

**Board of Trustees  
October 6, 2015**

**Members present:** Mark Stanke, Barbara Johnson, Lacey Rowell, Bruce Wallace, and John Morris.

**Staff present:** Mickey Stratton, Treasurer, Brian Huckabee, Police Chief, Bob Cancemi, Police Officer, Terry Brungardt, Fire Chief, and Arnela Hall, Clerk.

**Others present:** Richard & Gay Leck, Steve & Kaci Snow, Kim Haydon, Margaret Kerr, and John Blanchard.

- 1. Meeting called to order and roll call. John Morris, Mayor, called the Regular Meeting of the Board of Trustees to order. Arnela Hall, Clerk, called roll and declared a quorum. Agenda was posted at the Calumet Town Hall on October 2, 2015 at 8:30 am...**
- 2. Public Comments – Citizen's comments will be heard at all Regularly Scheduled board meetings only during the designated Public Comment portion of the agenda. Comments are limited to three minutes with no action taken. Kaci Snow reported the Fall Fun 5K Run was a success and thanked the Town for their help. Steve Snow had a question concerning zoning. Richard Leck stated he had some information that would allow the fire wagons to be used by the citizens with the necessary paperwork filled out. This will be checked into further by the Town Attorney.**
- 3. Consider approval or amendment of minutes for the Regular Meeting held September 2, 2015 and Special Meeting held September 28, 2015, with action as necessary. Trustee Johnson made a motion to approve the minutes of the Regular Meeting held September 2, 2015 and Special Meeting held September 28, 2015 as written. Seconded by Trustee Rowell. Vote was: Aye: Trustees Stanke, Johnson, Rowell, and Morris. Trustee Wallace voted Aye on approval of September 2<sup>nd</sup> minutes but abstained on approval of Special Meeting held September 28<sup>th</sup>. Mayor Morris declared the motion carried.**
- 4. Consider approval of claims, checks, and warrants for the month of September, 2015. Trustee Rowell made a motion to approve the claims, checks, and warrants for the month of September. Seconded by Trustee Stanke. Vote was: Aye: Trustees Stanke, Johnson, Rowell, Wallace, and Morris. Nay: None. Mayor Morris declared the motion carried unanimously.**

5. Consider and discuss rental of property located at 105 S Calumet Road, with action as necessary. After some discussion, Trustee Stanke made a motion to table this item until next Board Meeting. Seconded by Trustee Rowell. Vote was: Aye: Trustees Stanke, Johnson, Rowell, Wallace, and Morris. Nay: None. Mayor Morris declared the motion carried unanimously.
6. Consider and discuss building permit submitted by Juan Chavez, with action as necessary. Trustee Stanke made a motion to revoke and refund the money on the building permit due to the zoning regulations. Seconded by Trustee Rowell. Vote was: Aye: Trustees Stanke, Johnson, and Rowell. Abstained: Wallace and Morris. Nay: None. Mayor Morris declared the motion carried.
7. Discuss and consider whether Lots 4 & 5, Block 5, Todd's First Addition to the Town of Calumet, also known as 109 North Calumet Road, Calumet, Oklahoma, is a hazard to the health or safety or welfare of the general public and should be declared dilapidated, with action as necessary, including, but not limited to, that the dilapidated buildings be torn down and removed (Tabled from Regular Meeting held September 2, 2015). After a lengthy discussion, Trustee Rowell made a motion to table this item and notify Donald Clements that he needs to appear at the Regular Board Meeting, November 3, 2015. Seconded by Trustee Stanke. Vote was: Aye: Trustees Stanke, Johnson, Rowell, Wallace, and Morris. Nay: None. Mayor Morris declared the motion carried unanimously.
8. Consider and discuss report submitted by the Fire Chief, with action as necessary. Fire Chief Brungardt submitted reports for August and September. At the August meeting all trucks were serviced and pumps tested. New hoses were placed on the rescue vehicle. September meeting consisted of truck inventory for ISO paperwork in an effort to improve the rating for the town.
9. Consider and discuss report submitted by the Police Chief, with action as necessary. Chief Huckabee reported the department still having issues concerning traffic on 122<sup>nd</sup>.
10. Consider and discuss report submitted by the Public Works Supt., with action as necessary. No report.
11. Discussion with Cowan Group Engineering on Town Projects, with action as necessary. No discussion.

12. Consider and discuss purchase price of cemetery plots, with action as necessary. Trustee Johnson made a motion to increase the purchase price to \$500.00 per grave site, effective October 6, 2015. Seconded by Trustee Stanke. Vote was: Aye: Trustees Stanke, Johnson, Rowell, Wallace, and Morris. Nay: None. Mayor Morris declared the motion carried unanimously. Trustee Johnson stated she had talked to Zack Nitzel about the fence.
13. Consider entering into executive session for the purpose of the following: A. Discussion concerning employment hiring, appointment, promotion, discipline or resignation of any salaried public office or employee pursuant to 25 O.S. 307 (B)(I). Trustee Stanke made a motion to enter into executive session. Seconded by Trustee Rowell. Vote was: Aye: Trustees Stanke, Johnson, Rowell, Wallace, and Morris. Nay: None. Mayor Morris declared the motion carried unanimously.
14. Consider entering back into open session. Trustee Rowell made a motion to enter back into open session. Seconded by Trustee Stanke. Vote was: Aye: Trustees Stanke, Johnson, Rowell, Wallace, and Morris. Nay: None. Mayor Morris declared the motion carried unanimously.
15. Consider taking action on matters discussed in executive session. Trustee Stanke made a motion to remove Bob Cancemi off probation and increase his pay to \$15.00 per hour, effective October 1, 2015. Seconded by Trustee Wallace. Vote was: Aye: Trustees Stanke, Johnson, Rowell, Wallace, and Morris. Nay: None. Mayor Morris declared the motion carried unanimously.
- Trustee Stanke made a motion to table hiring a water department employee at this time. Seconded by Trustee Rowell. Vote was: Aye: Trustees Stanke, Johnson, Rowell, Wallace, and Morris. Nay: None. Mayor Morris declared the motion carried unanimously.
- Trustee Stanke stated all town employees that are paid hourly must clock in and out (Secretaries, Water Dept., Police Dept., and Payroll Clerk).
16. Remarks and inquiries of the governing body members. None.
17. Consider new business off an emergency nature that had not been contemplated at the time of the agenda preparation, with action as necessary. None.
18. Adjournment. Trustee Stanke made a motion to adjourn the meeting. Seconded by Trustee Rowell. Vote was: Aye: Trustees Stanke, Johnson, Rowell, Wallace, and Morris. Nay: None. Mayor Morris declared the motion carried unanimously and the meeting was adjourned.

---

John Morris, Mayor

ATTEST:

