

**Regular Meeting  
Town of Iowa  
115 N. Thomson  
August 13, 2018  
7:00 PM**

Mayor and Council met in regular session this date in compliance with all requirements as to notice.

Present: Mayor Carol Ponthieux; Council Members: Julie Fontenot, Thomas Talbot, Gerald Guidry (quorum present)

Absent: Larry Hardy, Errol Marshall

Invocation given by Mayor Ponthieux, and then followed by Pledge.

Guidry motioned to approve the minutes of July 9, 2018 as written; Talbot seconded. Motion carried.

**Agenda Items**

1. Condemnations

a. Carolyn Dunman – 511, 513 N. Philbrick – update on condemnation – Michelle Humphries, Craig Dunman, son and daughter appearing in order to help with properties. Mayor inquired to what has been done to clean the property. Dunman and Humphries stated they are now managing the properties and will be taking care of the properties. Mr. Dunman said trash removed. One structure to be demolished and the other a rehab. Bouquet suggested it is up to Council to determine if additional time is needed to complete rehab. Floor and roof to be repaired/replaced. 511 N. Philbrick, it is their intention to demolish this structure. Talbot motioned to give them ninety days to start and show progress; Fontenot seconded. Motion carried. November Council meeting will readdress this issue if not completed.

b. recommend removal of travel trailers at Iowa TV & Appliance 208 W. Hwy. 90 - Gene Augustine stated he would move the travel trailers. Talbot says the 'RV's need to be condemned. Augustine wants additional time to remedy the situation. Mayor says the issue is safety and health. Fontenot indicated she wants to see travel trailers/RVs not placed in residential neighborhood. Fontenot asked Augustine where he would move these campers – as they are in violation. After discussion, Mr. Augustine stated he would, remove/get rid of the travel trailers. Mr. Bouquet stated the Council needed to take some action. Talbot motioned to allow Augustine ninety days to remove travel trailers he has next to Iowa TV & Appliance store within 90 days; Fontenot seconded. Motion carried.

c. recommend condemnation of 108 S. Storer - Talbot motioned to start proceedings; Fontenot seconded. Motion carried. Property owner(s) will be notified.

d. 414 S. Philbrick – Gene Augustine – requesting time to rehabilitate structure – Gene Augustine says he will demolish or remove this mobile home within ninety days. Talbot motioned to give Augustine the ninety days he requested to remove or demolish structure; Fontenot seconded. Motioned carried.

2. Resolution 2018-07 – to apply for LGAP and CWEF grants - Talbot motions to approve the resolution; Guidry seconded. Motion carried.

**RESOLUTION NO. 2018-07**

**A RESOLUTION REQUESTING FINANCIAL ASSISTANCE  
FROM THE STATE OF LOUISIANA  
UNDER THE FISCAL YEAR 2018-2019  
LOCAL GOVERNMENT ASSISTANCE PROGRAM  
AND  
COMMUNITY WATER ENRICHMENT FUND PROGRAM**

**WHEREAS**, the Louisiana Office of Community Development has announced that applications are being accepted for the Fiscal Year 2018-2019 Local Government Assistance Program (LGAP) and Community Water Enrichment Fund (CWEF) Program; and

**WHEREAS**, the Local Government Assistance Program offers grants to eligible municipalities and parishes for a wide range of projects to improve public health, public safety, living conditions and for economic development purposes; and

**WHEREAS**, the Community Water Enrichment Fund Program offers grants to eligible municipalities and parishes for rehabilitation, improvements and new construction projects for community potable water systems; and

**WHEREAS**, it is deemed necessary and proper to submit applications to the Louisiana Office of Community Development under the Fiscal Year 2018-2019 Local Government Assistance Program and also the Fiscal Year 2018-2019 Community Water Enrichment Fund Program.

**NOW THEREFORE BE IT RESOLVED** by the Town Council of the Town of Iowa that Mayor Carol Ponthieux is hereby authorized to sign and submit an application to the State of Louisiana, Office of Community Development under the Fiscal Year 2018-2019 Local Government Assistance Program and also execute any and all documents should this grant be funded; and

**BE IT FURTHER RESOLVED** that the Mayor is hereby authorized to sign and submit an application to the State of Louisiana, Office of Community Development under the Fiscal Year 2018-2019 Community Water Enrichment Fund Program and execute any and all documents should this grant be funded.

**THEREUPON**, the above resolution was declared adopted.

3. IVFD – Chief Lewis – reports, updates – Chief Lewis presented stats for the department. We now have a Ladder truck, which will help, on our PIAL rating.

4. David Brossett, AIA – update and recommendation regarding Walking Path/Veterans Memorial, Town Hall

a. recommend Pay App#3 to Gunter Const. for \$11,839.50 for Town Hall upgrade - Talbot motioned to approve; Fontenot seconded. Motion carried.

