

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF SOUTH VIEW, IN THE PROVINCE OF ALBERTA, HELD ON THURSDAY, APRIL 25TH, 2013, AT WILDWILLOW ENTERPRISES OFFICE COMMENCING AT 10:00 A.M.

PRESENT: Council: Mayor Sandra Benford
Deputy Mayor Garth Ward

Administration: Wendy Wildman, CAO
Heather Luhtala, Assistant CAO
Dwight Moskalyk, Economic Advisor

Appointments: John Pawluik, Auditor – present 2012 Draft Audited Financial Statements 10:14 a.m.

Public: 0

	Motion #	
1.		CALL TO ORDER Mayor Benford called the meeting to order at 10:00 a.m.
2.	041-13 (Agenda)	AGENDA MOTION by Deputy Mayor Ward that the April 25, 2013 agenda be approved with the following additions: Under 6. <u>Business</u> : i) Election Dates CARRIED
3.	042-13 (Minutes-Regular Meeting)	MINUTES – REGULAR MEETING MOTION by Deputy Mayor Ward that the minutes of the March 20, 2013 Regular Council Meeting be approved as presented. CARRIED
4.		APPOINTMENTS <u>John Pawluik, Auditor – present 2012 Draft Audited Financial Statements – 10:14 a.m. (recorded after 6c. of Action Items)</u>
5.		BYLAWS None
6.		BUSINESS a) <u>Resignation of Councillor Harold Williams</u> Councillor Harold Williams submitted his letter of resignation effective April 14, 2013. He has accepted a position with Municipal Government Board and due to their code of conduct, he is unable to remain on municipal Council and sit on their board.

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<p>043-13 (Letter of Resignation – H.Williams)</p>	<p><u>Resignation of Councillor Harold Williams</u> MOTION by Deputy Mayor Ward that Council accept the letter of resignation effective April 14, 2013 from Councillor Harold Willams and note that as per the Municipal Government Act section 162, a bi-election is not required to be held as the municipality is approximately only 3 months away from a general election.</p> <p style="text-align: right;">CARRIED</p> <p>Administration to send a letter to Harold Williams thanking him for his service as a Councillor to the Summer Village and wish him well in his future endeavours.</p>
<p>044-13 (Bugs Lawn Care Contract)</p>	<p><u>b) Bugs Lawn Care Contract – amendments from last meeting. Chris is available via phone if we want to call him</u> MOTION by Deputy Mayor Ward that Council approve the contract with Bugs Lawn Care with the following amendments and authorize execution of same:</p> <p>Term #5. to read: “Regular Maintenance” will include the following: mowing of the village lawn areas and trimming of the grass activities in the same village area <u>to the satisfaction of the client.</u></p> <p>Term #6. to read: Contractor will be performing regular weekly lawn maintenance <u>beginning the week prior to the long weekend in May of 2013 and ending in September of 2016 or thereabouts covering an 18 week period per year for a total of no less than 25 man hours to be logged by the Contractor regularly scheduled for between Wednesday and Friday, however, in the case where service may not be performed on these dates, contractor will be permitted to perform said service on that same weekend or next available day weather permitting during the mentioned dates.</u></p> <p style="text-align: right;">CARRIED</p>
<p>045-13 (ASVA Fire Plan)</p>	<p><u>c) ASVA – March 25 email on request for support for proposal for Fire Protection Plan for all 51 Summer Villages</u> MOTION by Deputy Mayor Ward that Council support the proposal from the Association of Summer Village to develop a template for a Fire Protection Plan for all 51 Summer Villages.</p> <p style="text-align: right;">CARRIED</p> <p>APPOINTMENTS <u>John Pawluik, Auditor – present 2012 Draft Audited Financial Statements 10:14 a.m.</u> John Pawluik, Auditor, reviewed and presented the 2012 Draft Financial Statements reporting the following: -he is independent from the Summer Village and the staff -he is on the lookout for fraudulent and/or illegal activities and found none -Wendy and Heather do a good job on the financials as there are very few adjustments to make -the Financial Statements are fairly presented -the Summer Village is showing a surplus in the amount of \$6,299.07 after all transfers to reserves are done, the auditor is recommending Council move \$5,000.00 back to the Tax Stabilization Reserve Account that was originally</p>

