

Approved Minutes

EVERETT TOWNSHIP
BOARD MEETING
March 21, 2023

1. **Call to Order:** Supervisor Judy Maike called the meeting to order at 1:10 pm
2. **Roll call:** Board Members Present: Supervisor Maike, Treasurer Fleming, Clerk Chaffee, Trustee Chaffee & Trustee Long. Absent: none. Also in attendance Jeffrey Craigmyle.
3. **Pledge of Allegiance**
4. **Agenda Approval:** Motion by Treasurer Fleming with support by Supervisor Maike to approve the agenda as presented. Ayes all. Motion passed.
5. **Approval of Board Minutes of 3/15/23** – Trustee Long with support by Treasurer Fleming moved to approve the minutes as presented. Ayes all. So moved.
6. **Public Comment:** none.
7. **Budget Public Hearing:** Trustee Chaffee with the support of Trustee Long moved to close the regular meeting and open the Public Hearing at 1:15 pm. Ayes all. The Public Hearing was opened. The Public Hearing was closed at 1:55 pm and the Board moved back to the regular Board Meeting.
8. **Bills & Financials:**
 - A. **Treasurer’s Report** – General Checking \$902,584.81, Tax Account \$173,997.60.
 - B. **Bank Reconciliation 2/28/23** - \$902,584.81 total in the general checking account (General Fund \$473,343.79; Roads \$167,986.94; Fire \$49,547.79; Cemetery \$8,249.65; Building Dept. \$7,481.80; ARPA \$194,939.57)
 - C. **Township Bills-** Amount: \$114,641.43 (cks 12394 – 12428 & E664 – E669). Motion by Trustee Long with support by Supervisor Maike to approve the payments. Ayes all. So moved.
 - D. **Budget Review:** Reports distributed and reviewed. March is 100% of FY 22/23.
 - E. **Budget Resolution 2023-07** – Trustee Chaffee with support by Trustee Long moved to approve the Budget Resolution 2023-07 as presented. Roll Call Vote: Ayes all. Budget Resolution 2023-07 was declared adopted.
9. **Unfinished Business:**
 - A. **Road Estimates FY 23/24** – We will request an estimate to improve our portion of Thornapple north of Baseline.
 - B. **MFR (Medical First Responders)** – Trustee Long will ask Deputy Chief Adam Chiles to attend a future meeting as the Board has questions about the program.
10. **New Business:**
 - A. **Budget Approval** – Trustee Long with support by Trustee Chaffee moved to approve the FY 23/24 Budget as presented. Roll Call Vote: Ayes all. The FY23/24 Budget was approved.
 - B. **Treasurer’s Reconciliation Spreadsheet** – The Treasurer will no longer print the prior year portions of the reconciliation for Board distribution.

C. End of FY Meeting – The Board will meet at 2 pm on Friday, March 31, 2023, to attend to any final year end business.

D. FY 23/24 Meeting Dates – The Clerk will have the meeting dates as approved by the Board published.

E. Reappoint Planning Commission Members – Treasurer Fleming with support by Trustee Long moved to appoint James Maike Jr, Curt Chaffee, Ralph Zimmerman, Lucille Mirkle, and Martin Thompson Jr to the Planning Commission.

10. Officer's Reports

a. Zoning Official/Planning Co/ZBA – Planning Commission/ZBA Secretary/Trustee Chaffee reported that a public hearing has been scheduled for May 9th.

b. County Commissioner – Commissioner Maike was absent and missed.

c. Transfer Station – Transfer Station Attendant Jeffrey Craigmyle informed the Board things are going smoothly. Spring Clean-up will be held on May 13th.

d. Supervisor – Supervisor Maike reported that the COLA funds have been paid. The BOR was quiet. There will be an AMAR audit next year.

e. Clerk – Clerk Chaffee shared that she will be running the May election for Troy Township as they have no clerk.

f. Treasurer – nothing.

g. Trustees – nothing.

11. Public Comment – none.

12. Adjournment – The meeting was adjourned at 2:50 pm.

Respectfully submitted by Clerk Pam Chaffee