

**TRINITY COUNTY FAIR ASSOCIATION  
BOARD OF DIRECTORS'  
MEETING MINUTES**

Trinity County Fair

**WEAVERVILLE, CA LIBRARY (OPEN SESSION)**

**Zoom Link Info:**

Meeting ID: 847 8160 1071  
Passcode: 491796  
Dial In: 1-669-900-6833

**MARCH 17<sup>TH</sup>, 2022**

**6:30 PM – Open Session**

**Board of Directors**

Dennis Rourke, President	Sharon Eggleston, Vice President
Wallace Brinkley, Director, 1 <sup>st</sup> District	Michael Thompson, Director, 2 <sup>nd</sup> District
Adrien Keys, Director, 3 <sup>rd</sup> District	Adam Dummer, Director, 4 <sup>th</sup> District
Justin Bailey, Director, 5 <sup>th</sup> District	Chuck Sauer, Director
Donny Case, Director	

**Mission Statement**

To provide for the management of the Trinity County Fair and year-round use of the fairgrounds in the best interest of the people of Trinity County and its rural county values by partnering with county agencies and businesses, promoting agriculture and education, and maximizing available resources.

**Note**

Please be informed that any member of the public has a right and is invited to participate during this public meeting and may address the Board during the “Open Comment” portion of the Agenda regarding items not agendized. Then prior to Board Discussion of New Business, after a motion is made and the Board President calls for “Public Comment”, Once “Public Comment” is closed all discussion of Agenda items is limited to Fair Board Directors, unless input is requested by a Director. The Board of Directors have agreed to each person being limited to 3 minutes speaking time.

**AGENDA**

The Board of Directors retains the discretion to adjourn to Closed Session at any time during this meeting to confer with and give direction to its negotiator(s).

**1. CALL TO ORDER**

Items listed on this agenda may be considered in any order at the discretion of the Chair. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board.

Called to order by Director Rourke at 6:30 PM

**2. ROLL CALL – DETERMINATION OF A QUORUM**

- a. Present in person: Directors Brinkley, Thompson, Rourke, Eggleston, Sauer, Keys, and Case. Present on Zoom is Director Dummer. Director Rourke postponed the motion to unexcused/excuse Director Bailey. Director Bailey was not present for the meeting.

### **3. INTRODUCTION OF GUESTS / STAFF**

- a. Mary-Beth Brinkley, Nate & Julie Trujillo, Krista Hymas, Jennilea Brookins, Timbre & Aria Beck, Liam Gogan, Sheriff Tim Saxon

### **4. COMMENTS FROM ASSOCIATION MEMBERS AND/OR PUBLIC**

### **5. CONSENT AGENDA & MINUTES**

- a. Director Brinkley moves to APPROVE MARCH 17<sup>TH</sup>, 2022 AGENDA and the FEBRUARY 17<sup>TH</sup>, 2022 MEETING MINUTES; Director Thompson seconds the motion; Motion carries unanimously.

### **6. APPROVE FEBRUARY 2022 FINANCIAL REPORTS**

- a. Director Brinkley moves to approve the February 2022 Financials; Director Sauer seconds the motion; Motion carries unanimously.

