

**JUPITER INLET COLONY  
REGULAR COMMISSION MEETING**

Via Zoom Only

Meeting ID 585 628 8134

**02.14.2022**

**3:00 PM**

**MINUTES**

Call to Order 3:00 PM, Pledge of Allegiance, Roll Call.

Roll call for the record (via Zoom):

Mayor Daniel J. Comerford III  
Vice-Mayor Milton Block  
Commissioner Richard Busto  
Commissioner Lisa Hines  
Commissioner Cindy Keim

Chief of Police John Pruitt  
Town Administrator Kevin Lucas  
Town Attorney William P. Doney  
Town Clerk Ivelisse Chico-Randazzo

Others in attendance: Approximately 8 members of the community via Zoom.

1. Como Park Landscape Presentation by Steve Parker (Postponed to March 1<sup>st</sup> at the Beach Club)

Mayor Comerford stated there was a conflict with the annual meeting in February so the landscape presentation for Como Park was moved to the live meeting on Tuesday, March 1<sup>st</sup>, in addition to the annual State of the Colony address followed by a Q&A session with all the commissioners and then a presentation of the Social Committee who will present their social agenda and also present the incumbent, Commissioner Keim and the two other candidates, Marie Rosner and Dr. Stephen Pollard.

2. Public Comments: None
3. Vote: to approve Consent Agenda
  - a. February 2022 General Operating Fund Budget Report and Financial Statements
  - b. Minutes from February 14, 2022, Regular Commission Meeting.

Motion: Vice Mayor Block made a motion to approve the Consent Agenda.

Second: Commissioner Keim seconded the motion.

Motion passed 5-0.

4. Commission/Staff Reports
  - a. Town Administrator- Kevin Lucas wanted to welcome Kathi Cornelius to the team, Daphne Allen left us to become a teacher. Kathi Cornelius will be our new Deputy Clerk.
  - b. Town Clerk – Just want to remind everyone that the Election is Tuesday March 8<sup>th</sup>.

- c. Chief of Police- Chief Pruitt stated that we dropped 100% in crime in 2021. The annual report was just submitted to FDLE for the FBI statistics report.
  - d. Code Enforcement- Mayor Comerford stated that all Code Enforcement reports have been resolved in house and without fines.
  - e. Town Attorney –No Report
  - f. Commissioner Reports- Commissioner Keim spoke about the parking issues. She stated she had not seen the Code Enforcement Officer to speak to them. Town Administrator Kevin Lucas informed her that when she sees something or has a question, she should call Town Hall and her issue will be addressed. Commissioner Hines stated that contractors need to think about when they put in the driveways and landscaping because that takes away the ability to park at a location and contractors are parking down the street. She stated that stop signs have been blocked and that there are three projects going on next to each other which is challenging. Vice Mayor Block stated to let Kevin handle the issues and speak to Code Enforcement. Commissioner Hines asked a question regarding the presentation that is being given on March 1<sup>st</sup>, if the plans that are going to be presented are going to differ from what the Garden Club wants to do? The Mayor stated he did not know.
  - g. Vice-Mayor- Spoke about JILONA, he stated there were 2 phone calls talking about the inland portion of JILONA and there was a meeting in the morning, at 10:00am about the shoreline. The Mayor will be sending letters from the Town supporting Plan B which talks about the idea that the Loxahatchee River Historical Society will be able to build a center on one of its lots. The shoreline is more problematic. The Mayor and Vice Mayor will ask friends and neighbors in the community to submit suggestions. Vice Mayor Block sent out a link via email to hear the presentation being given.
  - h. Mayor Comerford- Mayor Comerford reminded everyone that March 8<sup>th</sup> is election day and to come out and vote. He also stated that the new directory has been published and will be distributed by the social committee during the week thanks to Ellen Rankin and her friends who put the whole thing together.
5. Vote: Second Reading: Ordinance 2022-01

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF JUPITER INLET COLONY, FLORIDA AMENDING CHAPTER 4. BUILDINGS AND BUILDING REGULATIONS, ARTICLE I IN GENERAL OF ITS CODE OF ORDINANCES BY CREATING A NEW SECTION 4-16 *STORM PANELS, HURRICANE SHUTTERS* IN ORDER TO REGULATE THE DATES OF PERMISSIBLE INSTALLATION OF SUCH STORM PANELS OR HURRICANE SHUTTERS; PROVIDING FOR THE ISSUANCE OF A PERMIT AND PERMIT FEE FOR EXTENDED DATES OF INSTALLATION OF STORM PANELS OR HURRICANE SHUTTERS; PROVIDING A CONFLICTS CLAUSE, A SEVERABILITY CLAUSE, AND AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

Commissioner Block made a motion to approve the Ordinance. Commissioner Keim seconded the motion. Motion passed 5-0.

6. Discussion: North and South Walkways and Beach Walkover Deck Expansion and Improvement

Mayor Comerford stated that last fall a contract was awarded for redoing the north walkway deck and installing an ADA handicap accessible ramp to that deck. Mayor Comerford went to look at it with the engineers from Kimley Horn, the Mayor made the executive decision they both needed to be improved and made much larger than they currently are. The Mayor is coming back to the Commission after discussing it with the engineers and spending money to do a survey of both walkways, a decision was made

that the walk over to the north walkway with the handicap accessible ramp, to make the entire walkway from the street to the deck handicap accessible which means removing about 40 ft of brick in the middle so that the walkway would be handicap accessible by a wheelchair. Mayor Comerford discussed with Attorney Doney, and he decided that an RFP would be needed to accomplish this task as well as the south walkway with a synthetic material, not regular decking so that it would last forever. Mayor Comerford stated that unfortunately because we are so close to turtle nesting season, the work cannot be accomplished now, it would have to wait until after turtle nesting season.

Commissioner Block made the motion to approve the.  
Commissioner Keim seconded the motion. Motion passed 5-0.

7. Vote: To authorize the Mayor to sign the Inter-local Agreement with PBC Governing Use of Palm Beach County Regional Opioid Settlement Funds

This is an interlocal agreement with the County for the use of regional opioid settlement funds. Any funds received, must be used for opioid education and treatment.

Commissioner Block made the motion to approve the Proclamation.  
Commissioner Keim seconded the motion. Motion passed 5-0.

8. Wrap-up and Adjourn.

Motion: Commissioner Block made a motion to adjourn the meeting at 3:40 PM.  
Second: Commissioner Keim seconded the motion.  
Motion passed 5-0.

Approved by:

\_\_\_\_\_  
Mayor Daniel J. Comerford III

\_\_\_\_\_  
Date

\_\_\_\_\_  
Town Clerk Ivelisse Chico-Randazzo

\_\_\_\_\_  
Date

STATE MANDATED STATEMENT

If a person decides to appeal any decision made by the board, agency, or Commission with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings, and that, for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Any person requiring a special accommodation at this meeting because of a disability or physical impairment should contact the Town prior to the meeting. Please contact the Town Administration Office, Administration Building, 50 Colony Road, Jupiter Inlet Colony, and FL 33469 - telephone 746-3787.