptions	300		0	(300)	-100.0%
	Airport Publications, Subscriptions	300	0		-	
	Dues & Memberships	10,000		5,000	(5,000)	-50.0%
	AAAAE, FAC, SEC, etc	5,000	2,500		-	
	FAC Airport Mem., Chambers, EDC, etc.	5,000	2,500		-	
Capital Outlay		100,000		100,000		0.0%
	Capital Outlay (Vehicles & Equipment)	100,000	100,000		-	
Development				300,000	300,000	#DIV/0!
	Projects Local Match (X21)	-	75,000		-	
	Projects Local Match (TIX)	-	100,000		-	
	Projects Local Match (COI)	-	125,000		-	
Contingency		98,264		101,229	2,965	3.0%
	Contingency	98,264	101,229		-	
TOTAL OPERATING EXPENSES/CAPITAL OUTLAY		\$1,213,905		\$1,593,460	\$354,555	29.2%
GRAND TOTAL		\$2,391,086		\$2,673,123	\$223,026	9.3%

TITUSVILLE-COCOA AIRPORT AUTHORITY
REVENUE ANALYSIS FOR FISCAL YEAR 2019 / 2020

Revenue Sources	Budget FY 2018-19	Proposed Budget FY 2019-20	Difference In Budget FY 2018-19 to FY 2019-20	Percentage Change	NOTES
T-Hangars					
Arthur Dunn					
T-7	31,095	31,717	622	2.0%	*
T-9	20,730	21,145	415	2.0%	*
T-8	24,185	24,669	484	2.0%	*
T-1	31,095	31,717	622	2.0%	*
T-2	35,093	35,795	702	2.0%	*
T-3	34,550	35,241	691	2.0%	*
Subtotal with Vacancy Rate	176,750	180,285	3,535	2.0%	
Merritt Island					
T-1	61,450	62,679	1,229	2.0%	*
T-2	38,263	39,028	765	2.0%	*
T-3	36,354	37,081	727	2.0%	*
T-4	56,723	57,957	1,234	2.0%	*
T-5	49,249	50,234	985	2.0%	*
T-6	35,121	35,824	703	2.0%	*
T-8	35,120	35,823	702	2.0%	*
T-9	58,947	60,126	1,179	2.0%	*
T-7	48,591	49,563	972	2.0%	*
T-11	29,121	29,704	582	2.0%	*
Port-a-Port	19,867	0	(19,867)		* Replaced with New
NEW Box Hangars					* New
T-12	50,962	57,727	57,727	2.0%	*
T-10	30,355	51,981	1,019	2.0%	*
T-14	44,422	30,962	607	2.0%	*
Subtotal with Vacancy Rate	589,839	45,310	888	2.0%	*
		644,000	49,453	8.4%	
Space Coast Regional					
T-9	44,209	45,093	884	2.0%	*
T-5	34,982	35,682	700	2.0%	*
T-4	38,869	39,647	777	2.0%	*
T-3	38,869	39,647	777	2.0%	*
T-2	38,869	39,647	777	2.0%	*
T-8	40,720	41,535	814	2.0%	*
T-7	44,792	45,688	896	2.0%	*
T-10	52,802	53,858	1,056	2.0%	*
Port-a-Port	6,584	6,715	132	2.0%	*
Subtotal with Vacancy Rate	344,511	347,511	6,814	2.0%	
		1,171,795	59,802	5.4%	
Total T-Hangars	1,111,100				

TITUSVILLE-COCOA AIRPORT AUTHORITY
PROPOSED OPERATING BUDGET
FY 2019 / 2020

Account Description	Budget FY 2018 / 2019		Proposed Budget FY 2019 / 2020		Difference	Percentage Change +/-
	AOPA Annual Conference	7,000			-	
	General Promo Activities		7,000		-	
	Presentation/Promo Material				-	
Other Current Charges and Obligations		3,800		5,550	1,750	46.1%
	Legal Notices & Advertising					
	Legal Notices (RFP/RFB)	3,500	5,000			
	Board Meeting Dates	300	550			
	Other Current Charges	18,000		23,000	5,000	27.8%
	Redevelopment Fees	-			-	
	Real Estate Taxes	18,000	13,000		-	
	Tax Appraiser Fees	-	5,000		-	
	Tax Collector Fees	-	5,000		-	
Office Supplies						
	Office Supplies	9,000		8,000	(1,000)	-11.1%
	Office Supplies	9,000	8,000		-	
Operating Supplies						
	Operating Supplies	60,000		45,000	(15,000)	-25.0%
	Fuel Products	60,000	45,000		-	
	Operating Furniture, Equipment and Software	7,500		10,000	2,500	33.3%
	Office Furniture	-	2,500			
	Office Software	1,500	1,500		-	
	Computer Equipment	6,000	4,000		-	
	Vehicle Tracking Hardware & Software	-	2,000			
	Uniforms	6,500		6,500		0.0%
	Facilities Uniforms	6,500	5,000		-	
	ARFF Uniforms	-	1,500		-	
Books, Publications, Subscriptions and Memberships						
	Books & Subscriptions	300		0	(300)	-100.0%
	Airport Publications, Subscriptions	300	0		-	
	Dues & Memberships	10,000		5,000	(5,000)	-50.0%
	AAAAE, FAC, SEC, etc	5,000	2,500		-	
	FAC Airport Mem., Chambers, EDC, etc.	5,000	2,500		-	
Capital Outlay		100,000		100,000		0.0%
	Capital Outlay (Vehicles & Equipment)	100,000	100,000			
Development						
	Projects Local Match (X21)	-	75,000			#DIV/0!
	Projects Local Match (TIX)	-	100,000			
	Projects Local Match (COI)	-	125,000			
Contingency		98,264		101,229	2,965	3.0%
	Contingency	98,264	101,229		-	
TOTAL OPERATING EXPENSES/CAPITAL OUTLAY		\$1,213,905		\$1,593,460	\$354,555	29.2%
GRAND TOTAL		\$2,391,086		\$2,673,123	\$223,026	9.3%



TIX → SPACE COAST REGIONAL AIRPORT
COI → MERRITT ISLAND AIRPORT
X2I → ARTHUR DUNN AIRPARK

355 Golden Knights Blvd. → Titusville, Florida 32780 → 321.267.8780 → fax: 321.383.4284 → email: admins@flairport.com

MEMORANDUM

TO: Members of the Airport Authority

FROM: Michael D. Powell, C.M., ACE
Chief Executive Officer

DATE: May 16, 2019

ITEM DESCRIPTION - NEW BUSINESS ITEM D

Discussion by Mr. Aaron McDaniel of Recent Invoiced Costs by Michael Baker International and Contractors Regarding Current Projects

BACKGROUND

Michael Baker International is currently conducting the engineering and oversight work for contractors on current projects.

The invoice review is to keep the Board informed and ensure we meet FDOT compliance requirements.

ISSUES

All projects are moving forward.

ALTERNATIVES

If anything regarding the numbers is unclear during the discussion, the Airport Authority Board may ask questions about the costs to ensure everyone is comfortable with the invoices as presented.

FISCAL IMPACT

The current Invoiced Costs for the invoices will be covered by Mr. Aaron McDaniel, of Michael Baker International, in detail at the Board Meeting. The back-up documentation is provided for the Board's convenience of reference.

RECOMMENDED ACTION

It is respectfully requested that the Airport Authority Board resolve to (1) Concur with approval of the invoiced costs by Michael Baker International and (2) authorize an Authority Officer or the Chief Executive Officer to execute the necessary documentation upon satisfactory review by legal counsel.

APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

PAGE ONE OF TWO PAGES

TO OWNER: PROJECT: Environmental Mitigation

Titusville Cocoa Airport Authority
355 Golden Knights Blvd.
Titusville, Florida 32780

Property Improvements

FROM CONTRACTOR:

Sterling Enterprises, L.L.C.
PO Box 714
Lake Helen FL 32744

VIA ENGINEER:

Michael Baker International, Inc.
5200 Belfort Rd., Suite 110
Jacksonville, FL 32256

CONTRACT FOR:

APPLICATION NO: 16

APPLICATION DATE: 02/27/19

PERIOD TO: 02/28/19

PROJECT NOS: 137445

OWNER NO: 135986

ARCHITECT NO:

CONTRACTOR NO:

CONTRACT DATE: 04/15/15

Distribution to:

OWNER

ENGINEER

CONTRACTOR

CONTRACTOR'S APPLICATION FOR PAYMENT


Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM	\$ 350,963.92
2. Net change by Change Orders	\$236,917.55
3. CONTRACT SUM TO DATE (Line 1 + 2)	\$ 587,881.47
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$ 529,256.47
5. RETAINAGE:	
a. 0% of Completed Work	\$ -
(Cell U275 on G703)	

6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total)	\$ 529,256.47
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$ 525,006.47
8. CURRENT PAYMENT DUE	\$ 4,250.00
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$ 58,625.00

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$242,730.00	(\$5,812.45)
Total approved this Month	\$0.00	\$0.00
TOTALS	\$242,730.00	(\$5,812.45)
NET CHANGES by Change Order	\$236,917.55	

CONTRACTOR: Sterling Enterprises, L.L.C.

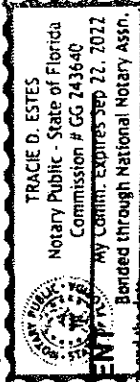
By:  Date: 2/27/2019

State of: FLORIDA County of: Volusia

Subscribed and sworn to before me this 27th day of Feb 2019

Notary Public: Tracie D. Estes

My Commission expires: 9/22/2022




ENGINEER'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observation and the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED: \$4,250.00

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ENGINEER:



By:


Date: 5/4/2019

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

AIA DOCUMENT G702 APPLICATION AND CERTIFICATION FOR PAYMENT 1992 EDITION AIA - ©1992

THE AMERICAN INSTITUTE OF ARCHITECTS, 1735 NEW YORK AVE., N.W., WASHINGTON, DC 20005-4001

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 5/6/19
AIA MIM Pay App 16

STERLING ENTERPRISES, L.L.C.

Invoice

PO Box 714
Lake Helen, FL 32744
386-532-2100

Date	Invoice #
2/27/2019	1902

Bill To
Titusville-Cocoa Airport Authority 355 Golden Knights Blvd. Titusville, FL 32780

Ship To
Titusville-Cocoa Airport Authority 355 Golden Knights Blvd. Titusville, FL 32780

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
	Net 30 days		2/27/2019			2015-1 Merritt Island Mitigation
Quantity	Item Code	Description			Price Each	Amount
1	Misc	1st of 2019 FL SALES TAX			4,250.00 6.50%	4,250.00 0.00

CONSTRUCTION SHEET
AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing
Contractor's signed Certification is attached.
In tabulations below, amounts are stated to the nearest dollar.
Use Column 1 on Contracts where variable rebid/price for line items may apply

APPLICATION : 16
APPLICATION DATE: 02/27/19
PERIOD TO: 02/28/19
OWNER PROJECT NO: Bate Project No 137445
CONTRACTOR PROJECT NO:

Item No.	Bid Ref. No.	Description of Work	Total Units Qty	U O M	Unit Cost	Scheduled Value	Previous			Work Completed This Period			Total		Balance To Finish Amount	Rebate	
							Units	Amount		Units	Amount		Amount	%			
Base Bid																	
01000		Metallization	1.00	LS	24,450.00	24,450.00	1.000						24,450.00	100%	1.000		0.00
02000		Construction Impact & Topo As Built	1.00	LS	15,000.00	15,000.00	1.000						15,000.00	100%	1.000		0.00
03000		Two 35' CMV Culverts & Plan Cities	1.00	LS	159,128.00	159,128.00	1.000						159,128.00	100%	1.000		0.00
04000		Erosion & Turbidity Control	1.00	LS	13,900.00	13,900.00	1.000						13,900.00	100%	1.000		0.00
05000		Initial Erosion Plant Control	1.00	LS	49,000.00	49,000.00	1.000						49,000.00	100%	1.000		0.00
06000		Disturbance Species (2' Cn)	866.00	EA	11.40	9,872.40	866.000						9,872.40	100%	866.000		0.00
07000		Tree Plantings (Mangroves/Butternuts)	723.00	EA	30.74	21,813.52	723.000						21,813.52	100%	723.000		0.00
08000		Maintainance/Erosion Species Control - Yr 1	4.00	EVENT	3,600.00	15,200.00	4.000						15,200.00	100%	4.000		0.00
09000		Maintainance/Erosion Species Control - Yr 2	4.00	EVENT	3,600.00	15,200.00	4.000						15,200.00	100%	4.000		0.00
10000		Project Specific Aerial Photographs	6.00	EA	1,275.00	7,650.00	6.000						7,650.00	100%	6.000		0.00
11000		Allowance (Airport Use Vessel)	1.00	LS	20,000.00	20,000.00	1.000						20,000.00	100%	1.000		0.00
SUB-TOTAL (Base Bid) =						\$ 343,488.92			\$ -			\$ 343,488.92	98%		\$ 7,473.00	\$ -	
Change Orders																	
CO1-1		Allowance (Airport Use Vessel)	1.00	LS	-20,000.00	-20,000.00	1.000						-20,000.00	0%			0.00
CO1-2		Metallization	13.00	WK	1,091.75	14,187.55	13.000						14,187.55	100%			0.00
CO2-1		Metallization	1.00	LS	21,850.00	21,850.00	1.000						21,850.00	100%			0.00
CO2-2		Coast Erosion & Topo As-built Survey	1.00	LS	5,600.00	5,600.00	1.000						5,600.00	100%			0.00
CO2-3		Planting Turbidity Barrier	1.00	LS	5,500.00	5,500.00	1.000						5,500.00	100%			0.00
CO2-4		Unclassified Excavation	880.00	CY	86.00	75,680.00	880.000						75,680.00	100%			0.00
CO2-5		Clear and Grub	1.00	AC	13,980.00	13,980.00	1.000						13,980.00	100%			0.00
CO2-6		Topsoiling	3,000.00	SY	1.98	5,970.00	3,000.000						5,970.00	100%			0.00
CO2-7		Seeding	3,000.00	SY	7.65	22,950.00	3,000.000						22,950.00	100%			0.00
CO2-8		Maint Erosion Spec Control Yr.3	2.00	EA	4,250.00	8,500.00							8,500.00	100%			0.00
CO2-9		Maint Erosion Spec Control Yr.4	2.00	EA	4,250.00	8,500.00							8,500.00	100%			0.00
CO2-10		Maint Erosion Spec Control Yr.5	2.00	EA	4,250.00	8,500.00							8,500.00	100%			0.00
CO2-11		Project Specific Aerial Photos	4.00	EA	1,225.00	4,900.00							4,900.00	100%			0.00
CO2-12		Project Specific Aerial Photos	9.00	EA	1,650.00	14,850.00							14,850.00	100%			0.00
CO2-13		Report of enhancement at mitigation Island	1.00	LS	32,500.00	32,500.00							32,500.00	100%			0.00
CO2-14		3 gpi White Mangrove	200.00	EA	53.00	10,600.00							10,600.00	100%			0.00
SUB-TOTAL (Change Orders) =						236,977.55						4,250.00			185,727.55	78%	51,150.00

APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

PAGE ONE OF TWO PAGES

TO OWNER:

PROJECT: Environmental Mitigation
Property Improvements

Titusville Cocoa Airport Authority
355 Golden Knights Blvd.
Titusville, Florida 32780

FROM CONTRACTOR:

VIA ENGINEER:
Sterling Enterprises, L.L.C.
PO Box 714
Lake Helen FL 32744

ENGINEER:

Michael Baker International, Inc.
5200 Belfort Rd., Suite 110
Jacksonville, FL 32256

CONTRACT FOR:

CONTRACT NO.: 137445
OWNER NO.: 135986
ARCHITECT NO.:
CONTRACTOR NO.: 04/15/15

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet, AIA Document G703, is attached.

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

1. ORIGINAL CONTRACT SUM	\$ 350,963.92
2. Net change by Change Orders	\$236,917.55
3. CONTRACT SUM TO DATE (Line 1 + 2)	\$ 587,881.47
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$ 553,456.47

5. RETAINAGE:

a. 0% of Completed Work
(Cell U275 on G703)

\$

Total in Column I of G703)

6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total)	\$ 553,456.47
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$ 529,256.47
8. CURRENT PAYMENT DUE	\$ 24,200.00
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$ 34,425.00

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$242,730.00	(\$5,812.45)
Total approved this Month	\$0.00	\$0.00
TOTALS	\$242,730.00	(\$5,812.45)
NET CHANGES by Change Order	\$236,917.55	

CONTRACTOR:

Sterling Enterprises, L.L.C.

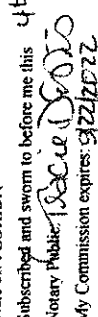
By: 

Date: 4/4/2019

State of FLORIDA

County of: Volusia

Subscribed and sworn to before me this 4th day of April, 2019

Notary Public: 

My Commission expires: 9/22/2022
My Commission # CG 24164C
Bonded through National Notary /

TRACE D. ESTES

Notary Public - State of Flor

Commission # CG 24164C

My Comm. Expires Sep 22, 2

ENGINEER'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 24,200.00

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ENGINEER:

By: 

Date: 5/4/2019

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

AIA DOCUMENT G702 - APPLICATION AND CERTIFICATION FOR PAYMENT - 1997 EDITION - AIA 41992

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THE AMERICAN INSTITUTE OF ARCHITECTS, 1735 NEW YORK AVE., N.W., WASHINGTON, DC 20006-4002


AIA MIM Pay App 16

STERLING ENTERPRISES, L.L.C.

Invoice

PO Box 714
Lake Helen, FL 32744
386-532-2100

Date	Invoice #
4/4/2019	1918

Bill To
Titusville-Cocoa Airport Authority 355 Golden Knights Blvd. Titusville, FL 32780

P.O. No.	Terms	Project
	Net 30 days	

Item	Description	Est Amt	Prior Amt	Prior %	Qty	Rate	Curr %	Total %	Amount
	Sediment Removal								
	If water is too high and barge is requires there will be an additional cost of 32,000.00								
Misc	Repair Embankment at mitigation island - 32,500				1	16,250.00			16,250.00
Misc	3 gal white mangrove - 10,600				1	7,950.00			7,950.00

Thank you for the invitation to bid on this project.

Subtotal \$24,200.00

Sales Tax (6.5%) \$0.00

Total \$24,200.00

Payments/Credits \$0.00

Balance Due \$24,200.00

CONSTRUCTION SHEET
 AIA Document G783, APPLICATION AND CERTIFICATE FOR PAYMENT, containing
 Contractor's signed Certification is attached.
 In tabulations below, amounts are stated to the nearest dollar.
 Use Column 1 on Contracts where variable retainage for line items may apply

APPLICATION : 17
 APPLICATION DATE: 04/04/19
 PERIOD TO: 04/04/19
 OWNER PROJECT NO: Base Project No 137445
 CONTRACTOR PROJECT NO:

Item No.	Bld Ref. No.	Description of Work	Total Units Qty	U O M	Unit Cost	Scheduled Value	Previous			Work Completed This Period			Balance To Finish			Retainage
							Units	Amount	Units	Amount	Units	Total Amount	%	Units	Amount	
Base Bid																
01000		Mobilization	1.00	LS	24,450.00	24,450.00	1.000	24,450.00				24,450.00	100%	1.000	0.00	0.00
07000		Construction Input & Tropic As Built	1.00	LS	15,000.00	15,000.00	1.000	15,000.00				15,000.00	100%	1.000	0.00	0.00
D-701		Two 30" CMP Culverts & Flag Gates	1.00	LS	159,128.00	159,128.00	1.000	159,128.00				159,128.00	100%	1.000	0.00	0.00
P-104		Erosion & Turbidity Control	1.00	LS	13,900.00	13,900.00	0.500	13,900.00				13,900.00	100%	0.500	0.00	0.00
T-912		Initial Exotic Plant Control	1.00	LS	49,000.00	49,000.00	1.000	49,000.00				49,000.00	100%	1.000	0.00	0.00
02030		Dryditch Spoils (2' Cell)	888.00	EA	11.40	9,972.40	888.000	9,972.40				9,972.40	100%	888.000	0.00	0.00
02030		Tree Plantings (Mangroves/Bulbocornus)	723.00	EA	30.24	21,853.52	723.000	21,853.52				21,853.52	100%	723.000	0.00	0.00
02050		Maintenance/Exotic Species Control - Yr 1	4.00	EVENT	3,800.00	15,200.00	4.000	15,200.00				15,200.00	100%	4.000	0.00	0.00
02050		Maintenance/Exotic Species Control - Yr 2	4.00	EVENT	3,800.00	15,200.00	3.000	11,400.00				11,400.00	75%	4.000	3,800.00	0.00
02060		Project Specific Aerial Photography	8.00	EA	1,225.00	7,350.00	2.000	3,075.00				3,075.00	50%	8.000	3,675.00	0.00
		Allowance (Airport Use Vessel)	1.00	LS	20,000.00	20,000.00		20,000.00				20,000.00	100%	1.000	0.00	0.00
SUB-TOTAL (Base Bid) =						Original Value \$ 350,993.92		\$ 343,488.92		\$		\$ 343,488.92	98%		\$ 7,475.00	\$
Change Orders																
C01-1		Allowance (Airport Use Vessel)	1.00	LS	-20,000.00	-20,000.00	1.000	-20,000.00				-20,000.00	0%		0.00	0.00
C01-2		Mobilization	13.00	WK	1,091.35	14,187.55	13.000	14,187.55				14,187.55	100%		0.00	0.00
C02-1		Mobilization	1.00	LS	21,650.00	21,650.00	1.000	34,500.00				34,500.00	100%		0.00	0.00
C02-2		Corral Layout & Tropic As-built Survey	1.00	LS	5,600.00	5,600.00	1.000	5,600.00				5,600.00	100%		0.00	0.00
C02-3		Floating Turbidity Barrier	1.00	LS	5,500.00	5,500.00	1.000	5,500.00				5,500.00	100%		0.00	0.00
C02-4		Unclassified Excavation	890.00	CY	85.00	75,650.00	890.000	75,650.00				75,650.00	100%		0.00	0.00
C02-5		Clear and Grub	1.00	AC	13,980.00	13,980.00	1.000	13,980.00				13,980.00	100%		0.00	0.00
C02-6		Topsoiling	3,000.00	SY	1.99	5,970.00	3,000.000	5,970.00				5,970.00	100%		0.00	0.00
C02-7		Sodding	3,000.00	SY	7.65	22,950.00	3,000.000	22,950.00				22,950.00	100%		0.00	0.00
C02-8		Maint Exotic Spec Control Yr-3	2.00	EA	4,250.00	8,500.00	1.000	4,250.00				4,250.00	100%		0.00	0.00
C02-9		Maint Exotic Spec Control Yr-4	2.00	EA	4,250.00	8,500.00	1.000	4,250.00				4,250.00	100%		0.00	0.00
C02-10		Maint Exotic Spec Control Yr-5	2.00	EA	4,250.00	8,500.00	1.000	4,250.00				4,250.00	100%		0.00	0.00
C02-11		Project Specific Aerial Photos	4.00	EA	1,225.00	4,900.00						0.00	0%		0.00	0.00
C02-12		Project Specific Aerial Photos	9.00	EA	1,650.00	14,850.00						0.00	0%		0.00	0.00
C02-13		Repair of embankment at migration island	1.00	LS	32,500.00	32,500.00	0.500	16,250.00			0.500	16,250.00	100%		0.00	0.00
C02-14		3 gal White Mangrove	200.00	EA	53.00	10,600.00	0.250	2,850.00			0.750	7,950.00	100%		0.00	0.00
SUB-TOTAL (Change Orders) =						235,917.55		185,787.55		24,200.00		209,987.55	89%		26,950.00	0.00
TOTALS =								\$ 529,256.47		\$ 24,200.00		\$ 553,456.47	94%		\$ 34,425.00	\$
Current Value \$ 587,881.47																

APPLICATION AND CERTIFICATE FOR PAYMENT

AIA DOCUMENT G703 (Instructions on reverse side)

TO OWNER: Titusville-Cocoa Airport Authority
355 Golden Knights Blvd.
Titusville, FL 32780

PROJECT: Port-A-Port Hangar Replacement at Merritt Island Airport
900 Airport Road, T-15, Merritt Island, FL 32952

FROM CONTRACTOR: C & D Construction, Inc.
395 S. Range Road
Cocoa, FL 32926

VIA ARCHITECT: Michael Baker International
5200 Belfort Road, Suite 110
Jacksonville, FL 32256

CONTRACT FOR: CONTRACT DATE: 8/28/2018

APPLICATION NO: 4/25/2019

PURCHASE ORDER NO.:

Distribution to: OWNER ARCHITECT CONTRACTOR

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703 is attached.

