

MURPHYS CEMETERY DISTRICT

Minutes of the Board of Directors meeting of May 20, 2014

CALL TO ORDER: The meeting was called to order by President Al Armstrong at 7 PM. Present were Trustees Al Armstrong, Jo Brooksher, Louise Carniglia, Maureen Elliott, Jeff St. Louis. Also present caretaker Robert Yeadon and Supervisor Merita Callaway.

QUORUM: A quorum of five board members was present when the meeting was called to order.

AGENDA APPROVAL: St. Louis moved to accept the Agenda as presented. The motion was seconded by Carniglia and passed 5/0.

MINUTES: Brooksher moved to accept the Minutes of April 16, 2014. St. Louis seconded the motion. The motion passed 5/0.

PUBLIC COMMENTS: None

CORRESPONDENCE: None

OLD BUSINESS:

1. The License Agreement for a gate for the Mark Wilson property, prepared with the help of the County Council's office, was discussed. Elliott moved to approve the License Agreement as written; St. Louis seconded the motion and it passed 5/0. Armstrong will mail it to the Wilsons and request that they call him after they have reviewed it.
2. Discussion was held on installing a wood fence along the line where the tennis courts are. County Supervisor Callaway told the board that there may be a fence height restriction. She will check with building/planning and this will be brought back to the board next month
3. Armstrong wrote letters to both Harding and Wooten. It was decided that the letters should not use personal pronouns but should instead refer to the District or the Board. He will rewrite them and bring to next month's meeting.
4. Armstrong reported that he has not had time to get the survey map of the new area from Robert Martin. He will have them by next month.
5. Hartford Insurance has sent several letters about the old worker comp policy and appears to think the insurance is still with their company.
6. The draft of the Board Policies was discussed. It was decided to allow another month for all board members to read it carefully.
7. Discussion was held on the issues that can arise by allowing anyone other than a grave digger hired by a mortuary to dig a grave. St. Louis moved and Elliott seconded that a deposit of \$500 be charged to anyone having a private person dig a grave. This deposit will be returned as soon as the grave site is cleanup after the burial.

NEW BUSINESS:

1. Elliott reported that the Auditor's office will now require a copy of the minutes to be provided with any money transactions sent to them.
2. Elliott reported that the Auditor's office reminded her that all board minutes must be posted on the website. Elliott will take care of this.
3. On a motion by Carniglia and seconded by Elliott, the board approved signing the preliminary Budget Attestation using the budget numbers for the 2013-14 fiscal year.
4. Elliott reported that the VA will not provide a Civil War veteran with a marker since it must be requested by a direct descendant. Elliott will find a way to finance the purchase of a grave marker to match the old Civil War grave markers.

FINANCIAL REPORTS:

1. Plot Sales: One 5x5 plot was sold in April.
2. Invoices: Invoices to pay State Farm \$310 for liability insurance; Maureen Elliott \$10 for reimbursement for the cost of notarization of the application for worker comp insurance. Brooksher moved to approve the invoices; St. Louis seconded the motion and it passed 5/0
3. YTD March 30, 2014 financial report from the County Auditor was presented.

CARETAKER REPORT: Yeadon requested permission to purchase a metal detector so he can find old plot pins. Elliott moved to approve the request, cost not to exceed \$125. Carniglia seconded the motion and it passed 5/0.

TRUSTEE REPORTS: None

DATE OF NEXT MEETING: The date of the next board meeting will be Wednesday, June 18, 2014 at 7PM at the Historic Murphys School

ADJOURNMENT: Elliott moved that the meeting be adjourned. Brooksher seconded the motion. The motion passed 5/0 and the meeting was adjourned at 8:50 PM