



BLUE RIDGE FIRE DISTRICT BOARD OF DIRECTORS

MINUTES OF PUBLIC BOARD MEETING HELD AT THE BLUE RIDGE FIRE STATION SATURDAY FEBRUARY 26, 2022

- 1) Call to Order: Chairman Shannon Scott called the meeting to order at 10:00 AM.
- 2) Pledge of Allegiance: Chairman Scott led the assembly in the pledge of allegiance.
- 3) Roll Call of Board Members: Sylvia Meakin, Judy Varns, Cindy Perelli, Shannon Scott and Larry Lambert.
- 4) Review and adoption of agenda:
Chairman Scott asked for a motion. Mr. Lambert made a motion to adopt the agenda as presented and Ms. Varns seconded. There was no discussion and Chairman Scott asked for a vote and the motion passed unanimously.
- 5) Announcements: The next Board Meeting will be held March 19, 2022 at 10AM.
- 6) Reports and Correspondence:
 - a) Chairman's Report:
 - Chairman Scott: he commented on the PSPRS Liability and that a Work Session is needed before action can be taken to start the FY 2022/2023 Budget. He also pointed out that a Work Session needs to be scheduled for the upcoming budget discussions and determine if all Board Members which to be present or to establish a Budget Committee.
 - b) Chief's Report:
 - Personnel: 15 volunteer, 15 paid reserve, 4 full time, and 2 part time.
 - Apparatus Report: All vehicles in service
 - Incident Report: There were 17 EMS call and no other calls to report.
 - Training Report: There were 170 of training in January. This included firefighter survival, Firefighter health and safety, understanding patient (reminder not clear on recording).
 - Updates:
 - Coconino County COVID update. Cases significantly down from last month. A copy of the County Report is available for review.
 - 2020/2021 Ambulance Report and Ambulance Revenue and Cost Report is complete being sent AZ Department of Health Services.
 - 2020/2021 Annual County Report is complete and will be sent to County Board of Supervisors.
 - 2020/2021 Audit is complete and copies of the audit report have been provided to the Board.
 - Coconino County Mutual Aide Agreement update in progress, Payson Base Station Agreement is in progress.
 - 2022/2023 Levi Limit Worksheet has been sent to Board Member emails. Looks like 5.15 increase in revenue due to increase in property valuations.
 - Draft copy of the Strategic Management Plan has been provided to Board Members.
 - c) Other Reports: none given

Call to the Public:

Linda Hammer of Starlight Pine gave a suggestion that we look at what Winslow had done related to the proposal for installing a lighted sign along highway 87, providing the location of BRFD. All thanked Linda for the suggestion.

7) Old Business:

- a) Discussion and possible action to approve a Fire Suppression service, associated Agreement and District Board Resolution #99=2022.

Chairman Scott asked for a motion. Ms. Perelli made a motion to approve the Fire Suppression Service, revision 3 of the Agreement and the related Board Resolution #99-2022 with one vote. Mr. Lambert seconded. There was some discussion, then a vote was taken and the motion unanimously.

- b) Discussion and possible action to approve the purchase of 2 each BK KNG-M150-100wat Dash Mount Mobile Radios.

Chairman Scott asked for a motion. Mr. Lambert made a motion to approve the purchase of the 2 radios identified and Ms. Perelli seconded. There was no discussion. The vote was taken and the motion passed by unanimously.

- c) Discussion and possible action to approve the purchase of a snow plow attachment to be used on the 2006 Ford-F550 for winter snow removal.

Chairman Scott asked for a motion. Mrs. Meakin made a motion to approve the purchase of the snow plow attachment as listed and Mr. Lambert seconded. After some brief discussion Douglas Dynamics was chosen from the two supplies who bid, with a total price was \$9,900. The vote was taken and the motion passed unanimously.

8) New Business:

- a) APPROVAL OF MINUTES:

Discussion and possible action to approve the minutes from the following Board Meetings: January 13, Board Work Session, January 15, Board Meeting and January 20th Special Board Meeting.

Chairman Scott asked for a motion. Mr. Lambert made a motion to approve the meetings listed with one vote and Ms. Perelli seconded. There was no discussion and the motion passed unanimously.

- b) APPROVAL OF THE FINANCIAL REPORT:

Discussion and possible action to approve the Financial Report for January 2022.

Chairman Scott asked for a motion. Mr. Lambert made a motion to approve the January 2022_Report as presented. Ms. Perelli seconded. Mrs. Wise read the financial summary to all. After some brief discussion the vote was taken and the motion passed unanimously.

- c) Discussion and possible action to approve Ratification of a previously approved Resolution for ZION BANK CORP. N.A., that did not contain specific information regarding the lease purchase entered into by the District, nor a Resolution number that would make it consistent with other BRFD Resolutions.

Chairman Scott asked for a motion. Ms. Perelli made a motion to approve this Ratification and Ms. Varns seconded. Ms. Perelli stated she had found this error when reviewing other District resolutions. There was some brief discussion. The vote was taken and the motion passed unanimously.

d) Discussion on status of revisions and board review of District policies.
Chairman Scott asked for a motion. Mr. Lambert made a motion to discuss the status of District policies under revision and Mrs. Meakin seconded. Chairman Scot asked Chief Paine to comment on policy status. Chief Paine had provided the Board with a copy of a draft policy with BRFD logo. After some brief discussion, it was decided that a Work Session was required.
A public Board Work Session will be held March 7th at 10AM at the Fire Station.

e) Discussion and possible action to establish a Board Work Session regarding the PSPRS Funding Policy and related PSPRS unfunded liability.
Chairman Scott asked for a motion. Ms. Perelli made a motion to establish a Work Session to discuss the PSPRS Funding Policy and related unfunded liability. Mrs. Meakin seconded. There was some discussion on why this Work Session was necessary and when it could be held.
A public Board Work Session will be held March 18th at 10AM at the Fire Station.

- 9) Agenda items for the next board meeting
- o Approval of revised Policies or status thereof.
 - o Presentation by Saunders and Co. of BRFD 2020/2021 Financial Audit.
 - o Discussion and procedure for start of the FY 202/2023 Budget discussions.
 - o Approval of revision to PSPRS Funding Policy.

10) Adjournment:
The Board Meeting was adjourned at 10:53 AM.

Respectfully submitted: February 28, 2022

Cynthia Perelli
Clerk of the BRFD Board

Minutes Approved: March 21, 2022

Cynthia Perelli
Clerk of the BRFD Board