1. ORIGINAL CONTRACT SUM \$ 1,434,163.00

2. Net change by Change Orders \$ (7,175.82)

3. CONTRACT SUM TO DATE (LINE 1+2) \$ 1,426,987.18

4. TOTAL COMPLETED & STORED TO DATE (Column G on G703) \$ 863,537.30

5. RETAINAGE:

a. 10% of Completed Work (Columns D + E on G703) \$ 86,353.73

b. % of Stored Material (Column F on G703) \$

Total Retainage (Line 5a + 5b or Total in Column 1 of G703) \$ 86,353.73

6. TOTAL EARNED LESS RETAINAGE (Line 4 less Line 5 Total) \$ 777,183.57

7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate) \$ 231,623.37

8. CURRENT PAYMENT DUE \$ 545,560.20

9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6) \$ \$649,803.61

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous month by Owner	\$ -	
Total approved this month	\$ -	\$ -
TOTALS	\$ -	\$ -
NET CHANGES by Change Order	\$ -	\$ -

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: C & D Construction, Inc.

BY: Curtis Deen, President Date: 4/26/2019

State of: FLORIDA
County of: BREVARD
Subscribed and sworn to before me this 26th day of April 2019

DEBRAH M.A. HOTTLE
Commission # GG 22821
Expires September 28, 2022
Bonds Third Budget Notary Services

Notary Public:
My Commission expires: 09/29/2022

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 545,560.20 /
(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT: Date: 5/1/2019

BY: This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

Michael Baker International

C & D CONSTRUCTION, INC.395 S. RANGE ROAD
COCOA, FLORIDA 32926


(321) 639-9198 Fax (321) 690-2291

invoice

1071

TO: TITUSVILLE-COCOA AIRPORT AUTHORITY
355 GOLDEN KNIGHTS BLVD
TITUSVILLE, FL 32780

SALESPERSON 449	DATE OF INVOICE 4/26/2019
SHIP TO PORT-A-PORT HANGAR REPLACEMENT MERRITT ISLAND AIRPORT 900 AIRPORT ROAD, T-15 MERRITT ISLAND, FLORIDA	

ACCOUNT NO.	DATE SHIPPED	SHIPPED VIA	COL	P.P.	F.O.B. POINT	TERMS	YOUR ORDER NUMBER
						NET 10 DAYS	
QUANTITY	DESCRIPTION					UNIT PRICE	AMOUNT
	<u>DRAW REQUEST # 5</u>						
	ORIGINAL CONTRACT AMOUNT					\$ 1,434,163.00	
	CHANGE ORDERS					\$ -	
	REVISED CONTRACT AMOUNT					\$ 1,434,163.00	
	AMOUNT COMPLETED TO DATE -60.51%					\$ 863,537.30	
	LESS RETAINAGE -10 %					\$ (86,353.73)	
						\$ 777,183.57	
	LESS PREVIOUS REQUESTS					\$ (231,623.37)	
	TOTAL AMOUNT DUE AND PAYABLE THIS REQUEST						\$ 545,560.20
	CONTRACTOR'S SIGNATURE 						
	Thank You					TOTAL	

CONTINUATION SHEET

AIA DOCUMENT G703

(Instructions on reverse side)

PAGE OF 2 PAGES

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT,

containing contractor's signed Certification, is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column 1 on Contracts where variable retainage for line items may apply.

APPLICATION NO: Five (5)
APPLICATION DATE: 4/26/2019
PERIOD TO: 4/25/2019

A	B	C	D	E		F	G	H	I
				WORK COMPLETED	THIS PERIOD		TOTAL		
ITEM NO.	DESCRIPTION OF WORK	QTY	UNIT PRICE	UNIT	SCHEDULED VALUE	FROM PREVIOUS APPLICATION (D+E)	COMPLETED AND STORED TO DATE (D+E+F)	BALANCE TO FINISH (C-G)	RETAINAGE (IF VARIABLE) RATE)
1	New Port-A Port Hangar Bldg. (Complete)	1	\$ 340,000.00	LS	\$ 340,000.00	\$ -	\$ 101,377.79	\$ 238,622.21	\$ 10,137.78
1A	Concrete Work	1	\$ 374,178.00	LS	\$ 374,178.00	\$ -	\$ 374,178.00	\$ -	\$ 37,417.80
1B	Building -	1	\$ 60,000.00	LS	\$ 60,000.00	\$ -	\$ -	\$ 60,000.00	\$ -
1C	Building Installation	1	\$ 75,000.00	LS	\$ 75,000.00	\$ -	\$ 21,379.51	\$ 53,620.49	\$ 2,137.95
1D	Building Electrical Work	1	\$ 70,000.00	LS	\$ 70,000.00	\$ -	\$ 52,500.00	\$ 17,500.00	\$ 5,250.00
1E	Hangar Doors	1	\$ 80,000.00	LS	\$ 80,000.00	\$ -	\$ -	\$ 80,000.00	\$ -
1F	Block Work	1	\$ 20,000.00	LS	\$ 20,000.00	\$ -	\$ -	\$ 20,000.00	\$ -
1G	Plumbing Work	1	\$ 50,000.00	LS	\$ 50,000.00	\$ -	\$ -	\$ -	\$ 5,000.00
1H	Slab Preparation	1	\$ 89,000.00	LS	\$ 89,000.00	\$ 44,500.00	\$ 89,000.00	\$ -	\$ 8,900.00
2	Mobilization	1	\$ -	LS	\$ -	\$ -	\$ -	\$ -	\$ -
3	Construction Lay-out and Topographic	1	\$ -	LS	\$ -	\$ -	\$ -	\$ -	\$ -
4	As-Built Survey	1	\$ 4,400.00	LS	\$ 4,400.00	\$ -	\$ -	\$ 4,400.00	\$ -
5	Erosion Control	1	\$ 3,800.00	LS	\$ 3,800.00	\$ 1,300.00	\$ 1,300.00	\$ 2,500.00	\$ 130.00
6	Demolition/Remove Concrete Head-Wall	1	\$ 3,800.00	LS	\$ 3,800.00	\$ 3,800.00	\$ 3,800.00	\$ -	\$ 380.00
7	Demolition/Remove Concrete Driveways	640	\$ 15.00	SY	\$ 9,600.00	\$ 9,600.00	\$ 9,600.00	\$ -	\$ 960.00
8	Demolition/Remove Catch Basin	1	\$ 1,900.00	LS	\$ 1,900.00	\$ 1,900.00	\$ 1,900.00	\$ -	\$ 190.00
9	Demolition/Remove 15" X 24" RCP	112	\$ 28.00	LF	\$ 3,136.00	\$ 3,136.00	\$ 3,136.00	\$ -	\$ 313.60
10	Demolition/Remove Existing Box Hangar Bldgs	8	\$ 1,100.00	EA	\$ 8,800.00	\$ 8,800.00	\$ 8,800.00	\$ -	\$ 880.00
11	Demolition/Remove Existing Foundations	720	\$ 7.65	SY	\$ 5,508.00	\$ 5,508.00	\$ 5,508.00	\$ -	\$ 550.80
12	Relocate Existing Chain-Link Fence	388	\$ 5.50	LF	\$ 2,134.00	\$ -	\$ -	\$ 2,134.00	\$ -
13	Unclassified Excavation	3,000	\$ 5.00	CY	\$ 15,000.00	\$ -	\$ -	\$ 16,500.00	\$ -
14	Surcharge Borrow Material	8,400	\$ 5.00	CY	\$ 42,000.00	\$ 42,000.00	\$ 42,000.00	\$ -	\$ 4,200.00
15	Foundation Backfill (12" Lifts per Geo. Report)	950	\$ 4.50	CY	\$ 4,275.00	\$ -	\$ -	\$ 4,275.00	\$ -
16	4" Concrete Sidewalk	190	\$ 40.00	SY	\$ 7,600.00	\$ -	\$ -	\$ 7,600.00	\$ -
17	5" Concrete Driveways	575	\$ 57.00	SY	\$ 32,775.00	\$ -	\$ -	\$ 32,775.00	\$ -

CONTINUATION SHEET

AIA DOCUMENT G703

(Instructions on reverse side)

PAGE OF 2 PAGES

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing contractor's signed Certification, is attached.

APPLICATION NO: Five (5)

APPLICATION DATE: 4/26/2019

PERIOD TO: 4/25/2019

In tabulations below, amounts are stated to the nearest dollar.

Use Column 1 on Contracts where variable retainage for line items may apply.

A ITEM NO.	B DESCRIPTION OF WORK	C QTY	D UNIT PRICE	E UNIT	F SCHEDULED VALUE		G WORK COMPLETED		H MATERIALS PRESENTLY STORED (NOT IN DORE)	I TOTAL COMPLETED AND STORED TO DATE (D + E + F)	J % (G + C)	K BALANCE TO FINISH (C - G)	L RETAINAGE (IF VARIABLE RATE)
17	4" Line Rock Base	575	\$ 19.00	SY	\$ 10,925.00				\$ -	\$ -	0.00%	\$ 10,925.00	\$ -
18	24" Nyeplast Drain	7	\$ 3,500.00	EA	\$ 24,500.00				\$ -	\$ 24,500.00	100.00%	\$ -	\$ 2,450.00
19	10" PVC Pipe	380	\$ 29.00	LF	\$ 11,020.00				\$ -	\$ 12,209.00	110.79%	\$ (1,189.00)	\$ 1,220.90
20	18" RCP	158	\$ 60.00	LF	\$ 9,480.00				\$ -	\$ 8,160.00	86.08%	\$ 1,320.00	\$ 816.00
21	24" RCP	96	\$ 76.50	LF	\$ 7,344.00				\$ -	\$ 10,404.00	141.67%	\$ (3,060.00)	\$ 1,040.40
22	Sanitary Manhole	1	\$ 3,800.00	EA	\$ 3,800.00				\$ -	\$ -	0.00%	\$ 3,800.00	\$ -
23	4" Sanitary Clean-outs	4	\$ 375.00	EA	\$ 1,500.00				\$ -	\$ 1,500.00	100.00%	\$ -	\$ 150.00
24	4" PVC Sanitary Line Sch 40	247	\$ 88.00	LF	\$ 21,736.00				\$ -	\$ 21,736.00	100.00%	\$ -	\$ 2,173.60
25	1-1/2" Water Line	150	\$ 16.00	LF	\$ 2,400.00				\$ -	\$ 2,400.00	100.00%	\$ -	\$ 240.00
26	1-1/2" Tapping Saddle w/Corp. Stop	1	\$ 2,900.00	EA	\$ 2,900.00				\$ -	\$ 2,900.00	100.00%	\$ -	\$ 290.00
27	1-1/2" Gate Valve	1	\$ 400.00	EA	\$ 400.00				\$ -	\$ 400.00	100.00%	\$ -	\$ 40.00
28	Stormwater Inlets - FDOT Type C	2	\$ 5,000.00	EA	\$ 10,000.00				\$ -	\$ 10,000.00	100.00%	\$ -	\$ 1,000.00
29	Stormwater Clean-Outs	2	\$ 500.00	EA	\$ 1,000.00				\$ -	\$ 1,000.00	100.00%	\$ -	\$ 100.00
30	Stormwater Manhole	1	\$ 5,000.00	EA	\$ 5,000.00				\$ -	\$ 5,000.00	100.00%	\$ -	\$ 500.00
31	18" MES	1	\$ 1,300.00	EA	\$ 1,300.00				\$ -	\$ 3,900.00	300.00%	\$ (2,600.00)	\$ 390.00
32	24" MES	1	\$ 1,300.00	EA	\$ 1,300.00				\$ -	\$ 1,300.00	100.00%	\$ -	\$ 130.00
33	Outfall Structure	1	\$ 9,300.00	EA	\$ 9,300.00				\$ -	\$ -	0.00%	\$ 9,300.00	\$ -
34	Sod	770	\$ 3.50	SY	\$ 2,695.00				\$ -	\$ -	0.00%	\$ 2,695.00	\$ -
35	Top Soiling	770	\$ 4.10	SY	\$ 3,157.00				\$ -	\$ -	0.00%	\$ 3,157.00	\$ -
36	Change Order # 1	1	\$ (7,175.82)	LS	\$ (7,175.82)				\$ -	\$ (6,351.00)	88.51%	\$ (824.82)	\$ (635.10)
Totals					\$ 1,426,987.18	\$ 219,602.00	\$ 606,178.00	\$ 37,757.30	\$ 863,537.30	\$ 563,449.86	60.51%	\$ 86,353.73	

