

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE  
SUMMER VILLAGE OF YELLOWSTONE HELD ON TUESDAY, JULY  
28TH, 2015 AT THE SUMMER VILLAGE OF YELLOWSTONE SHOP AT  
9:02 A.M.**

<u>Attendance</u> Council				
	Alice Solesbury	Mayor		
	Russ Purdy	Deputy Mayor		
	Brenda Shewaga	Deputy Mayor		
	Administration	Wendy Wildman	CAO	
		Heather Luhtala	Assistant CAO	
	Appointments	-Joe Duplessie (cancelled)	-North 43 Lagoon	-10:00 a.m.
		-Nicky Smith	-Fortis Alberta	-10:30 a.m.
-Dan Kanuka		-Assessor	-10:46 a.m.	
Public at Large	0			
Call to Order	<u>1. Call to Order</u> Mayor Solesbury called the meeting to order at 9:02 a.m.			
Agenda Additions/Deletions /Corrections	<u>2. Agenda Additions/Deletions/Corrections</u> Additions:  Under 5. Appointments: b) Nicky Smith, Fortis Alberta 10:30 a.m. c) Dan Kanuka, Assessor 10:45 a.m.  Under 7. Action Items: g) Canada 150 Grant – Ratify Submission and Signing h) Tree Removal behind 625-6 Street i) Additional Waste/Compost Bins			
Agenda <b>Motion</b> 90-15 (Agenda)	<u>3. Agenda Adoption</u> <b>Deputy Mayor Shewaga</b> – that the July 28, 2015 agenda be approved with the following additions:  Under 5. Appointments: b) Nicky Smith, Fortis Alberta 10:30 a.m. c) Dan Kanuka, Assessor 10:45 a.m.  Under 7. Action Items: g) Canada 150 Grant – Ratify Submission and Signing h) Tree Removal behind 625-6 Street i) Additional Waste/Compost Bins			
			Carried.	

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<p>Minutes <b>Motion 91-15</b> (Confirmation of Minutes – Special Meeting)</p> <p><b>Motion 92-15</b> (Confirmation of Minutes – Regular Meeting)</p>	<p><u>4. Confirmation of Minutes</u> a) <u>Special Meeting Minutes of June 2, 2015</u> <b>Deputy Mayor Purdy</b> – that the minutes of the June 2, 2015 Special Council Meeting be approved as presented.  Carried.</p> <p>b) <u>Regular Meeting Minutes of June 23, 2015</u> <b>Deputy Mayor Purdy</b> – that the minutes of the June 23, 2015 Regular Council Meeting be approved as presented.  Carried.</p>
<p>Appointments</p>	<p><u>5. Appointments</u> See appointments after 11. Next meeting.</p>
<p>Financial  <b>Motion 93-15</b> (Cheque Listing)</p> <p><b>Motion 94-15</b> (Bank Rec)</p> <p><b>Motion 95-15</b> (Financial Reports)</p>	<p><u>6. Financial</u> <u>Cheque Listings</u> <b>Deputy Mayor Shewaga</b> – that the Cheque Listing as presented totaling \$23,357.13 for cheques #2152 to #2167 including automatic bank withdrawals for April 2015 and that the Cheque Listing as presented totaling \$21,652.92 for cheques #2168 to #2180 including automatic bank withdrawals for May 2014 and that the Cheque Listing as presented totaling \$39,378.66 for cheques #2181 to #2196 including automatic bank withdrawals for June 2015 be accepted for information.  Carried.</p> <p><u>Bank Reconciliations</u> <b>Deputy Mayor Shewaga</b> – that the Bank Reconciliations as at April 30, 2015 and May 31, 2015 and June 30, 2015 be accepted for information.  Carried.</p> <p><u>Financial Reports</u> <b>Deputy Mayor Purdy</b> – that the Income Statements, Expense Statements and Balance Sheets as at April 30, 2015 and May 31, 2015 and June 30, 2015 be accepted for information.  Carried.</p> <p><u>Grant Report – n/a</u></p>
<p><b>Motion 96-15</b> (Ste. Anne Natural Gas)</p>	<p><u>7. Action Items</u> a) <u>Ste. Anne Natural Gas – Attached is a July 14th, 2015 invitation to the SANG Annual General Meeting to be held on August 20th, 2015 beginning with a BBQ supper at 6:00pm. The AGM will start at 7:00pm.</u> <b>Deputy Mayor Purdy</b> – that Council be authorized to attend the SANG Annual General Meeting to be held on August 20th, 2015 and acknowledge that the Summer Village of Yellowstone is not entitled to a voting rep.  Carried.</p>

