

LAKEWOOD FOREST FUND, INC.

Agenda for:

2019 July Monthly Meeting of Board of Trustees

This agenda serves as notice to all owners of Lakewood Forest Fund, Inc. that a Meeting of the Board of Trustees is scheduled as noted below to review and discuss the listed topics and business of the association.

Date: Monday, July 01, 2019 **Time:** 7:00 PM Open Session
Location: Lakewood Forest Fund Office, 12415 Louetta Road, Cypress, TX 77429

OPEN SESSION I

1. Establishment of Quorum, Call to Order, & Adoption of Agenda **7:00**
2. Security Report **7:00 to 7:10**
 - (a) Security Committee Update: B. Lewis, Chairperson
3. Consideration of Open Session Minutes of Prior Meeting **7:10 to 7:15**
4. Committee Reports
 - (a) Community Outreach/Events Update: S. Matto, Chairperson **7:15 to 7:20**
5. Treasurer's Report **7:20 to 7:25**
6. New/Old Business **7:25 to 7:30**
 - (NB-a) Janitorial Bids – H. Flores
 - (OB-b) Update on Grant Road Wall – H. Flores
 - (OB-c) Plants to act as deterrent for graffiti on exterior of patio lake perimeter wall – H. Flores
7. Homeowner Forum **7:30 to 7:40**

-Residents should submit questions in writing at start of homeowner forum and include email address as this allows the Fund Office to follow up in the event that the question is unable to be answered at meeting or allotted time is expended. Each owner is allotted approximately 3 minutes per discussion time. The Board will not discuss any personnel matters or other issues which should be discussed in Executive Session.
8. Adjourn Open Session I – Reconvene in Executive Session **7:40**

EXECUTIVE SESSION

An HOA Board may convene in executive session and exclude members to discuss personnel matters, attorney-client privileged communications, litigation, private owner information or matters involving an owner's request for confidentiality, contract deliberations or enforcement actions. Decisions made in executive session will be generally stated and noted in the meeting minutes.

9. Establishment of Quorum & Call to Order **7:45**
10. Scheduled Owner Hearings
11. Consideration of Executive Session Minutes of Prior Meeting **7:45 to 7:50**

12. Executive Session Matters: Owner Complaints, Insurance **7:50 to 8:50**
Related Matters, Contract Issues, Collection Matters/Pending Litigation, ACC & Deed Restriction
Matters/Pending Litigation, Other, 2018 Audit Draft Review, Closed Session Initial Budget
Review
13. Adjourn Executive Session – Reconvene in Open Session II **8:50**

OPEN SESSION II

14. Establishment of Quorum, Call to Order **8:50**
15. Recap of Executive Session **8:50 to 9:00**
 - Initiation of Enforcement Actions
 - Review of Pending Litigation
 - Approval of Expenditures
16. Scheduling of Next Board Meeting: Monday, August 5, 2019
17. Adjourn Open Session II **9:00**