Michael Baker
INTERNATIONAL

MICHAEL BAKER INTERNATIONAL, INC.
12740 Gran Bay Parkway West
Suite 2110
Jacksonville, FL 32258
904-380-2500
Billing (803) 231-4014

MARCH 22, 2019

TITUSVILLE-COCOA AIRPORT AUTHORITY
355 GOLDEN KNIGHTS
TITUSVILLE, FL 32780

INVOICE NO. 1043501
BAKER PROJECT NO. 167617
REQUEST NO. 04

PROJECT ID # FM 438463-1-94-01

RE: PORT-A-PORT HANGER REPLACEMENT

FOR FEES BILLED THROUGH FEBRUARY 01, 2019 THROUGH FEBRUARY 28, 2019

CONTRACT VALUE \$220,234.00

PHASE 5 - CONSTRUCTION PHASE SERVICES

TASK 3 -CONSTRUCTION MANAGEMENT
61.47% COMPLETE OF \$64,334.00

INVOICED
THIS PERIOD

\$2,092.76

INVOICED
TO DATE

\$39,547.93

TASK 4 - RPR
61.79% COMPLETE OF \$149,400.00

\$7,158.37

\$92,314.72

TASK 4.2 - SUB
QA CONSTRUCTION TESTING \$6,500.00

\$0.00

\$1,340.00

TOTAL EARNINGS

\$9,251.13

\$133,202.65

AMOUNT DUE THIS INVOICE

\$9,251.13

Michael Baker
5/1/19

Electronic Remittance

CITIZENS BANK
ABA: 036-076-150
Account No.: 6101710975
SWIFT: CTZIUS33

Check Payment Remit to:

PO BOX 536408
PITTSBURGH, PA 15253-5906

Michael Baker
INTERNATIONAL

MICHAEL BAKER INTERNATIONAL, INC.

12740 Gran Bay Parkway West

Suite 2110

Jacksonville, FL 32258

904-380-2500

Billing (803) 231-4014

APRIL 17, 2019

TITUSVILLE-COCOA AIRPORT AUTHORITY
355 GOLDEN KNIGHTS
TITUSVILLE, FL 32780

INVOICE NO. 1045940

BAKER PROJECT NO. 167617

REQUEST NO. 05

PROJECT ID # FM 438463-1-94-01

RE: PORT-A-PORT HANGER REPLACEMENT

FOR FEES BILLED THROUGH MARCH 01, 2019 THROUGH MARCH 31, 2019

CONTRACT VALUE \$220,234.00

PHASE 5 - CONSTRUCTION PHASE SERVICES

TASK 3 -CONSTRUCTION MANAGEMENT

64.70% COMPLETE OF \$64,334.00

INVOICED
THIS PERIOD

\$2,077.12

INVOICED
TO DATE

\$41,625.05

TASK 4 - RPR

64.53% COMPLETE OF \$149,400.00

\$4,092.40

\$96,407.12

TASK 4.2 - SUB

QA CONSTRUCTION TESTING \$6,500.00

\$0.00

\$1,340.00

TOTAL EARNINGS

\$6,169.52

\$139,372.17

AMOUNT DUE THIS INVOICE

\$6,169.52

Michael Baker
5/1/19

Electronic Remittance

CITIZENS BANK

ABA: 036-076-150

Account No.: 6101710975

SWIFT: CTZIUS33

Check Payment Remit to:

PO BOX 536408

PITTSBURGH, PA 15253-5906

Michael Baker
INTERNATIONAL

MICHAEL BAKER INTERNATIONAL, INC.
12740 Gran Bay Parkway West
Suite 2110
Jacksonville, FL 32258
904-380-2500
Billing (803) 231-4014

MARCH 22, 2019

TITUSVILLE-COCOA AIRPORT AUTHORITY
355 GOLDEN KNIGHTS
TITUSVILLE, FL 32780

INVOICE NO. 1043500
BAKER PROJECT NO. 170779
REQUEST NO. 01
FAA AIP PROJECT NO. 3-12-0080-028-2018
PROJECT ID # FM 247401-1-94-01

RE: AIRFIELD LIGHTING REHABILITATION (CONSTRUCTION)

FOR FEES BILLED THROUGH JANUARY 07, 2019 THROUGH FEBRUARY 28, 2019

CONTRACT VALUE \$232,624.00

		<u>INVOICED THIS PERIOD</u>	<u>INVOICED TO DATE</u>
PHASE 5 - CONSTRUCTION SERVICES			
CONSTRUCTION ADMINISTRATION			
37.00% COMPLETE OF	\$41,004.00	\$15,171.48	\$15,171.48
RPR			
11.50% COMPLETE OF	\$178,620.00	\$20,541.30	\$20,541.30
SPECIAL SERVICES (SUBCONSULTANTS)			
0.00% QA CONSTRUCTION TESTING	\$5,000.00	\$0.00	\$0.00
0.00% AIRFIELD ELECTRICAL	\$8,000.00	\$0.00	\$0.00
TOTAL EARNINGS		\$35,712.78	\$35,712.78
AMOUNT DUE THIS INVOICE			\$35,712.78

Michael Baker
5/1/13

Electronic Remittance

CITIZENS BANK
ABA: 036-076-150
Account No.: 6101710975
SWIFT: CTZIUS33

Check Payment Remit to:

PO BOX 536408
PITTSBURGH, PA 15253-5906

Michael Baker
INTERNATIONAL

MICHAEL BAKER INTERNATIONAL, INC.
12740 Gran Bay Parkway West
Suite 2110
Jacksonville, FL 32258
904-380-2500
Billing (803) 231-4014

APRIL 17, 2019

TITUSVILLE-COCOA AIRPORT AUTHORITY
355 GOLDEN KNIGHTS
TITUSVILLE, FL 32780

INVOICE NO. 1045936
BAKER PROJECT NO. 170779
REQUEST NO. 02
FAA AIP PROJECT NO. 3-12-0080-028-2018
PROJECT ID # FM 247401-1-94-01

RE: AIRFIELD LIGHTING REHABILITATION (CONSTRUCTION)

FOR FEES BILLED THROUGH MARCH 01, 2019 THROUGH MARCH 31, 2019

CONTRACT VALUE \$232,624.00

PHASE 5 - CONSTRUCTION SERVICES

CONSTRUCTION ADMINISTRATION
57.75% COMPLETE OF \$41,004.00

RPR
21.00% COMPLETE OF \$178,620.00

SPECIAL SERVICES (SUBCONSULTANTS)

26.66% QA CONSTRUCTION TESTING \$5,000.00

0.00% AIRFIELD ELECTRICAL \$8,000.00

TOTAL EARNINGS

AMOUNT DUE THIS INVOICE

INVOICED
THIS PERIOD

INVOICED
TO DATE

\$8,507.56

\$23,679.04

\$16,968.90

\$37,510.20

\$1,332.85

\$1,332.85

\$0.00

\$0.00

\$26,809.31

\$62,522.09

\$26,809.31

Michael Baker
5/1/19

Electronic Remittance

CITIZENS BANK
ABA: 036-076-150
Account No.: 6101710975
SWIFT: CTZIUS33

Check Payment Remit to:

PO BOX 536408
PITTSBURGH, PA 15253-5906

APPLICATION AND CERTIFICATE FOR PAYMENT

TO: Titusville-Cocoa Airport Authority
355 Golden Knights Blvd.
Titusville, FL 32780

PROJECT: Airfield Lighting Rehab - Space Coast Regional APO
HIPC JOB #: 504

ONE
3/4/2019
2/28/2019
DISTRIBUTION TO:
☐ OWNER
☒ ENGINEER
☐ CONTRACTOR

CARE OF: Nick Leone, Michael Baker International: 2054 Vista Parkway, Suite 400, West Palm Beach, FL 33411

FROM: H.L. Pruitt Corp.
501 Wade Street
Winter Springs, FL 32708
HIPC INVOICE #: 50401

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G-703, is attached.

1. ORIGINAL CONTRACT SUM \$ 1,814,096.00
2. Net change by Change Orders \$
3. CONTRACT SUM TO DATE \$ 1,814,096.00
4. TOTAL COMPLETED & STORED TO DATE \$ 56,431.00
(Column J on G703)

5. RETAINAGE
a. 10% of Completed Work \$ 5,643.10
(Columns D + E on G703)
b. 0% of Stored Material \$ 0.00
(Column F on G703)
Total Retainage (Line 5a + 5b or Total in Column I of G703) \$ 5,643.10

6. TOTAL EARNED LESS RETAINAGE \$ 50,787.90
(Line 4 less Line 5 Total)

7. LESS PREVIOUS CERTIFICATES FOR PAYMENT \$
(Line 6 from prior Certificate)

8. CURRENT PAYMENT DUE \$ 50,787.90

9. BALANCE TO FINISH, INCLUDING RETAINAGE \$ 5,643.10
(Line 3 less Line 6)

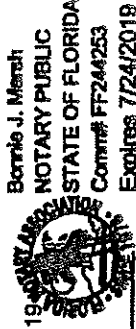
CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	0.00	0.00
Total approved this Month	0.00	0.00
TOTALS	0.00	0.00
NET CHANGES by Change Order	0.00	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application For Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: H.L. Pruitt Corp.

By:  Date: 03/04/19

State of: Florida
County of: SEMINOLE
Subscribed and sworn to before me this 4th day of



Notary Public: 
My Commission Expires: 7/24/19

ENGINEER'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Engineer certifies to the Owner that to the best of the Engineer's knowledge, information and belief the Work has progressed as indicated, the quality of the work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 50,787.90

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ENGINEER:  Date: 3/26/2019

This certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.





H.L. Pruitt Corp.

501 Wade Street
Winter Springs, FL 32708
407-327-3848 - phone
407-327-3756 - fax

INVOICE

INVOICE #:
DATE:

50401
March 4, 2019

TO: Titusville-Cocoa Airport Authority
355 Golden Knights Blvd.
Titusville, FL 32780


PROJECT: Airfield Lighting Rehab.
LOCATION: Space Coast Regional Airport

ATTN: Accounts Payable

CC: Nick Leone, Michael Baker International

			ITEM	AMOUNT
			<u>Draw Request #1</u>	
			Original Contract Amount: \$ 1,814,096.00	
			Change Orders: \$0.00	
			Revised Contract Amount: \$1,814,096.00	
			Amount Completed to Date - 3%: \$56,431.00	
			<u>Less Retainage @ 10%: (\$5,643.00)</u>	
			<u>Less Previous Requests: (\$0.00)</u>	
			Total Amount Due and Payable This Request	\$50,787.80

NOTES: Due upon receipt, unless otherwise noted.


