# ATTENDANCE POLICY EFFECTIVE IMMEDIATELY!

At DanceWorks Center, we encourage our students to strive for consistent attendance. Attending every class allows students to develop their skill set which strengthens their confidence leading into our annual recital. Just like other sports, attending class is important. When a dancer misses, it is not only hard on that dancer, but it may also affect the other dancers in class.

For our tiny dancer classes, this is where we focus on introducing class structure and important basic dance skills. These skills prepare our tiny dancers for a strong dance foundation. For our middle and upper level classes, this is where we hyper focus on technique in one dance genre. It is extremely important for dancers to know all their skills and technique before learning their recital choreography. Due to the importance of learning technique and choreography in preparation for recital, dancers who miss too many classes may be pulled from performing in the recital.

#### **ATTENDANCE POLICY:**

Please make every effort to attend class. If a dancer has 6 unexcused absences throughout the season, that dancer may not be eligible to perform in the annual recital. If a dancer has 5 or more absences (excused or unexcused) from January till recital, that dancer may not be eligible to perform in the annual recital. All decisions are at the discretion of the DanceWorks Center's Staff.

## ABSENCE DUE TO ILLNESS OR INJURY:

At DWC, we understand that an illness or injury are ailments out of a dancer's immediate control. Dancers afflicted with an injury or a non-contagious illness are encouraged to attend class and observe. Please reach out to the studio if your child is injured or sick. All absences due to illness will be marked "excused" when a doctor's note, parent note, or an email is sent to the studio. A text or FaceBook message will not be accepted as an official note.

## **TARDINESS:**

Please reach out to the studio if your child will be late to class. Excessive tardiness to class will result in dancer receiving an unexcused absence. If a dancer is 10 minutes late, that dancer will be marked 'tardy" After a dancer has 4 "tardy", dancer will receive an unexcused absence.

#### MAKE-UP CLASSES:

At DWC, we do not hold make-up classes at this time. It is the responsibility of each dancer/parent to find out important class information that may have been missed due to an absence.

### **EXCUSED ABSENCES:**

- illness (must have a doctor/parent note/email)
- Injury (must have a doctor/parent note/email)
- Death in the family (contact studio at your convenience)
- Family emergency (contact studio at your convenience)
- Graded school function/activity