

**Hiddenbrook Homeowner's Association, Inc.**  
**APPLICATION FOR COMMITTEE CANDIDACY**

Please include my name for consideration of a committee. I am interested in serving on the following Hiddenbrook Homeowners Association Committee(s):

\_\_\_\_\_ **Architectural Review Committee:** The Architectural Review Committee consistently reviews and responds timely to exterior modification applications. Monthly meetings are held for reviews as well as electronic communications in between meetings. The Architectural Review Committee reports any ARC violations, issues or concerns to the Property Manager. The ARC assists in reviewing and providing suggested amendments to the architectural guidelines/standards.

\_\_\_\_\_ **Communications Committee:** The Communications Committee oversees the publication of the community newsletter in regard to content, design, layout, etc. and distribution while ensuring positive based communications including only factual information. The Communications Committee assists the Property Manager in maintaining the Association website in accordance with the instructions of the Board of Directors.

\_\_\_\_\_ **Clubhouse Committee:** The Clubhouse Committee is responsible for assisting with clubhouse rental check ins & check outs as well as inspecting the building and surrounding facilities, quarterly and reporting any maintenance related issues or concerns to the Property Manager. Volunteers also pick up trash around the facility and grounds and water plants during the growing season, etc.

\_\_\_\_\_ **Pool Committee:** The Pool Committee documents any ongoing pool issues or concerns and incidents that occur during any activities held at the pool facilities to the Property Manager for notification to the Board. This committee also ensures the shower and changing curtains are laundered and re-hung throughout the pool season and assist with lost and found throughout the season and year-end close out items.

\_\_\_\_\_ **Tennis Committee:** The Tennis Committee assists in assuring members are informed of activities, events or issues pertaining to the tennis court. Inspect the courts and report any tennis related issues or concerns in writing to the Property Manager.

\_\_\_\_\_ **Activities Committee:** The Activities Committee brings our neighbors together by overseeing the social events offered to the community. The committee plans and proposes events for Board consideration and assists with coordination, clean up, etc. Example events are Easter Egg Hunt, Pool Opening Party, Fourth of July Parade and more. You can volunteer for one event or several.

PLEASE PRINT OR TYPE ALL INFORMATION

\_\_\_\_\_  
NAME

\_\_\_\_\_  
ADDRESS

\_\_\_\_\_  
HOME/WORK/CELL TELEPHONE NUMBER

\_\_\_\_\_  
EMAIL ADDRESS

\_\_\_\_\_  
SIGNATURE

Candidate Information: No experience necessary, however, please provide a statement regarding your qualifications, experience, background, and any other information you wish to share with the Board of Directors in support of your candidacy.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please forward this application to the address listed below or email to [shannon@sequoiangmt.com](mailto:shannon@sequoiangmt.com):

Hiddenbrook Homeowners Association, Inc.  
c/o Sequoia Management Company, Inc.  
13998 Parkeast Circle  
Chantilly, Virginia 20151