

**Town of West Jefferson**  
**Application for Water/Sewer Service**

Office Use Only

Act #: \_\_\_\_\_

Lid #: \_\_\_\_\_

Dep. Pd.: \_\_\_\_\_

Read Seq. \_\_\_\_\_

Beg. Reading \_\_\_\_\_

**Date** \_\_\_\_\_

**Name** \_\_\_\_\_

**Street address** \_\_\_\_\_

**Mailing address** \_\_\_\_\_

**City** \_\_\_\_\_ **State** \_\_\_\_\_ **Zip** \_\_\_\_\_

**Phone number(s)** \_\_\_\_\_

**Deposits**

*The customer shall provide a deposit before water and/or sewer service is provided. The deposit is applied to the customer's account after two (2) years of reliable payment history or refunded when the customer wishes to discontinue town's water/sewer service.*

**Deposit for all accounts - \$120.00**

**Reconnect Fees for Non-payment**

*Any account disconnected for non-payment shall be subject to a \$50.00 re-connection fee and payment of bill in its entirety.*

***Bills are due on the 15<sup>th</sup> of every month. The customer may be one month in arrears before service is disconnected. Reminder phone calls are not the Town's responsibility.***

**Meter Tampering Fee**

*Should a customer, or any person not associated with the Town of West Jefferson, tamper with a water meter in any way, a fee of \$100.00 shall be charged.*

**Billing Adjustments**

*Customers shall be responsible for water and/or sewer line maintenance and repairs from the water and/or sewer connection to the structure. An adjustment may be made upon showing of a good cause for such adjustment by the property owner or the customer responsible for the monthly service bill. Adjustments may be made for incorrect meter readings and as a result of broken water plumbing. Adjustments will not be made for faulty plumbing fixtures. Repair bill must be presented when a customer is requesting an adjustment. Only one bill adjustment may be made in a twelve month period. The Town Manager shall be responsible for approving bill adjustment requests.*

**Contact Information**

Phone- (336) 246-3551

Fax – (336) 246-4409

[custsvc@townofwj.com](mailto:custsvc@townofwj.com)

P.O Box 490

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