For H.L. Pruitt Corp. 3/4/2019
Date

INDEX	PAY ITEM NO.	DESCRIPTION	UN	QTY	E	F	G	H	I	J	K	L	M	N	O
					UNIT PRICE	CONTRACT AMOUNT	QTY FROM PREVIOUS PERIODS	AMT FROM PREVIOUS PERIODS	QTY THIS PERIOD	AMOUNT REQUESTED THIS PERIOD	QUANTITY COMPLETE & STORED TO DATE	AMOUNT COMPLETE & STORED TO DATE	PERCENT COMPLETED TO DATE	BALANCE TO FINISH	Retainage 10%
1	01000	Mobilization	LS	1	200,000.00	200,000.00			0.25	50,000.00	0.25	50,000.00	25%	150,000.00	5,000.00
2	01030	Maintenance of Air Operations	LS	1	30,000.00	30,000.00							0%	30,000.00	-
3	02000	Construction Layout & As-Built Survey	LS	1	5,000.00	5,000.00							0%	5,000.00	-
4	S-140	Demo and Remove existing Security Fencing	LF	62	8.00	496.00			62.00	496.00	62.00	496.00	100%	-	48.60
5	S-140	Demo and Removal of Existing Vault	LS	1	45,000.00	45,000.00							0%	45,000.00	-
6	0131120	Pre-cast concrete vault building (all-inclusive)	LS	1	158,000.00	158,000.00							0%	158,000.00	-
7	F-162	Security Chain Link Fencing	LF	97	60.00	5,820.00			97.00	5,820.00	97.00	5,820.00	100%	-	582.00
8	F-162	Pedestrian Gate	EA	1	115.00	115.00			1.00	115.00	1.00	115.00	100%	-	11.50
9	T-904-5.1	Sodding	SY	1,000	3.00	3,000.00							0%	3,000.00	-
10	L-107-5.1	Removal of existing RW Windcone structure & foundation	EA	3	1,100.00	3,300.00							0%	3,300.00	-
11	L-107-5.2	New L-807(L) LED Externally lighted windcone system with a base can in earth	EA	1	14,000.00	14,000.00							0%	14,000.00	-
12	L-107-5.3	New L-807(L) LED Externally lighted windcone system with a base can in earth	EA	2	8,000.00	16,000.00							0%	16,000.00	-
13	L-108-5.1	Hand excavate minimum 8" w x 28" deep	LF	500	12.00	6,000.00							0%	6,000.00	-
14	L-108-5.2	Trench minimum 8" wide x 28" deep in existing full strength pavement	LF	100	10.00	1,000.00							0%	1,000.00	-
15	L-108-5.3	3/4" x 20' ground rods connected to counterpoise	EA	10	120.00	1,200.00							0%	1,200.00	-
16	L-108-5.4	10' additional ground and sections	EA	10	90.00	900.00							0%	900.00	-
17	L-108-5.5	#6 Bare 360' AWG counterpoise conductor installed over conduit system, not parallel to edge of pavement	LF	1,250	0.90	1,125.00							0%	1,125.00	-
18	L-108-5.6	#8 3KV L-824 conductor installed in new & existing conduit/bank/marble system	LF	103,000	1.00	103,000.00							0%	103,000.00	-
19	L-108-5.7	12 Strand MM FQ Cable for ALGMS installed in new conduit/channel	LF	250	45.00	11,250.00							0%	11,250.00	-
20	L-108-5.8	350 KCM, XHHW conductor installed in new Conduit/Ductbank/Marble System	LF	1,650	12.00	19,800.00							0%	19,800.00	-
21	L-108-5.9	#1, 600 V XHHW conductor installed in new Conduit/Ductbank/MH System	LF	850	10.00	8,500.00							0%	8,500.00	-
22	L-109-5.1	Demolition of existing electrical systems in the existing Airfield Electrical Vault, complete	LS	1	18,000.00	18,000.00							0%	18,000.00	-
23	L-109-5.2	Provide and install new electrical systems in the New Airfield Lighting Vault, complete	LS	1	150,000.00	150,000.00							0%	150,000.00	-
24	L-109-5.3	Provide and install new Airfield Lighting Control System, L-890BB, complete	LS	1	180,000.00	180,000.00							0%	180,000.00	-
25	L-109-5.4	Provide and install new L-829 7.5 KW Ferroresonant 208V, 3-step regulator with 120V control voltage, complete	EA	2	15,000.00	30,000.00							0%	30,000.00	-
26	L-109-5.4	Provide and install new L-829 10 KW Ferroresonant 208V, 3-step regulator with 120V control voltage, complete	EA	1	18,000.00	18,000.00							0%	18,000.00	-
27	L-109-5.4	Provide and install new L-829 15 KW Ferroresonant 208V, 3-step regulator with 120V control voltage, complete	EA	1	22,000.00	22,000.00							0%	22,000.00	-
28	L-109-5.4	Provide and install new L-829 15 KW Ferroresonant 208V, 5-step regulator with 120V control voltage, complete	EA	1	23,000.00	23,000.00							0%	23,000.00	-
29	L-109-5.4	Provide and install new L-829 20 KW Ferroresonant 208V, 5-step regulator with 120V control voltage, complete	EA	1	28,000.00	28,000.00							0%	28,000.00	-
30	L-109-5.9	Relocate and install existing 20KW Ferroresonant 208V, 5-step regulator, complete	EA	1	3,000.00	3,000.00							0%	3,000.00	-
31	L-109-5.10	FPL Utility allowance account	ALL	1	2,000.00	2,000.00							0%	2,000.00	-

INDEX	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
	PAY ITEM NO.	DESCRIPTION	UN	QTY	UNIT PRICE	CONTRACT AMOUNT	QTY FROM PREVIOUS PERIODS	AMT FROM PREVIOUS PERIODS	QTY THIS PERIOD	AMOUNT REQUESTED THIS PERIOD	QUANTITY COMPLETE & STORED TO DATE	AMOUNT COMPLETE & STORED TO DATE	PERCENT COMPLETED TO DATE %	BALANCE TO FINISH	Rate/hrs 10%
32	L-109-5.11	Provide and install new Airfield Standby Generator and Subbase Fuel Tank, complete	LS	1	245,000.00	245,000.00	-	-	-	-	-	-	0%	245,000.00	-
33	L-110-5.1	One 2' sch. 40 PVC conduit direct buried in earth/new paved shoulder complete in place	LF	1,250	4.00	5,000.00	-	-	-	-	-	-	0%	5,000.00	-
34	L-110-5.2	One 2' sch. 40 PVC conduit installed in existing full strength pavement complete in place One 2' HDPE conduit directional bored 48" deep beneath existing full strength and shoulder pavements, complete	LF	50	6.00	300.00	-	-	-	-	-	-	0%	300.00	-
35	L-110-5.3	One FAA 4" sch. 40 PVC concrete encased split duct in earth/new full strength pavement	LF	100	15.00	1,500.00	-	-	-	-	-	-	0%	1,500.00	-
36	L-110-5.4	Hand excavate and provide/install one 3' SCH 40 PVC Conduit direct buried in earth complete in place	LF	200	16.00	3,200.00	-	-	-	-	-	-	0%	3,200.00	-
37	L-110-5.5	Intercept existing conduit system and connect to new conduit system and extend circuit	EA	500	8.00	4,000.00	-	-	-	-	-	-	0%	4,000.00	-
38	L-110-5.6	Hand excavate and provide/install one 2' SCH 40 PVC Conduit direct buried in earth complete in place	EA	35	150.00	5,250.00	-	-	-	-	-	-	0%	5,250.00	-
39	L-110-5.7	New L-867 16" dia. Junction can installed in earth, complete	LF	1,200	9.00	10,800.00	-	-	-	-	-	-	0%	10,800.00	-
40	L-115-5.1	Install new L-867 1/2" cover and abandon existing L-867 Junction can in place	EA	1	300.00	300.00	-	-	-	-	-	-	0%	300.00	-
41	L-115-5.2	Intercept existing light base can in earth/existing pavement and connect to conduit system	EA	30	150.00	4,500.00	-	-	-	-	-	-	0%	4,500.00	-
42	L-115-5.3	Removal of existing junction can/light base can in earth Complete	EA	5	350.00	1,750.00	-	-	-	-	-	-	0%	1,750.00	-
43	L-115-5.4	Removal of existing junction can/light base can in earth Complete	EA	15	150.00	2,250.00	-	-	-	-	-	-	0%	2,250.00	-
44	L-115-5.5	Remove of existing junction can/light base can in existing pavement, Complete	EA	2	200.00	400.00	-	-	-	-	-	-	0%	400.00	-
45	L-115-5.6	Install EPL provided pit box, complete	EA	1	90.00	90.00	-	-	-	-	-	-	0%	90.00	-
46	L-115-5.7	New concrete manhole, 48"x48"x48" internal dimensions, with cover	EA	1	8,000.00	8,000.00	-	-	-	-	-	-	0%	8,000.00	-
47	L-115-5.8	Raise existing concrete manhole, complete	EA	1	7,000.00	7,000.00	-	-	-	-	-	-	0%	7,000.00	-
48	L-115-5.9	Core drill existing concrete manhole and install conduit, complete	EA	10	200.00	2,000.00	-	-	-	-	-	-	0%	2,000.00	-
49	L-125-5.1	New L-862, Runway HIRL elevated edge light installed on existing base can	EA	61	700.00	42,700.00	-	-	-	-	-	-	0%	42,700.00	-
50	L-125-5.2	New L-850C, Runway HIRL flush edge light installed on existing base can	EA	25	730.00	18,250.00	-	-	-	-	-	-	0%	18,250.00	-
51	L-125-5.3	New L-862E, Runway HIRL elevated threshold light installed on existing base can	EA	13	1,700.00	22,100.00	-	-	-	-	-	-	0%	22,100.00	-
52	L-125-5.4	New L-861(L), Runway MIRL elevated edge light installed on existing base can	EA	48	750.00	36,000.00	-	-	-	-	-	-	0%	36,000.00	-
53	L-125-5.5	New L-861E(L), Runway MIRL elevated threshold light installed on existing base can	EA	17	800.00	13,600.00	-	-	-	-	-	-	0%	13,600.00	-
54	L-125-5.6	New L-852DL, Runway MIRL LED flush mount edge light installed on existing base can	EA	2	2,500.00	5,000.00	-	-	-	-	-	-	0%	5,000.00	-
55	L-125-5.7	New L-861 T (L), Taxiway MITL elevated edge light installed on existing base can	EA	450	560.00	252,000.00	-	-	-	-	-	-	0%	252,000.00	-
56	L-125-5.8	New L-852TL(L), Taxiway MITL flush mount edge light installed on existing base can	EA	2	1,300.00	2,600.00	-	-	-	-	-	-	0%	2,600.00	-
57	L-125-5.9	Intercept existing circuit conductors in existing base can/manhole/junction can & extend circuits accordingly	EA	100	110.00	11,000.00	-	-	-	-	-	-	0%	11,000.00	-
58	L-125-5.10	Identification of cables, ductbanks, and lighting fixtures per FAA specifications	LS	1	2,000.00	2,000.00	-	-	-	-	-	-	0%	2,000.00	-

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
PAY ITEM NO.	DESCRIPTION	UN	QTY	UNIT PRICE	CONTRACT AMOUNT	QTY FROM PREVIOUS PERIODS	AMT FROM PREVIOUS PERIODS	QTY THIS PERIOD	AMOUNT REQUESTED THIS PERIOD	QUANTITY COMPLETE & STORED TO DATE	AMOUNT COMPLETE & STORED TO DATE	PERCENT COMPLETED TO DATE %	BALANCE TO FINISH	Retention 10%
					1,814,096.00									
				SUBTOTAL										
					1,814,096.00				56,431.00		56,431.00	3%	1,757,665.00	5,643.10
	Change Orders											#DIV/0!		
												#DIV/0!		
												#DIV/0!		
	Change Order Item Totals													
	TOTAL				1,814,096.00				56,431.00		56,431.00	3%	1,757,665.00	5,643.10

APPLICATION AND CERTIFICATE FOR PAYMENT

TO: Titusville-Cocoa Airport Authority
355 Golden Knights Blvd.
Titusville, FL 32780

PROJECT: Airfield Lighting Rehab - Space Coast Regional APO APPLICATION NO. TWO
APPLICATION DATE 4/1/2019
PERIOD TO: 3/31/2019

HLPC JOB #: 504

Distribution to:
☒ OWNER
☒ ENGINEER
☐ CONTRACTOR

CARE OF: Nick Leone, Michael Baker International: 2054 Vista Parkway, Suite 400, West Palm Beach, FL 33411

FROM: H.L. Pruitt Corp.
501 Wade Street
Winter Springs, FL 32708

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet, AIA Document G-703, is attached.

