

Approved Minutes
EVERETT TOWNSHIP
PRELIMINARY BUDGET MEETING
March 14, 2019

1. **Call to Order:** Supervisor Judy Maike called the meeting to order at 3:10 pm
2. **Roll call:** All Board Members present with the exception of Trustee Richard Long. Also in attendance - Curt Chaffee Jr
3. **Pledge of Allegiance**
4. **Agenda Approval:** Motion by Supervisor Maike with support by Trustee Curt Chaffee to approve the agenda with the addition of Cemetery Board 3/21 to New Business. Ayes all. Motion passed.
5. **Approval of Board Minutes of February 19, 2019** - Motion by Trustee Chaffee supported by Treasurer Fleming to approve the minutes as presented. Ayes all. So passed.
6. **Public Comment** (limit to 3 minutes each regarding agenda items): none
7. **Bills & Financials:**
 - A. **Treasurer's Financial Report:** \$417,156.19 total in the general checking account and \$360,941.61 in the tax account for a total in Bank Accounts of \$778,097.80 as of 2/28/19. The Treasurer balances perfectly with the bank statement balance.
 - B. **Clerk Presents Township Bills:** Amount \$101,138.90 total payments. Check numbers presented E329 – E335 & cks# 11116 – 11136. Clerk Chaffee made the motion to pay the Township's bills as presented, supported by Supervisor Maike. Ayes all, motion passed.
 - C. **Budget Review:** Reports distributed and reviewed. March is 100% of the fiscal year, as such the Clerk will be paying all of the invoices that are received during the month. The budget was reviewed line by line and amounts proposed for the 2019/20 FY budget which the Clerk will have prepared for review at the following meeting.
8. **Unfinished Business:**
 - A. **Public Budget Hearing Date** – Clerk Chaffee will run an ad announcing that the Public Hearing to be held at 3 pm on Thursday, March 28th. The 2019/20 FY budget will be finalized at the meeting to follow said hearing.
9. **New Business:**
 - A. **Cemetery Board Meeting 3/21** – Big Prairie Township has asked if the 3/21 meeting could be held at the Big Prairie Township Hall. We agreed to change the venue per their request. The Clerk will post the change on the door.
10. **Officer's Reports**
 - a. **Zoning Official/Planning Co/ZBA** – none.
 - b. **County Commissioner** – absent
 - c. **Transfer Station** – It was decided to open the Transfer Station for the Summer season on Wednesdays beginning 3/20/19.
 - d. **Supervisor** – Kelly at the Road Commission will make suggestions re: Road Repairs/upgrades. He will also get us an estimate to pave 20th St. The BOR had 19 people come in with 9 of them Veterans. The Supervisor has written a letter from Everett Township expressing support for the repair of roads in the City of White Cloud – she has

asked for the Board's support to submit the letter as presented. The motion to approve that letter was made by Trustee Chaffee and supported by Clerk Chaffee. Ayes all. Motion passed. The Supervisor asked that updating Township Policies be added to the next agenda.

e. Clerk – none.

f. Treasurer – none

g. Trustees – none.

11. Public Comment: none

12. Adjournment: The meeting was adjourned at 6:20.

Respectfully submitted by Clerk Pam Chaffee