How To Information

Many of our teachers have forwarded very good ideas on how they are operating remotely.

This document will serve as a **How To** for the following:

1. How to Get your SCPS Voicemail Remotely
2. How Parents Access Skyward
3. How Parents Access eCampus
4. How Students Access eCampus

I will update this document as your great ideas come to me.

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How to Get your SCPS Voicemail Remotely

Call your SCPS phone number and when it answers going to voicemail you hit the asterisk (*).

It will prompt you to put in your extension. Please put in all 5 numbers and then your password
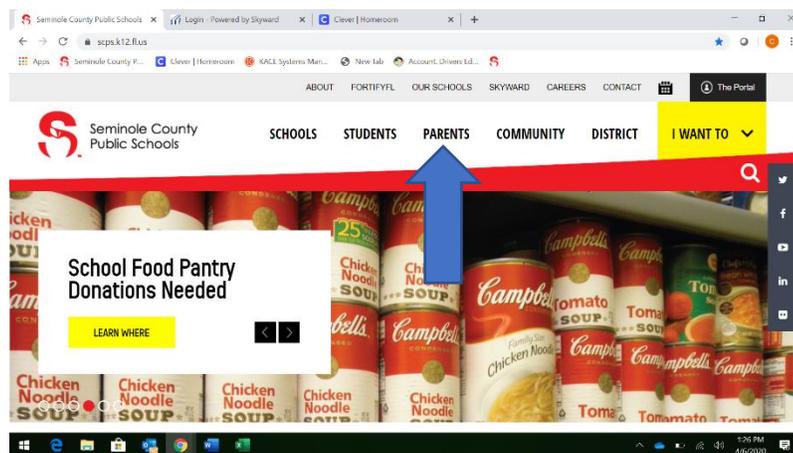
Follow the prompts

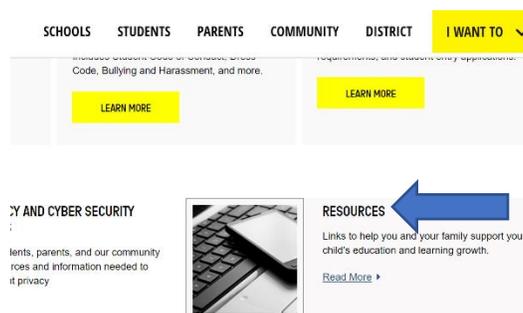   (default PW is 1111 if you did not set up a password)

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How Parents Access Skyward

To access Skyward:

Click on the SCPS homepage and go to Parents

Scroll down on the parent page go to RESOURCES and click on Read More.

To access Skyward click on the Skyward family access link.

Once you click on the Skyward Family Access click on the Family Login ICON

When you get to the sign in page you can log in, if you have never logged in then click on the forgot login/password
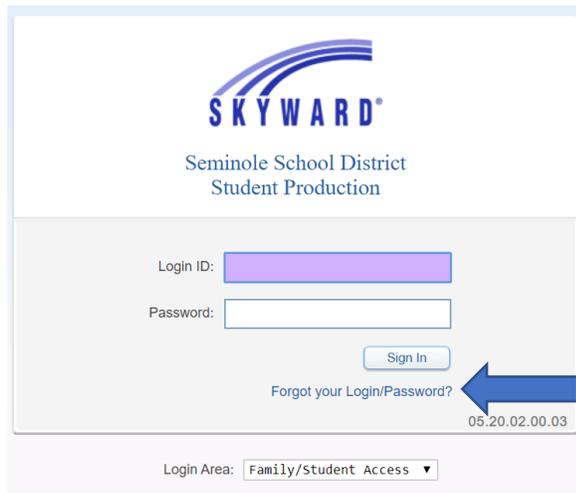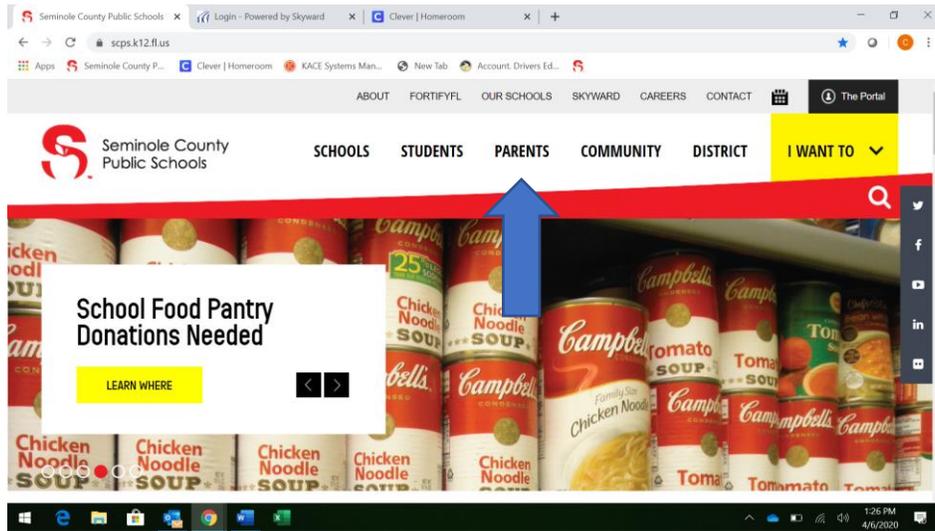

