

Constitution of the MIDVIEW ATHLETIC BOOSTER CLUB

NAME:

The name of this organization shall be the MIDVIEW ATHLETIC BOOSTER CLUB.

PURPOSE:

The purpose of this organization shall be to provide assistance and support to the overall athletic programs in the Midview Schools and to conduct such programs and/or projects that will accomplish these objectives.

MEMBERSHIP:

Any person who wishes to support the athletic programs in the Midview Schools is eligible for membership in the organization. Active membership shall be one of the following:

- Admiral
- Commander
- Midshipman

Upon joining the Midview Athletic Booster Club, members will be asked to identify in which Shipmate Group (SG) they wish to participate. Annual dues shall be set by the Board of Directors.

SHIPMATE GROUPS:

The purpose of these groups is to provide support for the Midview Athletic Booster Club and the Shipmate Group program. Each group shall identify a specific purpose each year for approval by the Midview Athletic Booster Club.

1. The Shipmate Group will have a Chairperson selected by its members and appointed by the Head Coach.
2. Membership in the Shipmate Group is open to any Midview Athletic Booster Club member who wishes to support that particular group.
3. Membership in the Shipmate Group is contingent upon the payment of annual Midview Athletic Booster Club dues. One-half (1/2) of the dues will go to the Midview Athletic Booster Club and one-half (1/2) will go to the Shipmate Group.
4. The Shipmate Group may hold fundraisers and/or promotional activities as approved by the school administration and the Midview Athletic Booster Club. All activities must have prior approval and be submitted on the proper form. Activities presented by the Shipmate Group may require approval of the Superintendent and/or the Board of Education.
5. All monies received from any source will be deposited into the Midview Athletic Booster Club account; however, all money deposited in the name of the Shipmate Group will be credited accordingly and used for the purpose as approved for the support of that group.

6. The meeting schedule of the Shipmate Group shall be submitted to the President of the Midview Athletic Booster Club. The Shipmate Group meetings are open to the Executive Committee of the Midview Athletic Booster Club.

The Midview Athletic Booster Club is ultimately responsible for all phases of fundraising by the Club and the Shipmate Groups. This encompasses how, when and why fundraising happens and includes the collection and disbursement of moneys.

It is important to note that while the Club collects and disburses all moneys, separate accounts exist for the Club and each Shipmate Group.

Club policy mandates that Club moneys be spent to directly benefit athletes and the athletic programs as a whole. However, Club policy allows that Shipmate Groups moneys be spent in the same manner with the exception that their spending may focus on their particular sport.

The Club and each Shipmate Group must prepare a budget and submit it to the Board for approval at the Club's June meeting. The budget should include proposed fundraising projects and a projection for the expected revenue generated by each project.

The Midview Athletic Booster Club's and the Shipmate Groups' accounts must reflect no less than a zero (0) balance. This is to say that they Club and each Shipmate Group will not go into debt outside the Club's treasury. It should be stated at this point that no one is authorized by the Club to solicit and/or accept in any way, shape or form, moneys that create debt from any source outside the Club. The Club and the Shipmate Groups assume no responsibility for debt outside the Club and declare this practice as just cause to terminate the association of the person(s) and/or group(s) from the Club.

All necessary documentation (receipts, etc.) must be presented to the Club Treasurer before moneys are disbursed.

All Shipmate Groups fundraisers must be submitted in writing on the proper form to the Board of Directors and approved prior to their initiation. As much as possible, these fundraisers should be submitted at the June meeting so that a composite of all Shipmate Groups fundraisers may be developed. All Shipmate Groups shall retain their traditional fundraisers upon membership in the Midview Athletic Booster Club.

The Club budget is set to include expenditures to the Midview Athletic Department to be used for Midview Athletics only and for requests from coaches that go beyond the Shipmate Group. Requests from coaches must be prepared in duplicate, with one copy to the Athletic Director and one to the Club President. Requests from coaches may not be considered if presented to only one of these people and/or if such requests are presented less than 48 hours prior to a meeting. Coaches and/or Shipmate Group Chairpersons may prepare and present any such request.

Each Shipmate Group and/or Coach can expect at least the following from the Midview Athletic Booster Club:

1. Senior Pictures;
2. 3 Sports Awards;
3. A \$6 monetary stipend for each athlete, team manager and coach to be used toward funding the post season banquet *(revised 5/2006)*;
4. Team Picture in the Midview Sports Program

In order to provide these things and others, the Club elicits and expects support from each Shipmate Group in the following:

1. All Midview Athletic Booster Club Fundraisers;
2. Membership Drive;
3. Sports Program Sales

The procedure for establishing a Shipmate Group is very straight forward. The Head Coach is to present to the Club a designated Chairperson at a regularly scheduled meeting. By a majority vote of the Executive Committee, the Shipmate Group will enjoy all rights and privileges of all other Shipmate Groups provided Club constitutional requirements are met.

The Club strongly recommends the Shipmate Group Chairpersons involved as many parents as possible with their group, schedule regular Shipmate Group meetings with their respective coaches, plan a budget with fundraisers and expenditures for the year, and set long range goals for future needs of their sport.

Head Coaches and/or Shipmate Group Chairpersons are asked to notify the Club of the dates and times of the occasions they would like an officer of the Club present for banquets, special events, etc.

The Club expects the full cooperation and support of all Shipmate Groups and Coaches, keeping in mind that we are a team organization to benefit Midview athletes and athletics.

MEETINGS:

Monthly board meetings shall be held. The dates shall be set at the Board's organizational meeting held in June. Special meetings may be called at any time by the President. Each dues-paying member has one (1) vote, with proxy votes not allowed. The presence of five (5) voting members shall be necessary to have a quorum. Roberts Rules of Order shall govern the proceedings of all meetings.

(11/09/2004) Voting Members: Clarification: Each paid shipmates member, in good standing, gets one vote per membership, not per individual (i.e. in the instance of a family membership, the family gets one vote.).

BOARD OF DIRECTORS:

The management of affairs of this organization shall be vested in the Board of Directors.

The Board of Directors shall consist of:

President

Vice President

Secretary

Treasurer

Board Member representing each Shipmate Group

A simple majority of the Board of Directors, including the President or Vice President, shall constitute a quorum for the transaction of business. Officers shall be elected at the May meeting from a list of nominees prepared by the Nominations committee. The newly elected officers shall assume their responsibilities in June.

The President, Vice President, Secretary and Treasurer make up the Executive Committee. This committee may make decisions on an emergency basis for the entire club. A majority of Executive Committee members must be present to transact the business for which the meeting was called. A majority of the Executive Committee membership may transact, without referring to the body for vote, all operating expenses that do not involve a financial expenditure in excess of \$100.00.

(11/09/2004) Amendment: Rule: Any request/motion for monies over the amount of \$500, per group, per meeting, must receive two readings (at consecutive MABC meetings) prior to passage, unless such motion is approved unanimously. The executive committee has the right to overrule this requirement on an emergency basis.

This constitution may be altered in whole or part by a majority vote at any duly organized meeting of the Board.

Revisions:

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(5/2005) A \$10 monetary stipend for each athlete, team manager and coach to be used toward funding the post season banquet.

(5/2006) A \$6 monetary stipend for each athlete, team manager and coach to be used toward funding the post season banquet.