



I. PRELIMINARY

A. CALL TO ORDER

Vice Chairman Mr. Dain Medow called the August 23, 2017 meeting of the Northwest Wyoming Board of Cooperative Educational Services to order at 7:08 p.m.

B. ROLL CALL

BOARD MEMBERS PRESENT

Mr. Dain Medow, Vice Chairman, Fremont #24
Ms. Nichole Weyer, Clerk, Hot Springs #1
Mr. David Tommerup, Treasurer, Washakie #1
Ms. Stacy Bair, Big Horn #2 via conference
Mr. Greg Gloy, Big Horn #4 via conference
Ms. Kim Hiser, Converse #1 via conference
Ms. Lynette Jeffres, Fremont #25 via conference
Mr. Trace Paul Park #1 via conference
Mr. Terril Mills, Washakie #2 via conference

ADMINISTRATION PRESENT

Ms. Carolyn Conner, Administrative Director, NW BOCES
Ms. Kristen Miller, Business Manager, NW BOCES

RECORDING SECRETARY PRESENT

Ms. Sally Hanson, Administrative Assistant, NW BOCES

C. APPROVAL OF MINUTES

MOTION #2014

A motion was made by Mr. David Tommerup to approve the minutes and Executive Session minutes of the July 16, 2017 meeting as presented. Ms. Nichole Weyer seconded the motion. The motion carried.

D. APPROVAL OF AGENDA

Additions: Discussion Item #4 Equine Therapy

MOTION #2015

A motion was made by Mr. David Tommerup to approve the agenda as amended. Mr. Terril Mills seconded the motion. The motion carried.

II. COMMUNICATIONS

A. COMMUNICATIONS, EMPLOYEE & STUDENT RECOGNITIONS

Ms. Carolyn Conner reported to the Board that neither the Residential or School Employees of the Month were able to attend the meeting, but will be honored at a later date. Student of the Month exited the program and was unable to attend. A thank you note from Ms. Sandy Clouse, the retiring Food Service Director, was presented.

B. AUDIENCE COMMENTS

There were no audience comments.

C. FINANCIAL REPORT/APPROVAL OF BILLS

The Financial Report was presented by Ms. Kristen Miller. A copy is attached to the permanent minutes. Ms. Miller also reported due to NW BOCES opting out of the National School Lunch program, the auditors recommended Food Service be incorporated into the General Account after the final reimbursement from the state in September, 2017. Ms. Nichole Weyer pulled Check #20890 in the amount of \$261.00 to Wyoming Gas for a comparison to the Financial Report. All numbers and amounts matched.

MOTION #2016

A motion was made by Mr. David Tommerup to approve the payment of bills and transfer of funds as presented. Ms. Nichole Weyer seconded the motion. The motion carried.

D. RESIDENTIAL REPORT

The Residential Report was presented by Ms. Carolyn Conner in the absence of Mr. Matt Ivie. A copy is attached to the permanent minutes. Ms. Conner also reported that the students have had a very busy activity calendar for the month of August.

E. MAINTENANCE AND TRANSPORTATION REPORT

The Maintenance and Transportation Report was presented by Ms. Carolyn Conner in the absence of Mr. Tony Larson. A copy is attached to the permanent minutes.

F. ADMINISTRATORS REPORT

The Administrators Report was presented by Ms. Carolyn Conner. A copy is attached to the permanent minutes. Ms. Conner also reported the following:

- The new NW BOCES theme for the 2017/2018 school year is "Construction—The Road to Success is Always Under Construction".
- A student from Washakie #1 exited the program after a 90 day evaluation.
- Food Service changes have begun since opting out of the National School Lunch program with school day breakfast and lunch meals now being contracted with Hot Springs County School District #1. All staff have done a great job of doing what needs to be done to make a successful transition to the new plan.
- Eclipse Day was a great success for staff and students, with a picture of NW BOCES students with their eclipse glasses making the front page of the Independent Record.
- The students enjoyed several activities in August, to include the Hot Springs County Fair and a field trip to Casper for higher level students.
- A Fremont #25 student will exit the program tomorrow due to the family moving out of the district.
- A former student who was recently placed in foster care is now in a group home in his home district due to an illness in the foster family. The student will be attending public school in the home district. NW BOCES will be sending a para educator for 2 days at the beginning of the regular school year to help with a smooth transition.

III. GENERAL BUSINESS

A. ACTION ITEMS

1. Student Contracts/90 Day Evaluation

MOTION #2017

A motion was made by Ms. Nichole Weyer to approve student contracts as presented. Mr. David Tommerup seconded the motion. The motion carried.

2. School Improvement Goals

Ms. Carolyn Conner presented NW BOCES 2017-2018 School Improvement Goals with the following changes suggested by staff:

- Under Academic—Support Data: replace PAWS testing with WY-TOPP/State Test and replace Woodcock Johnson Academic Achievement III with Woodcock Johnson Academic Achievement IV
- Under Affective—Interventions: add Family Therapy & Family Training

MOTION #2018

A motion was made by Ms. Nichole Weyer to approve NW BOCES School Improvement Goals with changes as suggested by staff. Mr. David Tommerup seconded the motion. The motion carried.

3. Educational & Behavioral Goals

MOTION # 2019

A motion was made by Ms. Nichole Weyer to approve NW BOCES 2017-2018 Educational & Behavioral Goals as presented. Mr. David Tommerup seconded the motion. The motion carried.

4. Policies 5014 & 5017 thru 5022 Under Revision/Review 2nd Reading

MOTION #2020

A motion was made by Mr. David Tommerup to approve Policies 5014 & 5017 thru 5022 Under Revision/Review on second and final reading. Ms. Nichole Weyer seconded the motion. The motion carried.

B. DISCUSSION ITEMS

1. State Education Model Consultants

Ms. Conner reported the three residential BOCES requested to meet with State Education Model Consultants. Ms. Conner felt it was a productive meeting that addressed several concerns of BOCES, to include inequities in funding by WDE for court ordered residential placements.

2. Staff Development Plan

Ms. Conner presented the 2017-2018 NW BOCES Staff Development Plan. Staff training hours may be used by certified staff for PTSB credits.

3. NW BOCES White Papers

Ms. Conner updated the Board on the “White Papers” being generated by consultant Stephanie Weaver, Pingora Consulting, to be presented to the State Board of Education outlining what clientele the different BOCES serve and their ability to add services.

4. Equine Therapy

Ms. Conner reported to the Board that at this time NW BOCES will no longer be participating in the McWilliams Equine Therapy program. This program was not a fit for NW BOCES.

IV. FUTURE AGENDA ITEMS

A. Policies 6001 and 6004a-R to 6004n-R Under Revision/Review 1st Reading

B. Staff Flu Shots

C. Annual Report

V. EXECUTIVE SESSION

MOTION #2021

A motion was made by Ms. Nichole Weyer to go into Executive Session at 7:48 p.m. for Administrative Director August Evaluation & Student Grievance. Mr. David Tommerup seconded the motion. The motion carried. The session ended at 7:58 p.m.

VI. ADJOURNMENT

Vice Chairman Dain Medow declared the August 23, 2017 meeting of the Northwest Wyoming Board of Cooperative Educational Services adjourned at 7:59 p.m.

Recording Secretary

Approved and entered according to proceedings.

Chairman

Clerk