# CHINA CENTRIC

# **Hosted Facility and Administration**

Low Cost Operations ... Western Grade Facilities and Business Infrastructure ... Full Service Administrative Services ... Comprehensive Internal Controls and Reporting

#### Hosted Services can include all or a selection of the following:

- Western Grade Office & IT Infrastructure
  - Flexible office arrangement, IT infrastructure and support, shared office equipment, conference rooms and video conference equipment, canteen space, utilities, etc.
- Customized Financial Management and Internal Control
  - Bank account management, accounting, monthly regulatory tax filings, disbursement control, payables management, payroll and internal controls oversight, etc.
- Human Resources Management and Oversight
  - Policy administration, benefits coordination, employment contract management, onboarding and leave management, employee handbook maintenance, etc.
- Operations Oversight
  - o Regulatory Compliance, Supervisory, Outside Services Coordination



## China Centric Associates (Shanghai) Ltd.



#### China Centric Associates (Zhuhai) Ltd.



# Shanghai -Yangtze River Delta Region

- 1 hour from Pudong International Airport
- Zizhu High-Tech Industrial Park across from Microsoft and Intel headquarters
- Near Shanghai Jiaotong University with access to rich human resources



### Zhuhai -Pearl River Delta

- 1 hour from HK, Guangzhou, adjacent to Macau
- Hengli Industrial Park located in Zhuhai Free Trade Zone
- Available manufacturing space and bonded logistics capability