### **7. INFORMATIONAL – VACATION/SICK LEAVE BALANCES**

### **8. CEO'S REPORT**

- a. Thank you for coming tonight to our 1<sup>st</sup> Outreach Board Meeting, we placed a few handouts around.
- b. Some of what I'm speaking to will be a repeat for our regular attendees, but I wanted to make sure that we cover the exciting things we have going on at the fairgrounds.
- c. Fair Buzz News Letter – Coming out once a quarter
- d. Advertising in the Fair Premium Book – when I was hired, we focused on adding more advertising in the Fair Premium Book and the first year we doubled the ad sales to over \$3000, last year we almost doubled the sales again to just under \$6000, this year our Premium Book will be 104 pages with over \$9000 in advertising. This really creates an avenue for us to have the money for more advertising of not only the Fair but other events like Bigfoot BBQ and the Freedom Rodeo in September! I want to thank our team in the office for the excellent work they have done contacting and following up with the businesses in Trinity County!
- e. Dining Hall Kitchen update – The kitchen will be ready for use to prepare the Calcutta Dinner on Saturday night! The upgrades include new flooring, a commercial refrigerator and freezer, adding a handwashing sink and plumbing improvements that now meet Commercial Health Code. In 2020 Hayfork Rotary was able to get a grant to replace the Commercial Dishwasher, and Hayfork and Weaverville Rotary were instrumental in getting grant funding for the current upgrades which totaled just under \$9780 and the Fair covered 1/3 of the costs \$3660 which exceeded the funding – mainly due to cost increases since putting the proposal together last year. We will be scheduling a walk-thru with the Health Department so we can get our commercial kitchen re-certified.
- f. We've had 4 Fundraisers since COVID restrictions were lessened last fall, Pancakes with Santa in November which thanks to Hayfork Rotary for teaming up with us on that event, I'm sure we will see a much higher profit next year, we are even considering doing 2 days instead of 1; Festival of Trees where 4 Christmas Trees with all the Decorations and over \$2,000 in gifts under each tree were raffled in December, and then in February we had our Las Vegas Night & Valentines Dinner that we teamed with the Hayfork High School Seniors, and our Annual Cake Bake Off which we held at the Hayfork Hotel Restaurant, Terra Kephart won the Cake Contest and will be featured in Division 613 in the Fair Premium Book with her Vintage Cake. These 4 events gave us a profit of over \$3,000 to go towards Fair Entertainment!
- g. Going forward we have events planned for every month, This Saturday is the Fair & Hayfork Boosters Calcutta and if we haven't already, we will sell out! The 26<sup>th</sup> we are starting Bingo in the Dining Hall and this will be a monthly event; April 9<sup>th</sup> we are hosting an Easter Bazaar and Kids Craft Faire, May 7<sup>th</sup> we will be having a Cinco de Mayo themed Mother's Day Dinner and our Annual Bigfoot BBQ Competition and Vintage TrailerFest is scheduled in May the 13<sup>th</sup> and 14<sup>th</sup>; June 19<sup>th</sup> we are planning a Father's Day Brunch & Outdoor Sports Show & Sale; Fair is July 14<sup>th</sup> – 17<sup>th</sup> this year; in August we are just doing our Monthly Bingo; September is our 1<sup>st</sup> Annual Freedom Rodeo on the 16<sup>th</sup> & 17<sup>th</sup> working

with West Coast Rodeo and contracting them to provide the Rodeo on September 17<sup>th</sup>, we would do an event similar to Bigfoot BBQ and have a half day on Friday the 16<sup>th</sup> with Vendors selling western wear, food and beverage, and live music; then a full day on the 17<sup>th</sup> with Barrel Racing, Broncs and Bull Riding, vendors, food and beverage, and Cody Joe Hodges band from Nashville with street dancing on the Midway following the Rodeo; October we are planning a Haunted Homestead from the 22<sup>nd</sup> – 31<sup>st</sup>; then our 2<sup>nd</sup> Annual Holiday events Pancakes with Santa and Festival of Trees, and ending with a New Years Eve Concert hopefully in Weaverville, possibly at the Performing Arts Center.

h. Some New Fair Events include

1. Adding another Corn Hole Tournament on Friday afternoon, Jr. Livestock kids and parents can't participate on Saturday.
2. Booked a Mentalist/Hypnotist who will be doing 2-3 shows a day along with a VIP Adult Only show on Sunday afternoon in the Dining Hall
3. Fryed Brothers will be opening for Ben & Noel Haggard for the Friday Night Concert in the Arena starting at 7:00.
4. Due to the popularity of the Destruction Derby we have changed the motorsports around with the Derby being Saturday night at 7:00pm and the Dirt Track Racing on Sunday early evening.
5. Added a Texas Hold'em Tournament on Wednesday night in the Dining Hall, this was requested by some of the Jr. Livestock Parents, that have nothing to do before Fair starts so this will be a fun event for them.
6. As always the special events that require tickets will be discounted during our Fair Ticket Pre-Sale, which will be Monday June 13<sup>th</sup> – Wednesday July 13<sup>th</sup>. Tickets are limited, so if you plan on attending I would suggest getting them early rather than waiting.
7. For the Board a few purchases that you may have seen in the financials, we bought a dump trailer to replace the ancient dump truck that keeps breaking down. We will use it during Fair the same as the truck, in the manure pit for livestock, and it will be more versatile to use throughout the fairgrounds for maintenance and won't cost as much in fuel! We also had Sharp Electric come by and do some repairs and upgrades to the North Campground electrical sites along the fence, they installed GFI's and did a few safety repairs, which was \$8600. We will be receiving reimbursement of just under \$6114 for the Dining Hall Kitchen (these invoices have already been paid and were included in the financials). We did have to do more electrical safety repairs to the Quilters Building than planned, the wire was the old 60's paper coated wiring and it all had to be replaced, it ended up being over 450 feet of wiring. 1/3 of the expenses for the ceiling repairs will be paid by our insurance, as that is how much was damaged when the ceiling came down. The remainder we will be paid by us. I'm doing a fundraiser to help raise money for this building, along with the Quilters Guild who will be auctioning at least 3 quilts this year at Fair, and going forward at every Fair to help with the costs of repairing and maintaining the building.
8. California Construction Authority has started the PSPS (Public Safety Power Shutoff) Mitigation process, they came in this week and took pictures of where the electrical transfer switches will be installed. This is the Project we approved last year when we were selected to be one of the Fairs to receive the grant funding. The first payment of \$16,500 has been mailed to execute the bidding of the project, then we have 2 more payments that we will make. Due to the size of our Fair we were able to get the payments split into 3 parts, which kept us from having to get a Bridge Loan like we did with the Dining Hall. As the project moves forward we will submit reimbursement forms and will be reimbursed. The total cost of the project will not exceed \$79,130.25. The entire process should be completed with 3 months, before Fire Season is the plan.