1. ORIGINAL CONTRACT SUM	\$ 1,814,096.00
2. Net change by Change Orders	\$
3. CONTRACT SUM TO DATE	\$ 1,814,096.00
4. TOTAL COMPLETED & STORED TO DATE \$ (Column J on G703)	237,181.00
5. RETAINAGE	
a. 10% of Completed Work (Columns D + E on G703)	\$ 23,718.10
b. 0% of Stored Material (Column F on G703)	\$ 0.00
Total Retainage (Line 5a + 5b or Total in Column I of G703)	\$ 23,718.10
6. TOTAL EARNED LESS RETAINAGE (Line 4 less Line 5 Total)	213,462.90
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$ 50,787.90
8. CURRENT PAYMENT DUE	\$ 162,675.00
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$ 23,718.10

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	0.00	0.00
Total approved this Month	0.00	0.00
TOTALS	0.00	0.00
NET CHANGES by Change Order	0.00	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application For Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

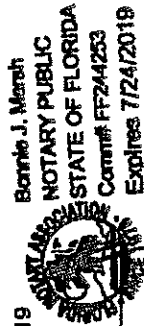
CONTRACTOR: H.L. Pruitt Corp.

By:  Date: 04/01/19

State of: Florida

County of: SEMINOLE

Subscribed and sworn to before me this 1st day of April, 2019



Notary Public: 

My Commission Expires: 7/24/2019


ENGINEER'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Engineer certifies to the Owner that to the best of the Engineer's knowledge, information and belief the Work has progressed as indicated, the quality of the work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED

\$162,675.00

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ENGINEER: 

By:  Date: 4/19/2019

This certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.





H.L. Pruitt Corp.

501 Wade Street
Winter Springs, FL 32708
407-327-3848 - phone
407-327-3756 - fax

INVOICE

INVOICE #:
DATE:

50402
April 1, 2019

TO: Titusville-Cocoa Airport Authority
355 Golden Knights Blvd.
Titusville, FL 32780

PROJECT: Airfield Lighting Rehab.
LOCATION: Space Coast Regional Airport

ATTN: Accounts Payable

CC: Nick Leone, Michael Baker International

			ITEM	AMOUNT
			<u>Draw Request #2</u>	
			Original Contract Amount: \$ 1,814,096.00	
			Change Orders: \$0.00	
			Revised Contract Amount: \$1,814,096.00	
			Amount Completed to Date - 13%: \$237,181.00	
			<u>Less Retainage @ 10%: (\$23,718.10)</u>	
			<u>Less Previous Requests: (\$50,787.90)</u>	
			Total Amount Due and Payable This Request	\$162,675.00

NOTES: Due upon receipt, unless otherwise noted.


For H.L. Pruitt Corp.

4/1/2019
Date

A		B		C	D	E	F	G	H	I	J	K	L	M	N	O
INDEX	PAY ITEM NO.	DESCRIPTION	UN	QTY	UNIT PRICE	CONTRACT AMOUNT	QTY FROM PREVIOUS PERIODS	AMT FROM PREVIOUS PERIODS	QTY THIS PERIOD	AMOUNT REQUESTED THIS PERIOD	QUANTITY COMPLETE & STORED TO DATE	AMOUNT COMPLETE & STORED TO DATE	PERCENT COMPLETED TO DATE %	BALANCE TO FINISH	Release	
1	01000	Mobilization	LS	1	200,000.00	200,000.00	0.25	50,000.00	0.25	50,000.00	-	100,000.00	50%	100,000.00	10,000.00	
2	01030	Maintenance of Air Operations	LS	1	30,000.00	30,000.00	0.00	-	-	-	-	-	0%	30,000.00	-	
3	02000	Construction Layout & As-Built Survey	LS	1	5,000.00	5,000.00	0.00	-	-	-	-	-	0%	5,000.00	-	
4	S-140	Demo and Remove existing Security Fencing	LF	62	8.00	496.00	62.00	496.00	-	-	62.00	496.00	100%	-	49.60	
5	S-140	Demo and Removal of Existing Vault	LS	1	45,000.00	45,000.00	0.00	-	-	-	-	-	0%	45,000.00	-	
6	0131120	Pre-cast concrete vault building (all-inclusive)	LS	1	158,000.00	158,000.00	0.00	-	0.75	118,500.00	-	118,500.00	75%	39,500.00	11,850.00	
7	F-162	Security Chain Link Fencing	LF	97	60.00	5,820.00	97.00	5,820.00	-	-	97.00	5,820.00	100%	-	582.00	
8	F-162	Pedestrian Gate	EA	1	115.00	115.00	1.00	115.00	-	-	1.00	115.00	100%	-	11.50	
9	T-104-5.1	Sodding	SY	1,000	3.00	3,000.00	-	-	-	-	-	-	0%	3,000.00	-	
10	L-107-5.1	Removal of existing RW Windcone structure & foundation	EA	3	1,100.00	3,300.00	-	-	-	-	-	-	0%	3,300.00	-	
11	L-107-5.2	New L-807(L) LED Externally lighted windcone system with a base can in earth	EA	1	14,000.00	14,000.00	-	-	-	-	-	-	0%	14,000.00	-	
12	L-107-5.3	New L-807(L) LED Externally lighted windcone system with a base can in earth	EA	2	8,000.00	16,000.00	-	-	-	-	-	-	0%	16,000.00	-	
13	L-108-5.1	Hand excavate minimum 8' w x 28' deep trench minimum 8' wide x 28' deep in existing full strength pavement	LF	500	12.00	6,000.00	-	-	-	-	-	-	0%	6,000.00	-	
14	L-108-5.2	3/4" x 20' ground rods connected to counterpoise	LF	100	10.00	1,000.00	-	-	-	-	-	-	0%	1,000.00	-	
15	L-108-5.3	10' additional ground rod sections	EA	10	120.00	1,200.00	-	-	-	-	-	-	0%	1,200.00	-	
16	L-108-5.4	#6 Bare 3000 AWMs counterpoise conductor installed over conduit system, not parallel to edge of pavement	EA	10	90.00	900.00	-	-	-	-	-	-	0%	900.00	-	
17	L-108-5.5	#8 5KV L-829 conductor installed in new & existing conduit/duct bank/manhole system	LF	1,250	0.90	1,125.00	-	-	-	-	-	-	0%	1,125.00	-	
18	L-108-5.6	12 Strand MM FO Cable for ALCMS installed in new conduit/duct	LF	103,000	1.00	103,000.00	-	-	-	-	-	-	0%	103,000.00	-	
19	L-108-5.7	350 KCM, XHHW conductor installed in new Conduit/Ductbank/Manhole System	LF	250	45.00	11,250.00	-	-	-	-	-	-	0%	11,250.00	-	
20	L-108-5.8	#1, 600 V XHHW conductor installed in new Conduit/Ductbank/Manhole System	LF	1,650	12.00	19,800.00	-	-	-	-	-	-	0%	19,800.00	-	
21	L-108-5.9	Demolition of existing electrical systems in the existing Airfield Electrical Vault, complete	LF	850	10.00	8,500.00	-	-	-	-	-	-	0%	8,500.00	-	
22	L-109-5.1	Provides and install new electrical systems in the New Airfield Lighting Vault, complete	LS	1	18,000.00	18,000.00	-	-	-	-	-	-	0%	18,000.00	-	
23	L-109-5.2	Provides and install new Airfield Lighting Control System, L-890B8, complete	LS	1	150,000.00	150,000.00	-	-	-	-	-	-	0%	150,000.00	-	
24	L-109-5.3	Provide and install new L-829 7.5 KW Ferroresonant 208V, 3-step regulator with 120V control voltage, complete	EA	2	15,000.00	30,000.00	-	-	-	-	-	-	0%	30,000.00	-	
25	L-109-5.4	Provide and install new L-829 10 KW Ferroresonant 208V, 3-step regulator with 120V control voltage, complete	EA	1	18,000.00	18,000.00	-	-	-	-	-	-	0%	18,000.00	-	
26	L-109-5.4	Provide and install new L-829 15 KW Ferroresonant 208V, 3-step regulator with 120V control voltage, complete	EA	1	22,000.00	22,000.00	-	-	-	-	-	-	0%	22,000.00	-	
27	L-109-5.4	Provide and install new L-829 15 KW Ferroresonant 208V, 5-step regulator with 120V control voltage, complete	EA	1	23,000.00	23,000.00	-	-	-	-	-	-	0%	23,000.00	-	
28	L-109-5.4	Provide and install new L-829 20 KW Ferroresonant 208V, 5-step regulator with 120V control voltage, complete	EA	1	28,000.00	28,000.00	-	-	-	-	-	-	0%	28,000.00	-	
29	L-109-5.4	Relocate and install existing 20KW Ferroresonant 208V, 5-step regulator, complete	EA	1	3,000.00	3,000.00	-	-	-	-	-	-	0%	3,000.00	-	
30	L-109-5.10	FPL Utility allowance account	ALL	1	2,000.00	2,000.00	-	-	-	-	-	-	0%	2,000.00	-	
31																

