

Position: Voice/Piano Teacher
Department: Education
Reports to: Education Director

About OPPA:

On Pitch Performing Arts is in its 7th Season of producing Family entertainment as Layton's ONLY Live Theatre. We are firm believers in the value of children's theatre education and value this as one of our highest priorities.

OPPA! Mission Statement:

On Pitch Performing Arts Inc. exists to educate, entertain, and inspire children, adults and audiences with theatrical productions that range from musicals, plays, and new works; we train and support the next generation of theatre artists; we provide arts education programs that promote life-long learning; we promise to maintain a safe and diverse community; and we celebrate the power of theatre to bring together our community.

Essential Duties and Responsibilities:

- Teach private/semi private lessons
- Prepare a plan for each student to help them reach their goals
- Communicate with student/parents on a monthly basis to ensure growth and retention
- Maintain a weekly schedule of a minimum of 4 hours of availability in Acuity

Desirable Skills and Qualifications:

- Organized, ensuring your schedule is maintained and correct
- Punctual, on time means ready to teach at the time of lesson
- Communication – able to communicate with staff, students, and parents clearly.
- Read music, and play music on the piano
- Ability to run MAC computers, sound system, microphones etc.

Salary & Schedule:

Voice/Piano Teachers are paid \$25 per hour while teaching. Schedule is set by the voice teacher. Our online booking system will notify you when you are booked and you can sync it with your calendar. You also have the ability to block off times you aren't available as they change.

Agreement:

- Voice Teacher agrees to be on time, understanding that after 3 late arrivals they may be terminated from their position
- Voice Teacher agrees to sign in for EVERY lesson. It is the responsibility of the teacher to sign in to ensure they get paid correctly.
- Voice Teacher agrees that they may be asked to take other teachers lessons and in the event of an absence their lessons can be filled with other OPPA! Teachers.
- All money will be collected through OPPA! Staff.
- Teacher agrees that upon the termination of this contract whether by teacher or OPPA! That the students booking through OPPA! remain students at OPPA! and the teacher will not recruit those (or any OPPA!) students for 6 months after termination of this contract.

OPPA! is committed to diversity in the workforce and is an equal opportunity employer. We do not discriminate in any employment decision on the basis of race, color, creed, sex, religion, age, marital or veteran's status, national origin, disability, sexual orientation, or any other basis prohibited by local, state or federal law.

Additional Information:

The information presented indicates the general nature and level of work expected of employees in this classification. It is not designed to contain, or to be interpreted as a comprehensive inventory of all duties, responsibilities, qualifications, and objectives required of employees assigned to this job. OPPA! provides equal employment opportunities to all employees and applicants for employment without regard to race, color, religion, sex, national origin, age, disability, or genetics. This policy applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation, and training.

Signed:

Voice Teacher

Date