i. I would like to end with a Presentation to our Jr Livestock Top Buyer for 2021 – Trinity River Lumber Co. Julie Trujillo is here to accept this award.

## 9. STANDING COMMITTEES

- a. **EXECUTIVE COMMITTEE:** Dennis Rourke (Chairman), Sharon Eggleston, and Finance Committee Chair
- b. **FINANCE COMMITTEE:** Wallace Brinkley (Chairman), Sue Erenberger, Carrie Bayley
- c. **NOMINATING COMMITTEE:** Chuck Sauer (Chairman), Adam Dummer
- d. **JR. LIVESTOCK COMMITTEE:** Krista Hymas (Chairman), Bryan Taylor (Co-Chairman), Michael Thompson, Wallace Brinkley, Carrie Bayley
  1. Krista – We had a meeting on March 8<sup>th</sup>, we have a few things up for recommendation under new business tonight.
  2. We have a new Large Animal Judge – Travis Heffner
  3. Looking into Chico State for the Carcass Judging, they will do it for a \$500 donation.
  4. Jenni – We need all the YQCA forms completed and turned in. We also have 2 recipients for the **Corson Kolter** Scholarship; 1 Hayfork and 1 Weaverville
  5. We have 1 Independent Exhibitor this year – Aria Beck.
  6. Per Morgan we have 56 Hogs so far.
  7. Our next meeting will be held in Hayfork on April 12<sup>th</sup> at 5:30PM in the Board Room.

## 10. AD HOC COMMITTEES

- a. **POLICY COMMITTEE:** Director Sharon Eggleston (Chairman), Adrien Keys
- b. **GRANTS & FUNDRAISING COMMITTEE:** Director Eggleston (Chairman), Carrie Bayley, Christina Wine, Tina Felch
- c. **PREMIUM BOOK COMMITTEE:** Michael Thompson (Chairman), Carrie Bayley, Christina Wine, Tina Felch, Jennilea Brookins, Christina Merritt
- d. **VOLUNTEER COMMITTEE:** Donny Case (Chairman), Adrien Keys, Justin Bailey, Tina Felch
- e. **WELL COMMITTEE:** Donny Case (Chairman), Justin Bailey, Chuck Sauer, Carrie Bayley
- f. **MOU COMMITTEE:** Adrien Keys (Chairman), Justin Bailey, Carrie Bayley, Christina Wine

## 11. CORRESPONDENCE:

- a. Circular Letter F2022-03 YQCA Platform Transition
- b. EHM Caution Letter California Equine Events 3.3.22
- c. Derby Sponsorship Packages
- d. Trinity Pump & Supply – Jim White Proposal
- e. Premium Book Cover Page 2022

## 12. NEW BUSINESS

- a. Approve Premium Book Advertisements for Front Cover, Back Inside Cover, Back Cover (By Drawing)
  1. Back Cover – Bayley Lumber
  2. Inside Front Cover – Big Valley Properties
  3. Inside Back Cover – Tule Creek Towing/Hayfork Tire & Auto
  4. Director Keys moves to approve; Director Thompson seconds the motion; Motion carries unanimously.
- b. Approve Phase I of Well Project to get water from well to Storage Tanks. Proposal from Trinity Pump & Supply, Jim White @ \$14,675.00; purchase of 3 - 2000 gallon Water Tanks for storage @ \$500/each, and purchase of 8'x10' Pump Shed @ estimated cost of \$1800.
  1. Director Brinkley moves to approve; Director Keys seconds the motion; Discussion as follows.
    1. Director Rourke – We're pumping out 32g/min
    2. Director Eggleston – When will it be done?
    3. CEO Bayley – No timeframe yet.
    4. Mary-Beth Brinkley – What will the water be used for?
    5. We have a few options on the table for water.
      - a. Hops
      - b. Earthworm Casting
      - c. Water Bottling
      - d. Water trucks

