

**NORTH CENTRAL REGIONAL TRAUMA ADVISORY COUNCIL**  
**GENERAL MEETING MINUTES of July 21, 2022; 9:00 am**  
 Tele/videoconference

Members Present: April Bauch, Kelly Bechel, Heather Berg, Jenny Blenker, Marianne Brault, Dr. Michael Clark, Cathy Connor, Dr. Trina Daniels, Meghan Foltman, Robin Geiger, Lori Goff, Andrea Hebert, Del Horn, Jason Joling, Christopher Keller, Dana Klug, Liz Kracht, Scott Langa, Brenda Meyer, Kristine Parent, Dr. Jen Roberts, Sara Steen, Tina Stephanus, Amanda Tabin, Robert Towne, Linda Vollmar, Rachel Wilhelm

Chairperson: Gina Brandl

NCRTAC Coordinator/ Recorder: Michael Fraley

Introduction and Welcome	Gina Brandl welcomed attendees.
May Meeting Minutes	Motion by Horn to approve the May 19, 2021 meeting minutes as posted. Second by Bechel. Unanimously approved.
Correspondence	None  Michael noted agenda changes for today's meeting including that we would not have a PI case review but that we would have member grant project updates.
HERC Update	<ul style="list-style-type: none"> <li>• Finalizing last year work items and fiscal issues.</li> <li>• Beginning new year's work plan and budget</li> <li>• Growing concern of DHS only providing reimbursement for funds spent when RTACs and HERCs do not have their own money to initialize purchases. Our region has some but other regions are struggling.</li> </ul>
State Trauma/ STAC	<ul style="list-style-type: none"> <li>• Injury prevention committee identified falls and off-road vehicle crashes as priorities</li> <li>• Data committee discussed data quality reports available to registrars</li> <li>• Data committee discussed alcohol screening requirement. Recommend checking out FAQs at DHS Trauma website. <a href="https://www.dhs.wisconsin.gov/trauma/dhs-118.htm">https://www.dhs.wisconsin.gov/trauma/dhs-118.htm</a></li> <li>• Performance improvement committee discussed dashboards</li> <li>• Michael showed the list of current STAC members including Dr. Roberts-Hagen, Dr. Clark and Gina Brandl from our region.</li> <li>• CRC committee is recruiting ED physicians for reviews               <ul style="list-style-type: none"> <li>○ Sara Steen was recently appointed to the CRC</li> </ul> </li> <li>• Site Reviews for 2022 should all be scheduled. Margaret is working on 2023.</li> <li>• STAC approved the recent update of the Field Triage Guidelines</li> </ul>
State EMS Update	<ul style="list-style-type: none"> <li>• Systems Management Committee is working on the minimum equipment list for ambulances.</li> <li>• Windows for the FAP and grant funding recently closed.</li> </ul>
Project Grant Recipients	<ul style="list-style-type: none"> <li>• Recent awardees of NCRTAC Member Project Grants reviewed their projects               <ul style="list-style-type: none"> <li>○ Marshfield Medical Center – ATV Safety</li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>○ Aspirus Wausau Hospital – Stop the Bleed courses &amp; materials</li> <li>○ Wisconsin Rapids Fire Department – Training equipment</li> <li>○ Price County Emergency Management – Hemorrhage control kits for county emergency responders</li> </ul>
Process improvement committee	<ul style="list-style-type: none"> <li>● Sara discussed the re-initiation of the committee. Recruiting members including level 3/4 trauma program managers.</li> <li>● Sara presented a summary of ED length of stay data that the committee reviewed. Discussed trends and importance of data elements.</li> <li>● Advised that open meeting PI case reviews are on hold as we work to be sure that the peer review protections are properly and securely applied.</li> </ul>
Out of Hospital Committee	<ul style="list-style-type: none"> <li>● Dr. Clark reviewed the state's MCI plan template document that is currently being updated and will be approved by DHS and distributed to EMS agencies. Feedback is welcome through the EMS Advisory Board &amp; Committees.</li> <li>● Dr. Clark reviewed the recently updated Guidelines for the Field Triage of Injured Patients. DHS and RTACs will be rolling the document and training out this Fall.</li> </ul>
Injury Prevention Committee	<ul style="list-style-type: none"> <li>● Amanda highlighted a fall prevention training that will occur in September. The project is a collaboration of the Central WI and Portage County ADRCs, Aspirus, Marshfield Clinic and the NCRTAC. Flier will be sent out when registration is open.</li> <li>● Michael reminded the group of the fall prevention banners that the NCRTAC owns. He will be reaching out to facilities that have them to see if they still are using them.</li> </ul>
Conference Planning Committee	<ul style="list-style-type: none"> <li>● 2023 conference is confirmed for Thursday, April 13 at NorthCentral Technical College in Wausau.</li> <li>● Will be looking for planning committee volunteers soon.</li> <li>● Please be watching for speaker/topic ideas.</li> </ul>
Position Statement	<ul style="list-style-type: none"> <li>● Group reviewed the draft Position Statement - Radiologic Studies Before Transfer of Critically Injured Patients which was posted prior to the meeting. Trauma medical directors from each of the level II facilities have also approved the draft prior to the meeting.</li> <li>● Motion by Tabin to approve as posted. Second by Hebert. Unanimously approved.</li> <li>● Statement will be signed by the trauma medical directors at the level II facilities and then posted and distributed for implementation.</li> </ul>
Other business	<ul style="list-style-type: none"> <li>● 2022-2023 Contract status <ul style="list-style-type: none"> <li>○ Michael's RTAC Coordinator contract with DHS is signed</li> <li>○ The Fiscal agent contract between NCW HERC and DHS is pending NCW HERC getting their UEI number.</li> </ul> </li> <li>● Michael shared the 2022-2023 budget approved by the Executive Council</li> <li>● Michael shared the 2021-2022 expense worksheet. There was \$1,258.75 left.</li> <li>● Michael asked if the membership would consider moving our standing general membership meeting day from the 3<sup>rd</sup> Thursday of odd months to the 2<sup>nd</sup> Thursday of odd months. This would allow Michael to attend</li> </ul>

	<p>the North Central Fire Chief Association meeting and possibly allow some more fire department-based EMS officers to attend our meeting.</p> <ul style="list-style-type: none"> <li>○ Michael to place a poll in the next newsletter.</li> <li>● The Executive Council approved the following member project grants in June. <ul style="list-style-type: none"> <li>○ Merrill Fire Department – hemorrhage control kits in public access cabinets in area - \$3,250.00</li> <li>○ Langlade SRT – Junctional tourniquets - \$2,390.95</li> <li>○ Marshfield Medical Center – ATV safety program - \$3,300.00</li> <li>○ SAFER – MCI Triage kits - \$1,541.82</li> </ul> </li> </ul>
Future Agenda Items	<ul style="list-style-type: none"> <li>● None identified</li> </ul>
Announcements/ Training	<ul style="list-style-type: none"> <li>● EMS for Children Child Passenger Safety in Ambulances course posted on Train WI. (Search Train for course 1103468)</li> <li>● Marshfield Medical Center is hosting a trauma symposium in the fall. Details TBA.</li> </ul> <p>See Calendar at <a href="http://NCRATAC-WI.org">NCRATAC-WI.org</a> for more events and details</p>
Adjournment	

Next Meeting:  
Thursday, September 15, 2022  
9:00 am – Noon  
Aspirus Wausau Hospital (if COVID restrictions have been lifted)