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	<p>046-13 (2012 Draft Financial Statements)</p>	<p>budgeted to offset the 2012 operating expenses from -reminded Council and Administration that this was his final year providing audit services</p> <p><u>2012 Draft Financial Statements</u> MOTION by Deputy Mayor Ward that Council authorize a transfer in the amount of \$5,000.00 from the 2012 surplus to the Tax Stabilization Reserve Account and approve the 2012 Draft Financial Statements as presented.</p> <p style="text-align: right;">CARRIED</p> <p>Council and Administration thanked John for his time and service over the years.</p> <p>Auditor, John Pawluik exited the meeting at 10:33 a.m.</p> <p>Administration is to send a letter of thanks to John Pawluik for the audit services he has provided to the Summer Village and wish him well in his future endeavours.</p>
	<p>047-13 (ASVA MGA Proposed Changes)</p>	<p><u>d) ASVA – April 7 email on 4 proposed changes to Municipal Government Act:</u> MOTION by Deputy Mayor Ward that with respect to the Municipal Government Act review and the following recommendations made by the ASVA:</p> <ol style="list-style-type: none"> 1. The option that 2 Summer Villages without being contiguous (although on the same lake), can be amalgamated at their request, 2. Summer Villages can continue to be able to expand by annexing adjacent land, 3. New Summer Village scan be established, 4. Education Tax be removed from property tax of Summer Villages, <p>that Council of the Summer Village of South View support in principle recommendations #1, #2, and #3 AND FURTHER request clarification as to the intent of recommendation #4.</p> <p style="text-align: right;">CARRIED</p>
	<p>048-13 (CARL Forum)</p>	<p><u>e) CARL Forum – invite to Saturday, May 4th, 2013 forum at the Lake Isle Hall at 9:30 a.m.</u> MOTION by Deputy Mayor Ward that Council authorize the attendance of Mayor Benford to the CARL Forum on Saturday, May 4, 2013 at the Lake Isle Hall.</p> <p style="text-align: right;">CARRIED</p>
	<p>049-13 (FGTF Amending Agreement)</p>	<p><u>f) Alberta Transportation – March 8 letter and attached amending Federal Gas Tax Fund Agreement, extending the deadline for the program from March 31 to December 31, 2014</u> MOTION by Deputy Mayor Ward that Council approve the Amending Federal Gas Tax Fund agreement for the Summer Village of South View extending the deadline for the program from March 31, 2014 to December 31, 2014 and authorize execution of same.</p> <p style="text-align: right;">CARRIED</p>

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	<p>050-13 (AUMA – Munix Agreement)</p>	<p><u>g) AUMA – March 26 letter and amended Munix Subscribers Agreement</u> MOTION by Deputy Mayor Ward that Council approve the Alberta Municipal Insurance Exchange (“MUNIX”) Amended and Restated Reciprocal Insurance Exchange Agreement as presented and authorize execution of same. CARRIED</p> <p><u>h) 2013 Proposed Budget</u> -Review of 2013 draft budget and tax analysis’ -Set tax rates</p>
	<p>051-13 (2013 Draft Budget)</p>	<p><u>2013 Draft Budget</u> MOTION by Deputy Mayor Ward that the 2013 Draft Budget be approved as presented and authorize administration to levy the 2013 taxes utilizing a minimum municipal tax payable on all residential improved and residential vacant properties in the amount of \$900.00. CARRIED</p>
	<p>052-13 (2013 Tax Rate Bylaw)</p>	<p><u>Tax Rate Bylaw No.173 – to Authorize the Rates of Taxation for 2013</u> MOTION by Deputy Mayor Ward that Bylaw No. 173, for the purpose of establishing the Rates of Taxation for 2013, be given 1st reading. CARRIED</p>
	<p>053-13 (2013 Tax Rate Bylaw)</p>	<p><u>Bylaw No. 173 – To Authorize the Rates of Taxation for 2013</u> MOTION by Mayor Benford that Bylaw 173 be given second reading. CARRIED</p>
	<p>054-13 (2013 Tax Rate Bylaw)</p>	<p><u>Bylaw No. 173 – To Authorize the Rates of Taxation for 2013</u> MOTION by Deputy Mayor Ward that by the unanimous consent of those Councillors present Bylaw 173 be given third and final reading. CARRIED UNANIMOUSLY</p>
	<p>055-13 (2013 Tax Rate Bylaw)</p>	<p><u>Bylaw No. 173 – To Authorize the Rates of Taxation for 2013</u> MOTION by Mayor Benford that Bylaw 173 be given 3rd and final reading. CARRIED</p>
	<p>056-13 (2013 Special Services Tax Bylaw)</p>	<p><u>Bylaw No.174 – to Authorize a Special Services Tax for 2013</u> MOTION by Deputy Mayor Ward that Bylaw No. 174, for the purpose of establishing Special Services Tax for 2013, be given 1st reading. CARRIED</p>
	<p>057-13 (2013 Special Services Tax Bylaw)</p>	<p><u>Bylaw No.174 – to Authorize a Special Services Tax for 2013</u> MOTION by Mayor Benford that Bylaw 173 be given second reading. CARRIED</p>

