

## Concessions Instructions

Concessions are held in the Junior High Cafeteria unless otherwise noted. Please arrive no later than 5:30 p.m. We sell various candies, water, pop, Gatorade, popcorn and pizza.

The custodians will have set up the cafeteria with round tables for eating and a couple of long tables for serving along with the trash cans.

Our supplies are stored in Room 20 across from the cafeteria. There are blue 18 gallon "Rubbermaid" tubs labeled "Music Boosters" with our supplies for popcorn and candy. There will also be bottled water, pop and Gatorade labeled "Music Boosters" on the middle shelves of the metal rack. There may be additional beverages stacked on the floor but only use those labeled as "Music Boosters." We share the space with the Freshman class concessions as well. The popcorn machine will also be in this closet. The coolers are used to ice down the beverages. There are several price lists to post stored in the tub.

The janitors will open Room 20 if needed. They also have a handcart you can use to move the stuff.

On the nights that we sell pizza, Monical's Pizza will deliver to the alley door (west exterior door of cafeteria) 4 pizzas (2 pepperoni, one cheese and one sausage) boxed by the slice in a warmer on game nights by 5:45.

Put the bottled water, pop and Gatorade on ice in the coolers right away. The kitchen should be unlocked so that you can use the ice machine. We are not allowed any other access to the kitchen area.

Plug in and warm up the popcorn machine. There are instructions on the popcorn containers. (1 cup popcorn,  $\frac{1}{2}$  cup oil and 2 tsp salt) The popcorn, salt, oil and paper bags along with measuring cups and spoon will be in tubs.

Clean up can start at the beginning of the third quarter of the varsity game.

We need to clean the serving tables, popcorn machine and return our supplies to room 20. Please return the pizza warmer to Monical's at the end of the night. It goes in the wooden addition on the west side of Monical's pizza. The custodians will sweep floors and put away tables.

Scott Morris will come to pick up the cash box at the end of the evening. Please text Marcia Horton (217-493-8934) at the end of the evening if any item is running low so that she can restock the supplies.