INDEX	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
	PAY ITEM NO.	DESCRIPTION	UN	QTY	UNIT PRICE	CONTRACT AMOUNT	QTY FROM PREVIOUS PERIODS	AMT FROM PREVIOUS PERIODS	QTY THIS PERIOD	AMOUNT REQUESTED THIS PERIOD	QUANTITY COMPLETE & STORED TO DATE	AMOUNT COMPLETE & STORED TO DATE	PERCENT COMPLETED TO DATE	BALANCE TO FINISH	Release 10%
1	01000	Mobilization	LS	1	200,000.00	200,000.00	0.25	50,000.00	0.25	50,000.00	0.50	100,000.00	50%	100,000.00	10,000.00
2	01030	Maintenance of Air Operations	LS	1	30,000.00	30,000.00	0.00	-	-	-	-	-	0%	30,000.00	-
3	02000	Construction Utility & As-Built Survey	LS	1	5,000.00	5,000.00	0.00	-	-	-	-	-	0%	5,000.00	-
4	S-140	Demo and Remove existing Security Fencing	LF	62	8.00	496.00	62.00	496.00	-	-	62.00	496.00	100%	-	49.60
5	S-140	Demo and Removal of Existing Vault	LS	1	45,000.00	45,000.00	0.00	-	-	-	-	-	0%	45,000.00	-
6	0131120	Pre-cast concrete vault building (exlusive)	LS	1	158,000.00	158,000.00	0.00	-	0.75	118,500.00	0.75	118,500.00	75%	39,500.00	11,850.00
7	F-162	Security Chain Link Fencing	LF	97	60.00	5,820.00	97.00	5,820.00	-	-	97.00	5,820.00	100%	-	582.00
8	F-162	Pedestrian Gate	EA	1	115.00	115.00	1.00	115.00	-	-	1.00	115.00	100%	-	11.50
9	T-904-5.1	Sodding	SY	1,000	3.00	3,000.00	-	-	-	-	-	-	0%	3,000.00	-
10	L-107-5.1	Removal of existing RW Windcone structure & foundation	EA	3	1,100.00	3,300.00	-	-	-	-	-	-	0%	3,300.00	-
11	L-107-5.2	New L-807(L) LED Externally lighted windcone system with a base can in earth	EA	1	14,000.00	14,000.00	-	-	-	-	-	-	0%	14,000.00	-
12	L-107-5.3	New L-807(L) LED Externally lighted windcone system with a base can in earth	EA	2	8,000.00	16,000.00	-	-	-	-	-	-	0%	16,000.00	-
13	L-108-5.1	Hand excavate minimum 8' w x 28' deep trench minimum 8' wide x 28' deep in existing full strength pavement	LF	500	12.00	6,000.00	-	-	-	-	-	-	0%	6,000.00	-
14	L-108-5.2	3/4" x 20' ground rods connected to counterpoise	LF	100	10.00	1,000.00	-	-	-	-	-	-	0%	1,000.00	-
15	L-108-5.3	10' additional ground rod sections	EA	10	120.00	1,200.00	-	-	-	-	-	-	0%	1,200.00	-
16	L-108-5.4	16 Bare solid RW counterpoise conductor installed over conduit system, not parallel to edge of pavement	EA	10	90.00	900.00	-	-	-	-	-	-	0%	900.00	-
17	L-108-5.5	#8 EKV L-824 conductor installed in new & existing conduit/bank/manhole system	LF	1,250	0.90	1,125.00	-	-	-	-	-	-	0%	1,125.00	-
18	L-108-5.6	12 Strand MM F/D Cable for ALCMS installed in new conduit/bank	LF	100,000	1.00	100,000.00	-	-	-	-	-	-	0%	100,000.00	-
19	L-108-5.7	350 KCMIL, XHHW conductor installed in new Conduit/Duct/Bank/Manhole System	LF	250	45.00	11,250.00	-	-	-	-	-	-	0%	11,250.00	-
20	L-108-5.8	#1 600 V JHHW conductor installed in new Conduit/Duct/Bank/Manhole System	LF	1,650	12.00	19,800.00	-	-	-	-	-	-	0%	19,800.00	-
21	L-108-5.9	Domestication of existing electrical systems in the existing Airfield Electrical Vault, complete	LF	650	10.00	6,500.00	-	-	-	-	-	-	0%	6,500.00	-
22	L-109-5.1	Provide and install new electrical systems in the New Airfield Lighting Vault, complete	LS	1	18,000.00	18,000.00	-	-	-	-	-	-	0%	18,000.00	-
23	L-109-5.2	Provide and install new Airfield Lighting Control System, L-890B9, complete	LS	1	150,000.00	150,000.00	-	-	-	-	-	-	0%	150,000.00	-
24	L-109-5.3	Provide and install new L-829 7.5 KW Ferroresonant 208V, 3-step regulator with 120V control voltage, complete	EA	2	15,000.00	30,000.00	-	-	-	-	-	-	0%	30,000.00	-
25	L-109-5.4	Provide and install new L-829 15 KW Ferroresonant 208V, 3-step regulator with 120V control voltage, complete	EA	1	18,000.00	18,000.00	-	-	-	-	-	-	0%	18,000.00	-
26	L-109-5.5	Provide and install new L-829 15 KW Ferroresonant 208V, 3-step regulator with 120V control voltage, complete	EA	1	22,000.00	22,000.00	-	-	-	-	-	-	0%	22,000.00	-
27	L-109-5.6	Provide and install new L-829 15 KW Ferroresonant 208V, 3-step regulator with 120V control voltage, complete	EA	1	23,000.00	23,000.00	-	-	-	-	-	-	0%	23,000.00	-
28	L-109-5.7	Provide and install new L-829 20 KW Ferroresonant 208V, 5-step regulator with 120V control voltage, complete	EA	1	28,000.00	28,000.00	-	-	-	-	-	-	0%	28,000.00	-
29	L-109-5.8	Relocate and install existing 20kW Ferroresonant 208V, 5-step regulator, complete	EA	1	3,000.00	3,000.00	-	-	-	-	-	-	0%	3,000.00	-
30	L-109-5.9	Relocate and install existing 20kW Ferroresonant 208V, 5-step regulator, complete	EA	1	2,000.00	2,000.00	-	-	-	-	-	-	0%	2,000.00	-
31	L-109-6.10	CPL Utility allowance account	ALL	1	245,000.00	245,000.00	-	-	0.05	12,250.00	-	12,250.00	0%	232,750.00	1,225.00
32	L-109-5.11	Provide and install new Airfield Standby Generator and Subbase Fuel Tank, complete	LS	1	245,000.00	245,000.00	-	-	-	-	-	-	0%	245,000.00	-

INDEX	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
	PAY ITEM NO.	DESCRIPTION	UN	QTY	UNIT PRICE	CONTRACT AMOUNT	QTY FROM PREVIOUS PERIODS	AMT FROM PREVIOUS PERIODS	QTY THIS PERIOD	AMOUNT REQUESTED THIS PERIOD	QUANTITY COMPLETE & STORED TO DATE	AMOUNT COMPLETE & STORED TO DATE	PERCENT COMPLETED TO DATE	BALANCE TO FINISH	Release 10%
33	L-110-5.1	One 2" sch. 40 PVC conduit direct buried in earth/new paved shoulder complete in place	LF	1,250	4.00	5,000.00							0%	5,000.00	
34	L-110-5.2	One 2" sch. 40 PVC conduit installed in existing full strength pavement complete in place	LF	58	6.00	300.00							0%	300.00	
35	L-110-5.3	One 2" HDPE conduit directional bored 48" deep beneath existing full strength and shoulder pavements, complete	LF	100	15.00	1,500.00							0%	1,500.00	
36	L-110-5.4	One FAA 4" sch. 40 PVC concrete encased split duct in earth/new full strength pavement	LF	200	16.00	3,200.00							0%	3,200.00	
37	L-110-5.5	Hand excavate and provide/install one 3" SCH 40 PVC Conduit direct buried in earth complete in place	LF	500	8.00	4,000.00							0%	4,000.00	
38	L-110-5.6	Intercept existing conduit system and connect to new conduit system and extend circuit	EA	35	150.00	5,250.00							0%	5,250.00	
39	L-110-5.7	Hand excavate and provide/install one 2" SCH 40 PVC Conduit direct buried in earth complete in place	LF	1,200	9.00	10,800.00							0%	10,800.00	
40	L-115-5.1	New L-867 16" dia. Junction can installed in earth, complete	EA	1	300.00	300.00							0%	300.00	
41	L-115-5.2	Install new L-867 1/2" cover and abandon existing L-867 Junction can in place	EA	30	150.00	4,500.00							0%	4,500.00	
42	L-115-5.3	Intercept existing light base can in earth/existing pavement and connect to conduit system	EA	5	350.00	1,750.00							0%	1,750.00	
43	L-115-5.4	Removal of existing junction can/light base can in earth, complete	EA	15	150.00	2,250.00							0%	2,250.00	
44	L-115-5.5	Removal of existing junction can/light base can in existing pavement, complete	EA	2	200.00	400.00							0%	400.00	
45	L-115-5.6	Install EPL provided pull box, complete	EA	1	90.00	90.00							0%	90.00	
46	L-115-5.7	New concrete manhole, 48"x48"x48" interior dimensions, with cover	EA	1	8,000.00	8,000.00							0%	8,000.00	
47	L-115-5.8	Place existing concrete manhole, complete	EA	1	7,000.00	7,000.00							0%	7,000.00	
48	L-115-5.9	Cons drill existing concrete manhole and install conduit, complete	EA	10	200.00	2,000.00							0%	2,000.00	
49	L-125-5.1	New L-862, Runway MIRL elevated edge light installed on existing base can	EA	61	700.00	42,700.00							0%	42,700.00	
50	L-125-5.2	New L-830C, Runway MIRL flush edge light installed on existing base can	EA	25	730.00	18,250.00							0%	18,250.00	
51	L-125-5.3	New L-862C, Runway MIRL elevated threshold light installed on existing base can	EA	13	1,700.00	22,100.00							0%	22,100.00	
52	L-125-5.4	New L-861(L), Runway MIRL elevated edge light installed on existing base can	EA	48	750.00	36,000.00							0%	36,000.00	
53	L-125-5.5	New L-861E(L), Runway MIRL elevated threshold light installed on existing base can	EA	17	800.00	13,600.00							0%	13,600.00	
54	L-125-5.6	New L-852D(L), Runway MIRL LED flush mount edge light installed on existing base can	EA	2	2,500.00	5,000.00							0%	5,000.00	
55	L-125-5.7	New L-861 T (L), Taxiway MIRL elevated edge light installed on existing base can	EA	450	560.00	252,000.00							0%	252,000.00	
56	L-125-5.8	New L-852T(L), Taxiway MIRL flush mount edge light installed on existing base can	EA	2	1,300.00	2,600.00							0%	2,600.00	
57	L-125-5.9	Intercept existing circuit conductors in existing base can/manhole/junction can & extend circuits accordingly	EA	100	110.00	11,000.00							0%	11,000.00	
58	L-125-5.10	Identification of cables, ductbanks, and lighting fixtures per FAA specifications	LS	1	2,000.00	2,000.00							0%	2,000.00	
						1,814,096.00									
					SUBTOTAL										
		Change Order				1,814,096.00		56,431.00		180,750.00		237,181.00	13%	1,576,915.00	23,718.10
		Change Order Item Totals											#DIV/0!		
		TOTAL				1,814,096.00		56,431.00		180,750.00		237,181.00	13%	1,576,915.00	23,718.10

Titusville-Cocoa Airport Authority
Check Register
For the Period From Apr 1, 2019 to Apr 30, 2019

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Cash Account	Amount
37530	4/12/19	A T & T	101000	210.66
37531	4/12/19	AVCON	101000	1,000.00
37532	4/12/19	C & D Construction, Inc.	101000	56,031.57
37533	4/12/19	Dish	101000	59.54
37534	4/12/19	DynaFire, Inc.	101000	950.00
37535	4/12/19	Faster Than Sound, Inc.	101000	510.00
37536	4/12/19	Federal Express	101000	36.17
37537	4/12/19	Florida Power & Light	101000	4,703.94
37538	4/12/19	Goodyear	101000	359.76
37539	4/12/19	Home Depot Credit Services	101000	223.04
37540	4/12/19	ICMA Retirement Trust	101000	1,100.00
37541	4/12/19	Lowes	101000	293.58
37542	4/12/19	Merritt Department Store	101000	1,335.49
37543	4/12/19	MITEL Leasing	101000	102.71
37544	4/12/19	R. E. Michel Company LLC	101000	339.07
37545	4/12/19	Robinson Equipment	101000	6.80
37546	4/12/19	Sandpiper Sportwear	101000	1,283.40
37547	4/12/19	Titusville Area Chamber of Commerce	101000	350.00
37548	4/12/19	Waste Management	101000	252.70
37549	4/12/19	Watkins Fuel Oil	101000	3,325.17
37550	4/12/19	Wolen, L.L.C.	101000	7,850.00
37551	4/12/19	Juan Gabriel	101000	200.00
37552	4/12/19	Steven Hinkel	101000	17.53
37553	4/12/19	Justin Hopman	101000	148.35
37554	4/12/19	James Poole	101000	62.29
37555	4/12/19	J. D. Ryer	101000	72.94
37556	4/26/19	Ace Hardware	101000	7.77
37557	4/26/19	A T & T	101000	235.96
37558	4/26/19	AT&T Mobility	101000	498.90
37559	4/26/19	Board Of Co. Commissioners	101000	11,182.84
37560	4/26/19	Brevard County Utility Resources	101000	100.00
37561	4/26/19	City Of Cocoa	101000	178.24

Titusville-Cocoa Airport Authority
Check Register
For the Period From Apr 1, 2019 to Apr 30, 2019