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	<p>058-13 (2013 Special Services Tax Bylaw)</p> <p>059-13 (2013 Special Services Tax Bylaw)</p> <p>060-13 (2013 Election Location)</p>	<p><u>Bylaw No.174 – to Authorize a Special Services Tax for 2013</u> MOTION by Deputy Mayor Ward that by the unanimous consent of those Councillors present Bylaw 173 be given third and final reading.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p> <p><u>Bylaw No.174 – to Authorize a Special Services Tax for 2013</u> MOTION by Mayor Benford that Bylaw 173 be given 3rd and final reading.</p> <p style="text-align: right;">CARRIED</p> <p><u>i) Election Dates</u> MOTION by Deputy Mayor Ward that Administration book the Lake Isle Hall for the election scheduled for August 17, 2013 AND THAT if the Lake Isle Hall is not available, administration find an alternate available location.</p> <p style="text-align: right;">CARRIED</p>
<p>7.</p>	<p>057-13 (Accounts Payable)</p> <p>058-13 (Income/Expense Statement)</p> <p>059-13 (Bank Reconciliation)</p>	<p>FINANCIAL</p> <p><u>a) Accounts Payable – Cheques #359 to #365 totaling \$6,932.15 for February 2013 (including automatic debits) and Cheques #366 to #377 totaling \$12,742.27 for March 2013 (including automatic debits)</u> MOTION by Deputy Mayor Ward to accept for information Accounts Payable cheque listing #359 to #365 totaling \$6,932.15 for February 2013 (including automatic debits) and Cheques #366 to #377 totaling \$12,742.27 for March 2013 (including automatic debits).</p> <p style="text-align: right;">CARRIED</p> <p><u>b) Income and Expense Statements – as at February 28, 2013 and March 31, 2013</u> MOTION by Deputy Mayor Ward that Council accept for information the Income and Expense Statements as at February 28, 2013 and March 31, 2013.</p> <p style="text-align: right;">CARRIED</p> <p><u>c) Bank Reconciliations – as at February 28, 2013 and March 31, 2013</u> MOTION by Deputy Mayor Ward that Council accept for information the Bank Reconciliations as at February 28, 2013 and March 31, 2013.</p> <p style="text-align: right;">CARRIED</p> <p><u>d) Grant Report – n/a</u></p>
<p>8.</p>		<p>COUNCIL REPORTS</p> <p><u>Mayor Benford:</u> -attended the FCSS meeting</p>

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	060-13 (Council Reports)	<p>-attended the Physician Recruitment meeting -playground swale discussion -discussion on the 2013 Road Project -update on LIAMS and DFO</p> <p><u>Deputy Mayor Ward:</u> -discussion on 2013 Road Project, requested he attend an on-site meeting with Border Paving regarding the alley west of 101 Avenue -requested Administration follow-up with the Development Officer in regards to #9 of the action list to see if letters were ever sent out -has a lagoon meeting on April 26th, 2013</p> <p><u>Council Reports</u> MOTION by Deputy Mayor Ward that Council accept for information the verbal Council reports as presented.</p> <p style="text-align: right;">CARRIED</p>
9.	061-13 (CAO Report)	<p><u>CAO Report</u> -Reviewed the Action List (will confirm item #9 with Aime) -attended the physician recruitment meeting as an observer -attended the CAO meeting with Heather at the AUMA with the ASVA -will start working on levying taxes, printing tax notices and the draft newsletter</p> <p><u>CAO Report</u> MOTION by Deputy Mayor Ward that Council accept for information the verbal CAO report as presented.</p> <p style="text-align: right;">CARRIED</p>
10.	062-13 (Information & Correspondence)	<p>INFORMATION AND CORRESPONDENCE MOTION by Deputy Mayor Ward that the following information and correspondence be accepted:</p> <ol style="list-style-type: none"> a. Alberta Municipal Affairs – April 2 letter on Municipal Sustainability Grant Funds – reduction in MSI Operating b. Statement of Deposit – April 2 \$731.00 for 2nd quarter FCSS c. Alberta Municipal Affairs – March 27 letter on Ministers Awards of Municipal Excellence d. Alberta Agriculture and Rural Development - April 8 letter on Pest and Weed Act e. Safety Codes Council – April 3 letter on accreditation policy changes <p style="text-align: right;">CARRIED</p>
11.		<p>IN CAMERA SESSION None</p>

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12.	063 -13 (Next Regular Meeting)	<p>NEXT MEETING <u>Regular Council Meetings</u> MOTION by Mayor Benford that the next Regular Council Meeting be scheduled for Wednesday, June 12, 2013 at 10:00 a.m. at the Wildwillow Administration Office.</p> <p style="text-align: right;">CARRIED</p>
13.		<p>ADJOURNMENT Mayor Benford declared the meeting adjourned at 12:07 p.m.</p>

Mayor

CAO

Upcoming Meetings:

- Wednesday, June 12, 2013 - Regular Council Meeting – 10:00 a.m. – Admin Office
- Saturday, June 23, 2013 – SVLSACE - 9:00 a.m. – Host Yellowstone
- Saturday, July 20, 2013 – Nomination Day – 10:00 a.m. – 12:00 p.m. – Darwell Seniors Hall
- Saturday, July 20, 2013 – Annual Information Meeting – 10:30 a.m. – 12:00 p.m. – Darwell Seniors Hall
- Saturday, August 10, 2013 – Advance Polls – 9:00 a.m. – 12:00 p.m. – Admin Office
- Saturday, August 17, 2013 – Election Day – 10:00 a.m. – 7:00 p.m. – Location TBA