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**PAGE 3**

<p><b>Motion 97-15</b> (FCSS Board Structure Termination)</p>	<p><u>b) Lac Ste. Anne County – attached is a June 25th, 2015 letter serving notice of the termination of the existing FCSS board structure as a step in the process of reorganizing into a single board structure. The termination will be effective December 31st, 2015</u> <b>Deputy Mayor Shewaga</b> – that Council acknowledge the notice of termination from Lac Ste. Anne County in regards to the existing FCSS board structure and participate in the restructure to a regional board, however, if in the end it is deemed that this new structure is not in the best interest of the Summer Village, we then resolve to go on our own or with other Municipalities to administer an FCSS program.</p> <p>Carried.</p>
<p><b>Motion 98-15</b> (LSA County Fire Services Discontinuance Acknowledgement)</p>	<p><u>c) Lac Ste. Anne County – July 15, 2015 letter acknowledging the discontinuance of fire services effective December 31, 2015 and advising they are continuing to review whether they will participate in a one-way service agreement</u> <b>Mayor Solesbury</b> – that the letter from Lac Ste. Anne County dated July 15, 2015 acknowledging the discontinuance of fire services and advising they are continuing to review whether they will participate in a one-way service agreement for information.</p> <p>Carried.</p>
<p><b>Motion 99-15</b> (D.O. Conference)</p>	<p><u>d) Alberta Development Officers Association Conference – attached is a June 30th, 2015 request for sponsorship for the upcoming ADOA conference hosted in Slave Lake from September 28th, 2015 through September 30th, 2015</u> <b>Deputy Mayor Shewaga</b> – that Council accept the sponsorship letter of request from Town of Slave Lake for the 2015 Alberta Development Officers Association Conference for information and direct Administration to put this correspondence into information items in the future.</p> <p>Carried.</p>
<p><b>Motion 100-15</b> (Regional CPO Services)</p>	<p><u>e) Regional Community Peace Officer Services. Currently we are paying approximately \$450.00 plus mileage a month for CPO services (about 6 hours/month of service). With the proposed regional CPO service that we are working towards we need to the Summer Villages to agree to take on more time, thus more money. The committee is suggesting buy in from the Summer Villages of approx.. \$10,000 to \$12,000 per year and South View, Ross Haven, Val Quentin, Nakamun, Sunset Point and Silver Sands have all agreed to this. We are waiting to hear from the rest. Is Yellowstone willing to buy into this regional service at this dollar amount</u> <b>Deputy Mayor Shewaga</b> - that the Summer Village of Yellowstone agree to participate in a regional CPO service starting January 1st, 2016 at an annual cost of up to \$12,000.00 as they recognize that all municipalities need some sort of CPO/Bylaw enforcement and they also recognize the need for "buy in" in order for this regional CPO service to work.</p> <p>Carried.</p>
<p><b>Motion 101-15</b> (Letter to Minister of Municipal Affairs)</p>	<p><u>f) Letter to Minister of Municipal Affairs</u> <b>Mayor Solesbury</b> – that Council accept for information the discussion and correspondence in regards to the letter to the Minister of Municipal Affairs.</p> <p>Carried.</p>

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<p><b>Motion 102-15</b> (Canada 150 Grant Agreement)</p> <p><b>Motion 103-15</b> (Tree Removal behind 625-6 Street)</p>	<p><u>g) Canada 150 Grant Agreement</u>  <b>Deputy Mayor Purdy</b> – that Council ratify approval and execution of the Canada 150 Grant Agreement between Her Majesty the Queen in Right of Canada as represented by the Minister of Western Economic Diversification and the Summer Village of Yellowstone.</p> <p align="right">Carried.</p> <p><u>h) Removal of Trees – behind 625-6 Street</u>  <b>Deputy Mayor Shewaga</b> – that Council authorize the cost and removal of trees located on Summer Village property behind 625-6 Street.</p> <p align="right">Carried.</p> <p><u>i) Residents requesting additional waste and/or compost bins</u>  Cost of additional bins are \$100.00 each, the Summer Village will be charged additional monthly fees for each additional bin, tippage fees will be charged on additional waste bins, these costs are paid through the annual taxes  Administration to draft a policy stating the following:  -1 waste bin &amp; 1 compost bin per improved lot  -1 compost bin per vacant lot  -consolidated lots are considered one lot  -request for additional bins over and above what the policy allows will be at Council’s discretion</p> <p><u>Request from resident at for additional compost bin</u>  Due to costs involved and taking into consideration if each resident made this request, Council directed Administration to advise the resident that the policy of 1 waste bin and 1 compost bin per improved lot be upheld.</p>
<p>Information  <b>Motion 104-15</b> (Information Items)</p>	<p><u>8. Information Items</u>  <b>Deputy Mayor Purdy</b> – that the following items be accepted for information:</p> <ol style="list-style-type: none"> <li>Standstone Environment Waste Services/GFL – July 1<sup>st</sup>, 2015 letter advising of the change of ownership of Standstone Waste to GFL effective July 1<sup>st</sup>, 2015</li> <li>Fortis Alberta – June 29, 2015 letter on their \$1,000 sponsorship of the 50<sup>th</sup> Anniversary Celebration</li> <li>Alberta Municipal Affairs – June 1, 2015 letter on transferring the Summer Village funds from the New Deals for Cities and Communities to the Gas Tax Fund</li> <li>Alberta Municipal Affairs – May 28, 2015 letter on the MSI 2014 Operating SFE being completed as required</li> <li>Government of Alberta – statement of direct deposit of \$1,097 representing 3<sup>rd</sup> quarter FCSS funds</li> <li>AUMA Chief Executive Officer John McGowan – July 9, 2015 email and directory of Cabinet Ministers and MLA’s</li> <li>Lac Ste. Anne County – June 26, 2015 letter reminding Council of their 50<sup>th</sup> Anniversary Celebration August 29<sup>th</sup>, 2015 in Sangudo</li> <li>Canadian Wireless Telecommunications Association – July 3<sup>rd</sup>, 2015 letter on recycle my cellphone campaign</li> </ol> <p align="right">Carried.</p>

