



BOARDING PAY POLICY

A credit card number may be required to hold a reservation for new clients during peak booking season – generally, though not limited to: October, November and December. The credit card will be charged a \$100 (or boarding total – whichever is less) reservation fee at the time of the booking. Cancellations less than 48 hours before boarding will forfeit the deposit.

100% of all fees must be paid at the time of boarding drop off.

Payment types accepted: Cash and credit card: Amex, MC, Visa, Discover.

HEALTH & VACCINATIONS

- All dogs must provide proof of current vaccinations prior to their daycare or boarding visit. We require preventative yearly health vaccinations. Bordetella vaccination must be within 12 months of boarding or daycare. Dogs must be on a flea preventative program and flea free.
- We require all dogs are healthy and free of contagious illnesses. If your dog is showing any signs of illness, please do not bring them to our facility. (female dogs in “heat” are allowed to come to boarding or daycare. Please inform staff if this is the case.)

FOOD & BELONGINGS

- We strongly recommend that your dog maintain their usual diet, for this reason we ask you please provide your dog’s food. Bring enough quantity to cover the length of the boarding time. No harm in overestimating a bit! Excess food will be returned to owner. **Food should be brought in in labeled ziplock bag(s).**
- We can provide food if not supplied. A charge of \$3/dog/day will be assessed for purchase *[we feed Kirkland Signature kibble]*.
- You may bring medications for your dog - please also provide in **labeled ziplock bag** with instructions enclosed.
- We provide bedding, water and food bowls. You are welcome to bring a comforting item from home – ex. Toy or blanket. Please limit it to one item.

CHECK-IN & CHECK-OUT TIMES

- New boarding guests must arrive anytime between morning opening and 12:00 noon of check-in day. This is for the care and easy assimilation of the pup into the new environment. Returning regulars, please check in **no later than** 3:00pm.
- Checkout time for dog boarding is before 1:00pm on the final day. Late pickups (after 1:00pm) are charged a ½ day daycare fee.