ARCHITECTURAL REQUEST for
The Villages of Creekside Homeowners Association

HORST PROPERTY MANAGEMENT
P.O. Box 3330 ▪ Lancaster, PA 17604-3330
717.581.9850 ▪ Fax: 717.581.9816

Homeowner Name: _____

Unit Address: _____

Phone Number: _____

Email (Optional): _____

Date of Request: _____

Architecture- briefly describe the request for addition or alteration. **Attach**a plan that includes a drawing of the structure with exact or approximate distances to property lines, type of materials being used, and name and phone number of the contractor (if any). A copy of the signed approval will be issued to the unit owner and ***The Villages of Creekside HOA***. You must wait for Board approval prior to beginning the project. To expedite processing of your request, please include your email address and a signed copy of your approval will be emailed to you. This request is valid for six months from the approval date. If the project is not started prior to six months, you will need to resubmit for approval. **A North Cornwall Township permit may be also required for alterations involving structural changes, electrical and/or plumbing work.**

REQUEST IS AS FOLLOWS:

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***FOR OFFICE USE ONLY**

Date Received: _____

☐ **Approved** ☐ **Approved as noted** ☐ **Denied**

Board Specifications: _____

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Board Signature: _____ **Date:**_____