

Coral Community Charter School Governance Council (GC)

4401 Silver Ave NE
Albuquerque, NM 87108

September 29, 2020, 5:30 PM

MINUTES

Name	Office	Present	Absent	Arrived late	Departed Early
Keren Fenderson	Chair	x	see below		
Mike Reeves	Treasurer	x			
Mary Merchant	Secretary	x			
Sue Steketee	Vice Chair	x			
Tim Tokarski	at large	x			
Corky Baca	at large		x		

Keren Fenderson, Chair, was present but unable to communicate with the group due to a technology problem.

School Staff: *Lori Bachman, ED (Executive Director), Katy Sanchez, CFO (Chief Financial Officer), Cristal Wilson, Director of Academic Innovation & Pre-K Site Coordinator, Julia Weeks, Operation Support Specialist & Food Manager & Health Assistant, Abby Lewis, School Attorney.*

This open meeting was held on “Microsoft Teams” because of the pandemic situation and complied with all information from the Attorney General’s Office.

Meeting was called to order with a quorum at 5:39 pm by the Vice Chair, Susan Steketee.

Public Comment: none

Guests of the Board: none

The agenda was reviewed and a motion to approve the agenda as presented was made by Michael Reeves and seconded by Mary Merchant. A roll call vote was taken: Mary Merchant - Yes, Tim Tokarski - Yes, Susan Steketee - Yes, Mike Reeves - Yes

A motion to approve the minutes, as presented, from August 29, 2020 was made by Mary Merchant and was seconded by Tim Tokarski. A roll call vote was taken: Mary Merchant - Yes, Tim Tokarski - Yes, Susan Steketee - Yes, Mike Reeves - Yes

Budget/ Finance Committee:

The Finance/ Budget committee met today to review the current documents. The financial documents (account summary, bank reconciliation, PO report and the balance sheet) from August 30, 2020 were approved after a motion to accept the financials as presented was made by Susan Steketee and seconded by Michael Reeves. A roll call vote was taken: Mary Merchant - Yes, Tim Tokarski - Yes, Susan Steketee - Yes, Mike Reeves - Yes

The Following BARS were approved as presented with a motion by Mike Reeves and a second by Tim Tokarski. A roll call vote was taken: Mary Merchant - Yes, Tim Tokarski - Yes, Susan Steketee - Yes, Mike Reeves - Yes.

- 3I – GOB Library
- 4IB –Inst. Mat
- 5M – Title II
- 6IB – PSCO
- 7T – CARES
- 8M – CARES
- 9M – CARES
- 10M – SEG
- 11M – SB9 Local
- 12M – SB9
- 13M – Food Serv.
- 14M – PreK
- 15T – PreK
- 16M – PreK
- 17M – PreK
- 18D – SEG

Ms. Sanchez presented the Instructional Materials and Textbook Policy. A motion was made by Mary Merchant to accept the policy as written and the motion was seconded by Michael Reeves. A roll call vote was taken: Mary Merchant - Yes, Tim Torkarski - Yes, Susan Steketee - Yes, Mike Reeves - Yes.

Student enrollment is PreK 38, K5 207 students and the lottery list is at 172 students.

Facility Committee;

There was no facility committee meeting held this month.

Audit Committee;

The Audit committee met on September 24, 2020 and will meet again in the end of October for the exit conference. The audit is on going.

Academic Committee;

Ms. Bachman reported that the CCCS 90 day Plan (NM DASH due date September 1) was accepted by the PED. Goals and Analysis were placed in the common drive.

ED Support Committee;

There was no ED support committee meeting held this month.

Executive Director Report

The ED report was posted in the OneDrive.

Governance Committee;

There was no governance committee meeting held this month.

Unfinished Business;

There was no unfinished business.

New Business;

There was no new Business

The next meeting of the GC is October 27, 2020 at 5:30 PM at CCCS or to be completed on Microsoft Teams in accordance with to Open Meeting Act Guidance from the NM Attorney General's Office.

Adjournment:

The meeting was adjourned at 5:57 pm.



Governance Board Secretary
Signature

9/29/2020

Date

Minutes taken by Mary Merchant, Secretary