

MURPHYS CEMETERY DISTRICT

Minutes of the Board of Directors meeting of September 19, 2018

CALL TO ORDER: The meeting was called to order by Chair Jeff St. Louis at 7:08 PM in the Murphys Historical School. Present were Trustees Jeff St. Louis, Maureen Elliott, Pattie Cripe, Karen Kaua and Kristi Darby. Also present Caretaker Robert Yeadon and Scout Alex Jukes and his parents.

QUORUM: A quorum of five board members was present.

PUBLIC COMMENTS: None

MINUTES: Darby moved to accept the Minutes of August 15, 2018. The motion was seconded by Cripe and passed 5/0.

CORRESPONDENCE:

1. A notice that LAFCO would be providing Ethics training in October was read. Most of the board members stated that they would be taking an Ethics course on-line.
2. SDRMA sent a notice on the availability of reimbursement of funds spent on loss prevention purchases.
3. SDRMA letter thanking the district for having no insurance claims in the past fiscal year.
4. Trustee Elliott told the board that two different member of the public had contacted the cemetery about their plots.
 - a. Karen Anderson is having a disagreement with a family member who has buried cremains of a family member in the plot owned by Karen Anderson and who has stated that they will install a grave marker for that person. Mrs. Anderson has provided a written notice that no one is to bury remains nor install anything on the plot without having written permission from her.
 - b. The owner of the Roland plot came to place flowers on her mother's grave and found a person had pulled their utility trailer over the grave, blocking her access to it. That person was doing cement work on a plot behind her mother's plot. She states that the man would not move the trailer when requested.

After discussion on both subjects, the board can only notify Mrs. Anderson if they see something placed on her plot or know that cremains are buried there. The board cannot remove the items unless they violate cemetery policies. Concerning the Roland plot, Trustee Elliott will call her tomorrow and offer the board's sympathy at her distress and ensure her that they have checked her mother's plot and it is not damaged.

OLD BUSINESS:

1. Eagle Scout candidate Alex Jukes told the board that he would like to take on the job of installing name signs for each road in the cemetery. He will try to get someone to provide a mechanical means of drilling the holes for the posts. The project would have to be approved by a committee from the Scouts so it may be a month before he knows if they will approve it. After discussion the board told him that the District would provide the posts and the brackets for installing the name signs and will get a map prepared of where signs must go.
2. Reports on installing new fencing.
 - a. St. Louis has not yet received the bid on the wood fencing for the back area of the cemetery.
 - b. Elliott reported that Alderson Fencing met with her this afternoon in the cemetery and will get a bid prepared for fencing along Cemetery Lane on the boundary with the old schoolhouse. .
3. Two bids were obtained for replacement of the water pipes in the cemetery. The companies bidding were Sea Magic Landscaping and Angels Sewer and Drain. Angels Sewer and Drain bid \$10,000 for replacing the lines and Sea Magic big \$10,520. Sea Magic also only plans to trench 6"-8" deep for the lines, which is not adequate. Darby moved that the bid from Angels Sewer and Drain be accepted. Cripe seconded the motion and it passed 5/0

NEW BUSINESS:

1. The LED lights at the flag pole are not working correctly and some of them do not come on. Kaua moved that the caretaker contact Gold Electric to fix the lights. Darby seconded the motion and it passed 5/0
2. Discussion was held on the weeds that are growing on many plots. The board could have called for a 2nd spraying in the summer, but it is too late in the year to spray now since the spray is for pre-emergence.
3. The board had met before the meeting to view the Morgan plot area in Section 4. Someone has built flower beds along the walkways leading to the plot, has put down loose rocks on the walkway behind the plot, planted flowers all over the plot below that belongs to another family and also on a few other plots nearby. They also have nailed decorative items on the tree behind the Morgan plot, and have cut a walkway thru the bank to the road below, which will erode when it rains. There is also extensive landscaping installed above the road with plants and rocks place there. After extensive discussion, Kaua moved that a letter be sent to the person whose name was on the only burial permit supplied for that plot, telling them that the work must cease and all areas must be put back the way they were. Darby seconded the motion and it passed 5/0

4. Discussion was held on the many cremains that are being discovered buried in plots but with no permits provided to the cemetery. A public education is needed and it was suggested that the law requiring permits be posted on the cemetery website and that the board also revise the Public Policy booklet to make it more clear what is required. The Public Policy revision will be put on next month's agenda.
5. Monthly safety brochures: "Public Building Security" was discussed and provided to the caretaker.

FINANCIAL REPORTS

1. County financial reports: YTD June 30, 2018 financials
2. Budget vs Actuals: YTD end of 2017-18 fiscal year report.
3. The 2018-19 proposed budget was discussed. Several changes were proposed. Darby moved to accept the 2018-19 budget with the changes that were proposed. Kaua seconded the motion and it passed 5/0.
3. Invoices: Invoices were presented for AT&T in the amount of \$ \$4.64 due 9/25/2018 and \$50.21 due 9/17/2018 for phone service; \$20.85 to Cal-Waste for monthly trash bin rent and \$32.11 for emptying the bin; Robert Yeadon \$46.96 for equipment fuel; Foothill Portable Toilets \$85 for pumping; SDRMA \$139.96 for worker comp insurance. Cripe moved that all invoices be approved for payment and taken to the County Auditor. Darby seconded the motion and the motion passed 5/0.

CARETAKERS REPORT: The caretaker told the board that several oaks have broken branches and there are several more dead trees. Elliott suggested that the board get a bid from Nate's Tree Service as well as A-1 Trees. The caretaker stated that Nate's did not do good work. Elliott stated she had never heard a complaint about them and that the EPVMD used Nate's Tree Service and was happy with the work. After discussion Darby moved that A-1 Tree Service be given the job. Cripe seconded the motion and the motion passed 5/0

TRUSTEE REPORTS/ITEMS OF INTEREST: None

ADJOURNMENT: Elliott moved that the meeting adjourn. The motion was seconded by Cripe and passed 5/0.
The meeting adjourned at 10:30 PM
The next meeting is scheduled for October 17, 2018 at 7PM