

# MEETING MINUTES

## STATE OF WASHINGTON BOARD OF PILOTAGE COMMISSIONERS

April 24, 2008

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Present:

Chairman: Harry Dudley

Commissioners: *By telephone conference call - Chuck Davis, Ole Mackey, Pat Hannigan, Bill Snyder, Craig Lee, Norm Davis, Elsie Hulsizer*

Assistant Attorney General: *By telephone conference call - Susan Cruise*

Administration: Peggy Larson, Judy Bell

*Dr. Norman Hertz: COMIRA - By telephone conference call*

**SPECIAL MEETING**

A special meeting of the Board of Pilotage Commissioners was convened at 9:10 a.m. by Chairman Harry Dudley by telephone conference call originating at the Office of the Board, 2901 Third Avenue, Seattle, Washington.

The purpose of the special meeting was to discuss a draft of a personal services contract #01-08001 in response to RFP #08-001 for the development and administration of an examination for pilot applicants for the Puget Sound Pilotage District and subsequent local knowledge examinations. The business to be transacted is to make a decision regarding any action the Board wants taken regarding that draft contract, including but not limited to approval of the draft contract (or a modified version) and authorization for the Chairman to execute the Board-approved contract.

After reviewing, modifying and ratifying the draft personal services contract presented by the Pilot Exam Committee of the Board, it was moved by Commissioner Snyder and seconded by Commissioner Hulsizer that the Board approve today's final draft contract between the Board and COMIRA with the contingency that after Susan Cruise's review Chairman Dudley is authorized to execute the contract if no substantive changes are necessary. The motion carried.

There being no further business to come before the Board, the Chairman adjourned the special session Board meeting at 10:55 a.m.

Respectfully submitted,

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Peggy Larson, Administrator

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Harry H. Dudley, Chairman

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Charles M. Davis, Vice Chairman

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Commissioner Oliver E. Mackey

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Commissioner Patrick M. Hannigan

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Commissioner William H. Snyder

**Absent**

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Commissioner Vincent Addington

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Commissioner Craig W. Lee

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Commissioner Norman W. Davis

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Commissioner Elsie J. Hulsizer