MINUTES

Governing Board of Directors
Research Based Education Corporation

September 3, 2015
8433 N. Black Canyon Highway – Suite 160
Phoenix, Arizona 85021
Conference Room

Board Members Present: Curt Porter, Jim Sexton *(telephonically)*, Richard Hay *(via Fuze Meeting)*
Board Members Absent:
Others Present:

1.	**Call to Order**	Board of Directors President Curt Porter called the regular Governing Board of Directors meeting to order at 3:07 PM at the Research Based Education Corporation's conference room in Phoenix, Arizona.
2.	**Adoption of Agenda**	**MOTION:** Richard Hay moved to adopt the meeting agenda as presented. Motion seconded by Jim Sexton and passes 3-0.
3.	**Audience of Citizens**	There were no requests to speak.
4.	**Executive Session**	**MOTION:** Curt Porter moved to adjourn the open session at 3:09 PM and go into an executive session to discuss a personnel matter regarding a specific individual. Motion seconded by Jim Sexton and passes 3-0. **MOTION:** Richard Hay moved to reconvene the open session at 3:21 PM. Motion seconded by Jim Sexton and passes 3-0.
5.	**Admin Health Insurance Stipend**	**MOTION:** Curt Porter moved to approve a health insurance stipend for the Principal position in the amount of $348.64 each month. Motion seconded by Richard Hay and passes 3-0.
6.	**Discussion of FY 2016 Budget**	**NO ACTION REQUIRED:** Curt Porter updated the Board Members of the FY 2016 budget and cashflow. Board Members discussed projected grant revenues, cashflow projections, and enrollment projections.
7.	**FRLP Paperwork Discussion**	**NO ACTION REQUIRED:** Richard Hay updated the Board on the FRLP paperwork requirements and the added workload to current food service staff. The Board discussed accessing outside support to develop and monitor FRLP menus that meet the notational and record reporting requirements.
8.	**Adjournment**	**MOTION:** Jim Sexton moved to adjourn the meeting at 4:18 PM. Motion seconded by Curt Porter and passes 3-0.

Minutes submitted by Member, Richard Hay
September 4, 2015

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