Follow the prompts to create an account.
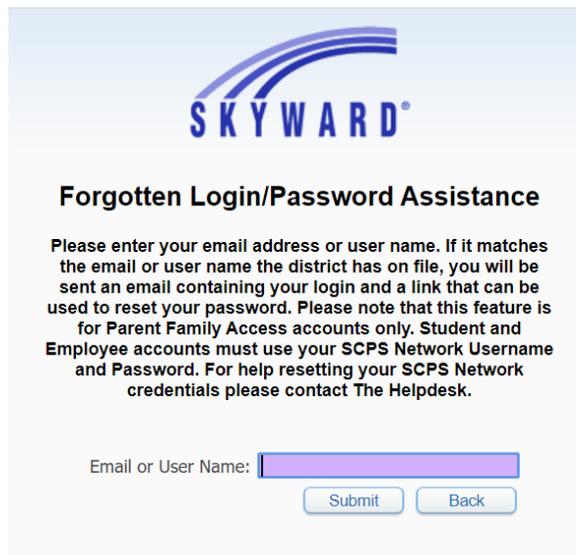
Forgotten Login/Password Assistance

Please enter your email address or user name. If it matches the email or user name the district has on file, you will be sent an email containing your login and a link that can be used to reset your password. Please note that this feature is for Parent Family Access accounts only. Student and Employee accounts must use your SCPS Network Username and Password. For help resetting your SCPS Network credentials please contact The Helpdesk.
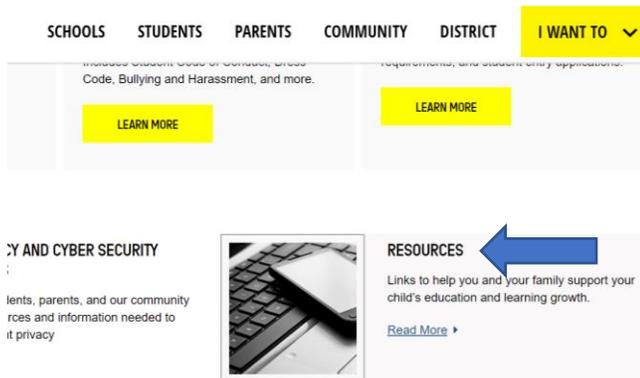
Email or User Name: [   ]
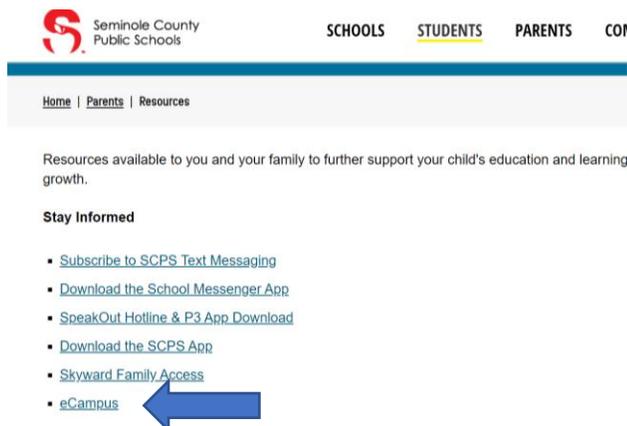
[Submit]   [Back]

Click on the SCPS homepage and go to Parents

Scroll down on the parent page go to RESOURCES and click on Read More.