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Cash Account	Amount
37562	4/26/19	City Of Titusville	101000	432.67
37563	4/26/19	CHLIC	101000	561.96
37564	4/26/19	Dish	101000	66.54
37565	4/26/19	DynaFire, Inc.	101000	540.00
37566	4/26/19	Florida Power & Light	101000	1,814.69
37567	4/26/19	Gray Robinson Attorneys At Law	101000	3,118.00
37568	4/26/19	Home Depot Credit Services	101000	24.95
37569	4/26/19	ICMA Retirement Trust	101000	1,100.00
37570	4/26/19	Lowes	101000	48.33
37571	4/26/19	Marie's Coffee Service	101000	113.25
37572	4/26/19	Nix Pest Management	101000	256.00
37573	4/26/19	Purchase Power	101000	1,020.99
37574	4/26/19	Standard Insurance Company	101000	612.60
37575	4/26/19	Staples	101000	49.39
37576	4/26/19	V. A. Paving	101000	12,000.00
37577	4/26/19	Windstream Communications	101000	1,668.56
37578	4/26/19	James Poole	101000	29.48
37579	4/26/19	Robert Radanof	101000	590.63
37580	4/26/19	Jerry Sansom	101000	354.64
37581	4/26/19	U.S. Applied Physics Group, LL	101000	6,262.23
Total				123,693.33

Titusville-Cocoa Airport Authority
Budget to Actual
April 2019

Revenues

	Budget	Month	YTD	Budget %
Revenues	\$2,607,276	\$238,843.04	\$1,381,404.24	52.98%
Interest Income	\$0	\$0.51	\$10.32	-
Ad Valorem	\$0	\$0.00	\$18.65	-
Misc. Income	\$2,500	\$2,214.62	\$7,903.31	316.13%
TOTAL	\$2,609,776	\$241,058.17	\$1,389,336.52	53.24%

Expense

	Budget	Arthur Dunn	Space Coast	Merritt Island	G & A	Unallocated	Total	% Budget
Personnel Services								
Salaries	\$813,006	\$18,279.39	\$129,803.35	\$56,118.72	\$204,568.98	\$30,916.31	\$439,686.75	54.08%
Payroll Tax	\$62,195	\$1,158.47	\$6,439.13	\$1,953.56	\$19,460.75	\$742.92	\$29,754.83	47.84%
Workman's Compensation	\$26,000	\$0.00	\$0.00	\$0.00	\$0.00	\$13,369.00	\$13,369.00	51.42%
Florida Retirement	\$107,677	\$1,614.84	\$8,448.52	\$2,390.34	\$40,849.52	\$9,543.27	\$62,846.49	58.37%
Employee Insurance	\$165,303	\$0.00	\$0.00	\$0.00	\$42,831.82	\$58,090.59	\$100,922.41	61.05%
Employee Education	\$3,000	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	0.00%
Operating Expense								
Professional Services								
Land Appraisal	\$0.00						\$0.00	0.00%
General Consultant	\$10,000.00				\$4,572.98		\$4,572.98	45.73%
Legal Service	\$50,000.00				\$28,213.95		\$28,213.95	56.43%
Accounting/Auditing	\$34,000.00				\$26,410.61		\$26,410.61	77.68%
Contract Services								
Computer Tech Support	\$3,000.00				\$585.00		\$585.00	19.50%
Janitorial Service	\$7,000.00				\$3,570.00		\$3,570.00	51.00%
Investigation/Testing	\$0.00				\$715.00		\$715.00	0.00%
Travel & Training								
Travel & Per Diem	\$7,500.00				\$545.86		\$545.86	7.28%
Training & Education	\$12,000.00						\$0.00	0.00%
Communications & Freight								
Telecommunications								
Telephone	\$25,750.00	\$202.71	\$849.15	\$767.56	\$16,489.56		\$18,308.98	71.10%
Cell Phones	\$7,500.00				\$3,896.05		\$3,896.05	51.95%
Cable Service	\$1,500.00				\$1,293.70		\$1,293.70	86.25%
Postage								
Postage	\$3,000.00				\$2,247.14		\$2,247.14	74.90%
Express Mail	\$500.00				\$293.02		\$293.02	58.60%
Online Services	\$740.00				\$0.00		\$0.00	0.00%
Utility Services								
Water/Sewer	\$16,000.00	\$2,475.88	\$5,759.65	\$1,274.91			\$9,510.44	59.44%
Electricity	\$140,000.00	\$4,057.31	\$22,774.09	\$12,588.71		\$13,736.65	\$53,156.76	37.97%
Storm Water Fees	\$10,000.00		\$4,351.57	\$3,467.15			\$7,818.72	78.19%
Solid Waste	\$14,000.00	\$13,509.58	\$490.42				\$14,000.00	100.00%

Titusville-Cocoa Airport Authority
Budget to Actual
April 2019

Expense	Budget	Arthur Dunn	Space Coast	Merritt Island	G & A	Unallocated	Total	% Budget
Rentals & Leases								
Equipment Rental	\$2,500.00		\$861.24	\$1,010.80			\$1,872.04	74.88%
Postage Machine	\$700.00				\$72.43		\$72.43	10.35%
Copy Machine	\$2,000.00				\$753.88		\$753.88	37.69%
Phone System	\$3,000.00				\$718.97		\$718.97	23.97%
Insurance								
Property/Casual								
Buildings & Equipment	\$241,799.00				\$134,414.00	\$105,971.00	\$240,385.00	99.42%
Fuel Tank	\$2,600.00						\$0.00	0.00%
Housing/Liability	\$8,500.00						\$0.00	0.00%
Airport Liability	\$8,000.00				\$137.57		\$137.57	1.72%
Auto Liability	\$22,000.00						\$0.00	0.00%
Officers Liability	\$5,600.00				\$5,600.00		\$5,600.00	100.00%
Employee Bond	\$296.00				\$296.00		\$296.00	100.00%
Repairs & Maintenance								
Service Contracts	\$13,000.00		\$1,310.85	\$905.00	\$256.00		\$2,471.85	19.01%
Repairs/Maintenance	\$160,000.00	\$9,135.19	\$44,664.43	\$15,508.40	\$1,706.42	\$9,890.65	\$80,905.09	50.57%
Repairs/Maintenance **T-hangar Maintenance**	\$75,000.00	\$96.94	\$10,001.50	\$1,889.84	\$0.00	\$0.00	\$11,988.28	15.98%
Printing/Binding								
General Printing	\$300.00						\$0.00	0.00%
Promotional Activities								
Advertising								
Marketing	\$15,000.00				\$2,166.06		\$2,166.06	14.44%
Promotional	\$7,000.00				\$349.05		\$349.05	4.99%
Other Charges/Obligations								
Legal Notices	\$3,800.00						\$0.00	0.00%
Real Estate Taxes	\$18,000.00		\$130.00				\$130.00	0.72%
Brevard Court Indirect Fees	\$0.00						\$0.00	0.00%
Supplies								
Office Supplies	\$9,000.00				\$7,005.19		\$7,005.19	77.84%
Operating Supplies	\$60,000.00	\$537.00			\$8,248.19	\$7,357.74	\$16,142.93	26.90%
Furniture & Fixtures	\$7,500.00						\$0.00	0.00%
Maintenance Uniforms	\$6,500.00		\$2,715.95			\$2,784.52	\$5,500.47	84.62%
Books,Publications,Subscriptions								
Books & Publications	\$300.00						\$0.00	0.00%
Memberships								
Dues & Memberships	\$10,000.00			\$375.00	\$3,629.44		\$4,004.44	40.04%
Capital Outlay								
Vehicles/Equipment	\$100,000.00						\$0.00	0.00%
Contingency								
Contingency	\$98,264.00						\$0.00	0.00%
Debt Service	\$185,000.00						\$0.00	0.00%
Renewal & Replacement	\$35,000.00						\$0.00	0.00%
Total	\$2,400,330.00	\$51,067.31	\$238,599.85	\$98,249.99	\$561,897.14	\$252,402.65	\$1,202,216.94	50.09%

Financial Review

Cash Position, Commitments, Reserves as of April 30, 2019

1) Cash On Hand:

a) Cash per Operating Fund Balance Sheet	\$1,435,721
b) Cash per Revenue Fund Balance Sheet	\$232,529
c) Cash per R & R Fund Balance Sheet	\$35,000
d) Cash per Debt Service Fund Balance Sheet	\$72,686
e) Cash per Development Fund Balance Sheet	<u>\$286,764</u>
Total Cash on Hand	\$2,062,700

2) Plus Grants Receivable	\$991,804
Total Cash and Grants Receivable	<u>\$3,054,504</u>

3) Less Restricted Cash	
a) FDOT Advances	\$0
b) State Board LGIP B	<u>\$0</u>
Total Unrestricted Cash	\$3,054,504

4) Less Funds Committed for Operations	
a) Operations Reserve	\$0
b) Renewal & Replacement Fund	\$35,000
c) Escrow Account	<u>\$232,529</u>
Total Funds Committed for Operations	\$267,529

5) Less Funds Committed for Projects

Projects			Funded
TIX	Design and Construction Airfield Lighting	\$23,538	2018
TIX	Demo of Building 52	\$30,000	2018
COI	Runway Safety Area Improvements	\$16,948	2015
COI	North Area Security & Infrastructure	\$39,786	2015
COI	Port-A-Port Replacement	\$175,681	2017
COI	Runway 11/29 Settlement Rehab "dip"	\$24,861	2019
COI	South Apron Rehabilitation	\$5,400	2019
COI	Replace PAPIs	\$34,000	2019
X21	Rehabilitation of Signage and Vault	\$30,000	2021
X21	Replace PAPIs	\$3,400	2019
X21	Airfield Markings Rehabilitation	\$1,600	2019
X21	Maintenance Building	\$64,000	2019
Total Committed Funds		<u>\$449,214</u>	
6) Total Uncommitted Cash		<u><u>\$2,337,761</u></u>	

CURRENT CAPITAL IMPROVEMENT PROJECT GRANT SUMMARY SHEET

Proposed New Projects

<u>Airport</u>	<u>Project Name</u>	<u>Total Cost</u>	<u>Grant Type</u>	<u>Date Funded</u>	<u>Federal</u>	<u>FDOI</u>	<u>Authority</u>	<u>EXPENSE To Date</u>	<u>BALANCE OF Commitment</u>
TIX	Design & Construction of Airfield Lighting	\$2,244,250	90/5/5	2018	\$2,019,825	\$198,555	\$51,136	\$275,985	\$23,538
TIX	Demolition of Building 52	\$60,000	50/50	2018	\$0	\$30,000	\$30,000	\$0	\$30,000

TIX Total: \$2,304,250 \$2,019,825 \$228,555 \$81,136 \$275,985 \$53,538

COI	Runway Safety Area Improvements	\$3,975,432	90/5/5	2015	\$3,729,485	\$242,684	\$242,684	\$225,736	\$16,948
COI	North Area Security & Infrastructure	\$1,232,000		2015	\$1,108,800	\$61,600	\$61,600	\$21,814	\$39,786
COI	Design Port-A-Port Replacement	\$131,100	80/20	2017	\$0	\$104,880	\$26,220	\$131,100	\$0
COI	Construct Port-A-Port Replacement	\$1,794,962	80/20	2019	\$0	\$1,435,970	\$358,992	\$916,556	\$175,681
COI	Runway 11-29 Settlement Rehabilitation "dip"	\$779,200	90/5/5	2019	\$701,280	\$38,960	\$38,960	\$15,666	\$24,861
COI	Design of South Apron Rehabilitation	\$270,000	90/5/5	2019	\$243,000	\$21,600	\$5,400	\$0	\$5,400
COI	Replace PAPIs	\$170,000	80/20	2019	\$0	\$136,000	\$34,000	\$0	\$34,000

COI Total: \$8,352,694 \$5,782,565 \$2,041,694 \$767,856 \$1,310,872 \$296,676

X21	Rehabilitation of Signage and Vault	\$150,000	80/20	2021	\$0	\$120,000	\$30,000	\$0	\$30,000
X21	Replace PAPIs	\$170,000	90/8/2	2019	\$153,000	\$13,600	\$3,400	\$0	\$3,400
X21	Airfield Marking Rehab	\$80,000	90/8/2	2019	\$72,000	\$6,400	\$1,600	\$0	\$1,600
X21	Maintenance Building	\$320,000	80/20	2019	\$0	\$256,000	\$64,000	\$0	\$64,000

X21 Total: \$720,000 \$225,000 \$396,000 \$99,000 \$0 \$99,000

Grand Totals \$11,376,944 \$8,027,390 \$2,666,249 \$947,992 \$1,586,857 \$449,213