Public comment: Lapearous

5. Daniel Johnson – Triplex apartments on S. Philbrick - west Second and south Philbrick is the location of intention – two triplex units. Will do one in phase one and second set in phase two. Talbot says a blueprint must be presented to Council. Utilities need to be located and shown. Bouquet says if a right of away is there then cannot build permanent structure over or in right of way. Need to submit preliminary plans. Mr. Johnson is to meet with Brad Bebee to discuss water and sewer lines. Need to determine the proper setback distance according to Code.

6. Engineer – updates, reports, recommendations on current projects – Mr. Jessen presented updates. Reconciliation change order with PM Construction as required by LCDBG will be presented at next meeting.

a. street repair – Harper St. seeking bids – paving of Harper, Marion and Ash – Wed. Sept. 5<sup>th</sup> 3:00 p.m. to receive bids at Town Hall. Bid to be accepted at September Council meeting.

b. pipe bursting – Sept. 14<sup>th</sup> bids accepted at 3:00 p.m. at Town Hall

Public comment: Lapearous

7. Authorization for advertising in SW Economic Development marketing program – Talbot motioned to approve; Guidry seconded. Motion carried.

8. Ordinance 2018-06 – introduction and reading of title Clerk’s Salary – mayor read the title and introduced. Public hearing and action will take place at the September Council meeting.

#### **ORDINANCE 2018-06**

**An ordinance amending Chapter 2, Article III Administration, of the Code of Ordinances of the Town of Iowa, Louisiana; Providing for the fixing of the salary of Clerk.**

9. Discuss drafting ordinance regulating mobile home structures in the Town – Fontenot asked to discuss the issue of mobile homes moving into the Town. Fontenot states she has had a number of citizens call her about this issue. My point is to represent the people in my District. I am not against mobile homes but would like to draft an ordinance where it is fair to all concerned in moving a mobile home into town. Do not want to see structures, which decrease other property owners’ property values. Does not want to see them placed in residential neighborhoods. Fontenot invited a guest speaker to address codes. She introduced Johnny Guillory. Mr. Guillory presented information regarding mobile home/manufactured housing structures. . Guillory discussed wind zone enforcement. Where to put a mobile home – Wind Two Zone needs to be required. HUD mandates the code. Suggest Town adopt the parish ordinance – Wind Zone Two code – adopt it. If it does not meet this requirement, then it should not come into Town. Johnny Guillory – parish mobile home checklist – provided to the Council. The reason we have code is for structure strength.

Fontenot asked for a moratorium on moving any more mobile homes into the Town’s corporate limits. Bouquet says limited process. Fontenot asked the Council to consider writing a Town ordinance. She asked for Council help and wants a moratorium on issuing any more mobile home permits. Looking at approximately ninety days to complete the ordinance process.

Talbot inquired if motion can make it a requirement the structure be to State Code and Wind Two Zone. Guillory suggests Town just adopt the Parish Ordinance regarding Mobile Homes. Underpinning/skirting Installer sticker should be required. Prior to electricity service turned on, it must be inspected.

Fontenot motioned to place a moratorium on all mobile homes, which are not compliment with State Law and must meet Wind Zone Two; Talbot seconded. Motion carried.

Mayor formed review group to review Parish ordinance and draft ordinance for Iowa.

Public comment: Lapearous -

10. Police Dept. – updates, reminders, recommendations, reports – Chief Vincent presented his department report.

a. Erin Guidry, Ashley Shortride transferred from PT to FT Dispatchers as of August 3, 2018 – Fontenot motioned to accept both from PT to FT dispatcher; Talbot seconded. Motion carried.

b. National Night Out update – was a success. Sept. 1<sup>st</sup> cheer camp youth -

c. Discussion on public request in reference to crime cameras in certain areas – Chief said he was approached regarding this issue. Also wants to get a speed limit alert trailer. Talbot asked if it tracks how many speeders. Pole Cams –cost depends on budget funding. Fontenot asked the cost of such cameras. Chief replied some are \$40,000 per camera.

Public Comments: Lapearous, Caesar

Chief Vincent indicated camera placement would be based on crime statistics using a ‘triage format’.

11. CEA [Cooperative Endeavor Agreement] between Town and SWLA Convention Visitors Bureau regarding new 1% hotel occupancy in Calcasieu Parish - authorization to sign – Mayor said the municipalities met and discussed where these funds would be placed. Infrastructure is where all agreed. Fontenot motioned to authorize signing and entering into this CEA; Talbot seconded. Motion carried.

Talbot recognized newly elected officials, Guillory, Hennigan and Becnel.

There being no further business, Talbot motioned to adjourn; Guidry seconded. Motion carried.

Financials  
Sign checks – Guidry

ATTEST

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Sandra Turley, CMC

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Carol Ponthieux, Mayor