- e. Personal use – Irrigation \$20,000/yr
  - f. Trailer Park in Mule Camp
2. Motion carries unanimously.
- c. Approve contracting with Chico State to do the Hog Carcass Judging for a \$500 fee.
    - 1. Director Thompson moves to approve; Director Case seconds the motion; Motion carries unanimously.
  - d. Approve Jr. Livestock Recommendation to change Exhibitors Rules to include a Showmanship Only Class:
    - 1. Exhibitors are limited to selling a combined limit of 2 market animals only one of which can be a steer. For example, an Exhibitor may show 1 steer and 1 hog; 1 lamb and 1 turkey; etc. An Exhibitor may not show 1 steer and 2 hogs; 2 hogs and 1 lamb, etc. Each Exhibitor will only be allowed to show 1 of each species.
    - 2. Extra animals may be brought for weigh-in but must be removed from the fairgrounds within 24 hours of the end of weigh-in. Animals declared for use in showmanship are exempt. Failure to remove extra animals as required may result in disqualification of the Exhibitor from all market classes.
    - 3. Animals that do not meet the minimum weight standards or are found NOT MARKET READY by the judge, must leave the Fairgrounds before 5:00pm on Friday, July 15.
    - 4. Exhibitors may enter additional, exhibitor owned animals in showmanship for species which they are not entered in for market classes. Limited to 1 entry per species for showmanship.
    - 5. All animals shown in showmanship must be owned by the Exhibitor, meeting market class ownership/requirements.
    - 6. Showmanship only livestock animals (animals not being sold at auction) must be removed from the grounds no later than Friday, July 15, at 5:00pm.
    - 7. Director Thompson moves to approve; Director Keys seconds the motion; Discussion as follows
      - a. Director Brinkley – I agree with it, but I think it should be a trial run for 1 year.
      - b. Jenni – This has to be their project; we will most likely have more entries for next year 2023. We need a few years to try it out.
    - 8. Motion carries unanimously.
  - e. INFORMATIONAL ONLY - CONTRACTS AND AGREEMENTS

<p><b>EVENT AGREEMENTS</b>          RA22-04e Celebration of Life          RA22-05e USDA California Farm Service Agency</p> <p><b>JUDGES AGREEMENTS</b>          JA22-02 Senior Arts &amp; Crafts          JA22-03 Jr. Arts &amp; Crafts          JA22-04 Mining &amp; Minerals          JA22-05 Preserved Foods          JA22-06 Baked Goods          JA22-07 Forestry &amp; Lumber          JA22-08 Show &amp; Tell          JA22-09 Poetry &amp; Prose          JA22-10 Poultry Round Robin          JA22-11 Quilt Show          JA22-12 Rabbit Showmanship – Round Robin          JA22-13 Horse Show          JA22-14 Christmas in July, Hat Decorating Contest          JA22-15 Floriculture          JA22-16 Imagineering          JA22-17 Agriculture - Horticulture</p>	<p><b>STANDARD AGREEMENTS</b>          SA22-02 ATM PLUS          SA22-03 Ben Haggard          SA22-04 Dinsmore Store          SA22-05 Dinsmore Store (Parking)          SA22-06 Bread &amp; Butter Portables          SA22-07 Hayfork Cleaning &amp; Labor Services          SA22-08 Sharp Electric          SA22-09 Jake Parnell          SA22-10 Loren Kemper – Kemper Sound          SA22-12 Trinity County Life Support</p> <p><b>ENTERTAINMENT AGREEMENTS</b>          EN22-02 Jeremy the Juggler          EN22-03 Magician Shawn Eric</p>
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**13. ADJOURNED FOR CLOSED SESSION – PRUSUANT TO GOVT. CODE 54957 PERSONNEL OR 54956.9 LITIGATION**

**14. RECONVENE TO REGULAR MEETING SESSION/REPORT OUT**

**DIRECTORS' REPORTS**

Before meeting was adjourned Supervisor Liam Gogan got up to speak – The county will begin the Eviction process on the Incubator Building; we have agreed to lease it to the Trinity County Fair for \$1/yr; Possibly rent it out to CalFire, but the county would like to see it stay an Incubator Building.

**15. ADJOURNED**

Adjourned by Director Rourke at 8:00 PM

**Submitted By:**

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*Carrie Bayley, CEO*

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*Dennis Rourke, TCFA President*