

# *Agape* Montessori School

## 2020 - 2021 School Year

We are excited as we begin our new school year at Agape Montessori School on Monday, August 17, 2020. We want to express our sincere thanks to you for sharing your child with us. We are planning a fun and exciting year of learning. We encourage you to share any thoughts, issues, habits, etc., concerning your child that will make the year more pleasurable and successful.

### **School Year Protocol**

We have adopted many new protocols since the start of Covid-19. For those of you who are new or returning students, the following are new protocols that we will continue to use until further notice.

- Children will be dropped off and picked up at the front entrance.
- Parents should wear a mask if they are within 6 feet of the entrance of the building.
- Children's temperatures will be taken when they enter the building.
- Children with temperatures 100 or above will be sent home.
- Children will be escorted to class by a teacher.
- Children will stay with the same children and teachers throughout the day.
- Teachers will wear masks when they enter and leave the building and when they leave their classrooms.

We know these are stressful times. We also realize it is hard when you cannot come into the school and see your children's classroom and teachers. Please understand that we are taking these measures to keep everyone safe and healthy. You are always welcome to set up a meeting with your child's teacher if you want to discuss questions or concerns.

### **First Weeks of School**

The first two weeks of school will consist of orientation and introduction to the classroom and equipment. This time will give the students the opportunity to get to know the teachers and several new friends; as well as learn more about the classroom. It is helpful if you promptly drop off your child before 8:30 and say your "goodbyes". The first weeks of school can be dramatic for new students. By showing your child that you are leaving and then returning later, your child will realize there is nothing to fear and that Mom and Dad will always return.

### **Holidays/Snow Days**

Full tuition is due whether your child is in attendance or not. Holidays that we are closed will be posted on the front door, as well as our Facebook site. We do not follow the Olathe School District schedule for snow days. Instead we follow the direction of State & Local Authorities. In the case of a closure due to snow, we will put the information on our Facebook page, Website and send out an email through Sandbox.

All year-round clients are eligible for a vacation after nine months of service. This vacation is based on your child's program and must be used as consecutive days. Your director will contact you when you are eligible to see when you wish to use it.

Please see the attached calendar for Holiday/In-Service/Event days the school will observe during the 2020-2021 school year.

### **Activities Fee – Children's House (3-6yrs) ONLY**

All Children's House students are subject to an activities fee of \$50. This fee will cover the cost of all field trips, Scholastic Weekly Readers, a journal, the online portfolio, a new Agape t-shirt, & draw-string bag. This fee must be paid before the school year begins.

### **Meet the Teacher Night – Children's House and Elementary ONLY**

We will be hosting a meet the teacher night on Thursday, August 13<sup>th</sup> beginning at 6:30 p.m. to allow you the opportunity to meet your child's teachers. To restrict the amount of people in the school, each class will have a 30-minute timeframe to meet. The schedule will be as follows:

- Honeybees/Miss Stac – 6:30 p.m.
- Meadowlarks/Miss Wajeha – 7:00 p.m.

We ask that you limit the amount of people who will attend to one parent and child or two parents. A Signup Genius will be sent out to give us an idea of how many people will attend.

### **Class Hours**

- Morning Session      8:30 a.m. to 11:30 a.m.
- School Day            8:30 a.m. to 3:30 p.m.
- Full Day                7:00 a.m. to 6:00 p.m.

### **Dress Code**

Please remember that all students must wear close-toed shoes. Girls must wear bloomers or shorts under a dress. Hats may be worn at recess only.

### **Water Bottles**

To cut down on spreading germs, we ask that each day you send a water bottle for your child. This can be a plastic bottle of water that can be disposed of each day or you can send a reusable covered cup that will be sent home each day to be washed and sanitized. Students will keep their water bottles in their cubbies and can access them at any time during the day. Please be sure to write your child's name on his/her bottle.

### **Snack Schedule**

Each student is assigned one snack day per month. A monthly snack calendar will be sent to you via email each month. We ask that your child bring 2 items from different food groups listed on the approved snack list for the following number of children to enjoy:

- Cottonwood/Toddler & Twos – 7 children
- Honeybee/Children's House – 17 children
- Meadowlark/Children's House – 19 children

### **School Supply List**

Attached is a list of supplies, specific to your child's age group, you will need to bring by the first day of school, August 17<sup>th</sup>.

### **School Policy Handbook**

New policy handbooks are located at the front desk. Please request a new policy handbook if you have not received one in the last year. You may also request an electronic handbook via email.

### **Breakfast**

Breakfast is served from 7 a.m. to 8 a.m. During this time cold cereal, juice and milk will be served for children enrolled in a full time or extended care program. Children are welcome to bring breakfast from home, but it must be eaten by 8:00 a.m. Please do not bring any outside food into school after 8:00 a.m. Your child will receive snack during morning session. Please also remember that we are a **NUT FREE** environment and outside food should not contain nut products.

### **Sandbox**

Sandbox is a parent portal website that allows you to communicate with your child's teacher and for the teacher to communicate with you. There are numerous things you can do in Sandbox. Here a few:

- Access your child's account.
- Make debit payments for tuition and other fees.
- Update your child's information such as
  - Change of address
  - Immunization record
  - Approved pick-up list
  - Allergies

- Print tax receipts
- Print tuition receipts
- Add pictures of your family

We look forward to working with your child during this school year. We have many exciting learning activities planned. If you have any questions, please feel free to call or email me.

**Sincerely,**  
**Shea Dawson**  
**Director**

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