

# Amelia Village

## Application for Site Re-Occupancy Zoning Permit

**ALL INFORMATION MUST BE COMPLETE BEFORE ZONING PERMIT CAN BE ISSUED.**

Click the box next to the permit you are applying for. Include 4 detailed copies of the building.

Site Re-Occupancy Fee = \$150.00

Fees can be paid online at [www.ameliavillage.com](http://www.ameliavillage.com) or checks made payable to Amelia Village can be mailed or dropped off to the Village building.

Date of Business to Open \_\_\_\_\_ Business Name \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Applicant's Name \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

Are you the property owner? \_\_\_\_\_ If no, a notarized letter stating the property owner agrees to re-occupancy of the building is required.

Existing Zoning \_\_\_\_\_ Required Zoning for this Business \_\_\_\_\_

Setback from property line (in feet): Front \_\_\_\_\_ Rear \_\_\_\_\_ L-Side \_\_\_\_\_ R-Side \_\_\_\_\_

Number of Parking Spaces Provided \_\_\_\_\_ Number of ADA Parking Spaces \_\_\_\_\_

Provide Detailed Description of Business (include separate sheet, if necessary) \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

It is your responsibility to contact the Clermont County Building Department to inquire if any building permits or inspections are required. They are located at 2275 Bauer Road, Batavia, OH 45103. Their phone number is 513-732-7213.

Any error, misstatement or misrepresentation of fact(s), with or without intent to defraud, shall be grounds for revocation of said permit.

**Applicant's Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

Submit application to the email or address shown below.

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**To be filled out by Zoning Department**

Approved  Denied  Date \_\_\_\_\_ Fee \$ \_\_\_\_\_ Check # \_\_\_\_\_ Receipt # \_\_\_\_\_

Signed \_\_\_\_\_ Permit # \_\_\_\_\_