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	<p><u>9. In Camera</u> None</p>
<p>Committee Reports</p> <p><b>Motion 105-15</b> (Excess equipment)</p> <p><b>Motion 106-15</b> (Committee/CAO Reports)</p>	<p><u>10. Committee Reports</u> <b>Deputy Mayor Shewaga:</b> -reported on the picnic and 50<sup>th</sup> Anniversary celebration -tools for shop (Administration to talk to Public Works to see what is needed)</p> <p><b>Mayor Solesbury:</b> -reported on the picnic and 50<sup>th</sup> Anniversary celebration -reported on the Lac Ste. Anne Foundation</p> <p><b>Deputy Mayor Purdy:</b> -excess equipment items</p> <p><u>Excess equipment items</u> <b>Deputy Mayor Purdy</b> – that Council authorize the Summer Village to proceed with the sale of excess equipment items.  Carried.</p> <p><u>CAO Report</u> -discussion on tank inspection notification to residents</p> <p><u>Council Committee Reports and CAO Report</u> <b>Deputy Mayor Shewaga</b> – that the Council Committee Reports as verbally presented be accepted for information.  Carried.</p>
<p><b>Motion 107-15</b> (Next Meeting)</p>	<p><u>11. Next Meeting</u> <u>Regular Council Meeting</u> <b>Mayor Solesbury</b> – that the next regular Council meeting be scheduled for Tuesday, August 25, 2015 at 9:00 a.m. at the Summer Village shop meeting room.  Carried.</p> <p><u>5. Appointments</u> <u>10:30 a.m. - Nicky Smith – Fortis Alberta – \$1,000.00 cheque presentation to Council for sponsorship of a bench in recognition of Yellowstone’s 50<sup>th</sup> Anniversary</u> Nicky Smith attended the Council meeting to present the Summer Village of Yellowstone with a cheque in the amount of \$1,000.00 from FortisAlberta for the sponsorship of a bench in recognition of the Summer Village’s 50<sup>th</sup> Anniversary.  Council thanked Nicky for attending the meeting. Nicky left the meeting at 10:46 a.m.</p>

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**PAGE 6**

	<p><u>10:46 a.m. – Dan Kanuka – Assessor – discussion regarding the assessment process</u></p> <ul style="list-style-type: none"><li>-start of the assessment record is land being registered at land titles</li><li>-continual monitoring of the data on the system, monitoring property, taking photographs, 20% inspection cycle annually</li><li>-valuation date is July 31<sup>st</sup></li><li>-physical condition date is December 31<sup>st</sup></li><li>-can incorporate tax amounts into their system (does not work so well when a municipality has flat taxes)</li><li>-3 years of sales data with the ability to go online and look at the transaction</li><li>-required to be within 5% of the market value, if a sale is outside this number, the assessor will try to find out why</li><li>-assessment is based on the outside condition</li><li>-all assessments are audited by the Province, the Province also receives the sales data so they can see that the records are correct</li><li>-every 2 to 3 years the Province does a detailed audit</li><li>-in the assessment contract to the Summer Village, all costs are included in doing the assessment valuations</li><li>-if a property owner is not happy with their assessment, they can complain to the assessment review board, prior to this, the assessor will go out and have a further look and if he finds that an error was made, there will be an adjustment</li><li>-discussion on land values being higher the closer the land is to the lake or the better the view of the lake is</li><li>-values are all based on the market</li><li>-sales will be discounted if they are not valid (not an arm's length transaction)</li><li>-assessors are required to be re-certified every 5 years, if this is not done, the assessor will lose their accreditation</li><li>-assessor will provide a resident with a ratepayer's summary report when requested</li></ul> <p>Council thanked Dan for attending the meeting. Dan left the meeting at 11:45 a.m.</p>
Adjournment	<p><u>12. Adjournment</u> Mayor Solesbury declared the meeting adjourned at 11:50 a.m.</p>

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Mayor, Alice Solesbury

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Chief Administrative Officer, Wendy Wildman

Upcoming Meetings:

- August , 28 2015 Regular Council Meeting – 9:00 a.m. – Summer Village Shop
- September 23-25, 2015 AUMA Convention – Calgary, AB (All of Council is attending)
- October 17, 2015 SVLSACE – 9:00 a.m. - Fallis Hall
- October 23-24, 2015 ASVA Conference – Royal Inn West Edmonton