

MINUTES OF THE REGULAR MEETING OF COUNCIL
OF THE VILLAGE OF HAY LAKES IN THE PROVINCE OF ALBERTA

HELD ON MONDAY, FEBRUARY 26, 2024

IN THE HAY LAKES VILLAGE RECREATION CENTRE

PRESENT: Mayor Ron These; Deputy Mayor Cliff Heinz; Councillor Paige Berkholtz; Councillor Levi Blanchard and Councillor Paul Patterson

MUNICIPAL RECORDER: Shannon Yearwood

VILLAGE EMPLOYEES: Beth Ogilvie and Krystyn Pukanich

DELEGATIONS: Kris Johnson, President of the Ag Society

PUBLIC PRESENT: No Public Present

CALL TO ORDER: Mayor These called the meeting to order at 7:00 p.m.

ADOPTION OF THE AGENDA:

RES 027-2024: Moved by Deputy Mayor Heinz to adopt the agenda as amended with the inclusion of the delegation and the Asset Retirement Obligations Policy – 02-2024.

CARRIED

KRIS JOHNSON, PRESIDENT OF THE AG SOCIETY:

Mr. Johnson attended as the new Ag Society President. He wanted Council to know about the plans for fund raisers and member drives that the new board has planned. The Village will sell tickets at the office once the Ag Society provides the office with a receipt book. Mr. Johnson seemed optimistic about the future for the Ag.

Mr. Johnson also wanted to have council decide regarding the outstanding taxes. Council did discuss this amongst themselves and administration.

RES 028-2024: Moved by Mayor These that the principle, interest, and late fees for the years 2021, 2022 and the interest fees for 2023 be 'written off' by the Village in recognition of the Ag allowing the Village to store their large equipment in the multi-use building free of charge. The Village will collect the principle amount for tax year 2023 and the Ag will continue to make payments on both properties/roll numbers into the future.

CARRIED

Kris Johnson left the meeting at 7:35 p.m.

ADOPTION OF THE MINUTES OF THE REGULAR MEETING OF COUNCIL HELD ON MONDAY,
JANUARY 15, 2023:

RES 029-2024: Moved by Deputy Mayor Heinz to adopt the Regular Meeting Minutes of Council held on Monday, January 15, 2024, as amended.

CARRIED

PUBLIC WORKS REPORT: Public Works Manager, Krystyn Pukanich, gave her report to council. Ms. Pukanich also discussed the different front loader machines that she has compared. Her preference was the CASE Front-end Loader that she and her assistant, Barry Toms, have both tested. Councillor Blanchard has asked that public works test a CAT machine before the final decision is reached.

RES 030-2024: Moved by Councillor Berkholtz that Administration direct public works employees to take time to visit the CAT dealer in West Edmonton and test drive the new CAT Front-end Loader before making a final determination.

CARRIED

RES 031-2024: Moved by Councillor Patterson to accept Ms. Pukanich's report detailing the comparison to the front-end loaders that she and Mr. Toms have tested and compared as information.

CARRIED

RES 032-2024: Motion to accept the Public Works Report as information made by Councillor Blanchard.

CARRIED

ADMINISTRATIVE REPORT:

The CAO presented her written report to Council. The format and the delivery of the information will be made differently to Council going forward. The CAO will be sending an email to Council every Friday outlining the major issues of that week. At the regular meeting the CAO will give a verbal report to Council regarding the major issues facing the Village.

RES 033-2024: Moved by Councillor Patterson to accept the Administrative Report as presented.

CARRIED

FINANCIAL REPORT: Council has received and read the financial report provided by the CAO.

RES 034-2024: Councillor Berkholtz moved to accept the February 21st financial report including the memo to council, the budgetary control and the balance sheet as information.

CARRIED

Council and Committee Reports: See attached schedule to the Minutes.

RES 035-2024: Motion by Councillor Berkholtz to approve Tamara Morris as the financial reviewer for the Hay Lakes Municipal Library Board.

CARRIED

RES 036-2024: Deputy Mayor Heinz moved to accept the Committee Reports as presented.

CARRIED

NEW BUSINESS:

Sale of 301 Main Street by Camrose County: Council discussed the purchase of this building to replace the Public Works Building. The County had asked for all best and last offers to be submitted by Friday, February 23 at noon. Through emails we established who wanted to put in an offer on the building and which councillors did not wish to offer on this existing structure. The resolution and vote was taken at this meeting despite having made a bid on behalf of the Village on Friday. Councillor Blanchard has asked for a recorded vote.

RES 37-2024: Motion made by Councillor Berkholtz that the Village make an offer on the building located at 301 Main Street as a possible solution for housing public works.

In Favour:

Deputy Mayor Heinz;
Councillor Berkholtz;
Councillor Patterson

Against:

Mayor These;
Councillor Blanchard;

CARRIED

The vote was taken prior to receiving notice that Camrose Couty had accepted another offer.

OLD BUSINESS:

Lift Station Upgrades: Council was informed and given the information regarding two quotes for the work required at the Lift Station. One more quote is expected from another engineering firm before the March regular meeting and will be before council on that date to make a decision.

Darmac Development Update: Administration has brought forward a concern regarding the development and the ability of the current infrastructure to accommodate the number of homes that are being proposed by the developer. The Village will look further into this to ensure capacity and longevity of the current systems.

Greenhouse Development: The land having been assessed at \$86,000.00 and this information relayed to the potential buyers has resulted in the discrepancy between the proposed purchase offer and the minimum allowed amount the Village could sell the land for. The potential buyer appears to have stepped back from the purchase.

Training for Muncipal Council: Four members of Council, as well as Administration, attended training provided by Municipal Affairs relating to the code and conduct of municipal councils. On February 15th Mayor These, Councillor Patterson and Administration attended the Emerging Trends conference put on by Brownlee LLP. Both these sessions provided excellent information to both Council and Administration.

INFORMATION AND CORRESPONDENCE: Council reviewed all correspondence and made the following resolution:

RES 038-2024: Moved by Deputy Mayor Heinz to accept the Information and Correspondence as provided.

CARRIED

CONFIDENTIAL ITEMS:

RES 39-2024: Moved by Mayor These the council close the meeting to the public at 9:25 p.m. under section 27 (Legal) of the *Access to Information and Protection of Privacy Act*.

CARRIED

RES 40-2024: Moved by Mayor These to open the meeting to the public at 9:36 p.m.

CARRIED

RES 041-2024: Moved by Councillor Berkholtz that administration stop communication with the resident regarding the development on 3rd Avenue South as this has been handed over to legal counsel for both sides.

CARRIED

Having no further business for Council the meeting was adjourned at 9:38 p.m. by Mayor These.

The next Regular Meeting of Council will be held on Monday, March 18, 2024, at the Recreation Centre beginning at 7:00 p.m.



Mayor These



K. Shannon Yearwood
Chief Administrative Officer