To access e-Campus click on the e-Campus link.

Once on the e-Campus page click on the link at the bottom to register as a parent.

Seminole County Public Schools

SCHOOLS STUDENTS PARENTS COMMUNITY

eCampus

SCPS provides the opportunity for you to observe your student within the district's Learning Management System known as eCampus. Remember, Observers can view the course content but cannot participate in the course.

To setup an observer account, your student must first create a "Pairing Code" in eCampus by following these instructions. After your student has created the pairing code, visit https://scps.instructure.com/register to register for an account. Please note, the pairing code will only work for 24 hours and can only be used once. If more than one observer needs to be added to a student account, the student will need to generate additional pairing codes. These steps must be completed through the web version of Canvas. The observer signup process cannot be done through the mobile app..

Sign Up for eCampus

To sign up for eCampus, visit https://scps.instructure.com/register and choose the "Parents sign up here" link, and fill in the appropriate information regarding yourself and your student.

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<mark>How Students Access eCampus</mark>

How to contact students through e-campus that have not submitted assignments

You can message students who did not submit an assignment and it will go directly to their eCampus inbox:

1. Go to the course.
2. Click "Grades" tab in the left menu bar.
3. Scroll on the three vertical dots to the right of the assignment name.
4. Select "Message Students Who".
5. A new pop-up window will show that will allow you to write a message directly to the students who 1) haven't submitted yet, 2) haven't been graded, 3) scored less than __, 4) scored more than __.
6. Write a message (I plan to use this to contact students directly who are missing assignments for the previous week).
7. Select "Send Message".
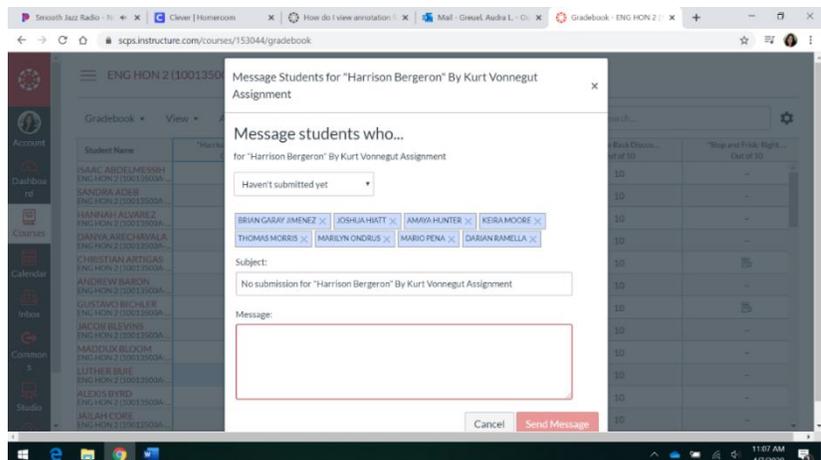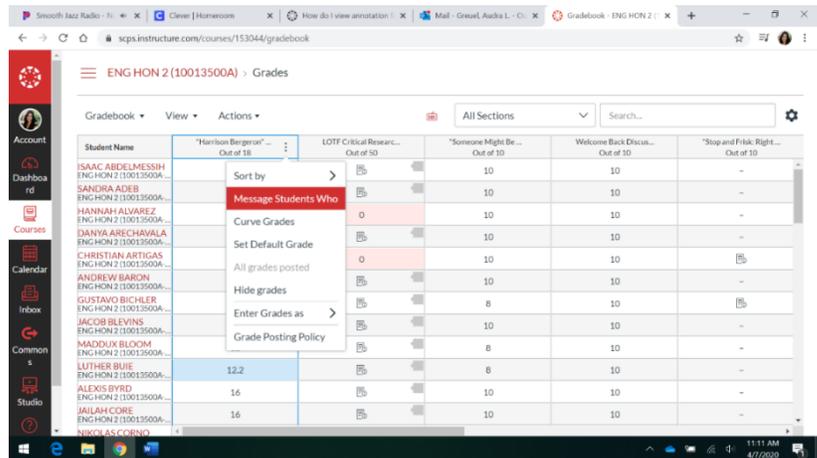
If you have any further questions please call the Help Desk at (407) 320-0350.