

**Jackson Township
Board of Fire Commissioners
District #1**

81 South Hope Chapel Road Jackson, New Jersey 08527
732-363-2595
Jacksonfiredistrict1.org

<u>President</u> David L. Johnson	<u>Vice President</u> Martin Flemming III	<u>Secretary</u> Robert Redington Jr.	<u>Treasurer</u> Martin Flemming IV	<u>Commissioner</u> Clarence E Aldrich IV
--------------------------------------	----------------------------------------------	------------------------------------------	----------------------------------------	----------------------------------------------

**Monthly Business Meeting
February 10, 2014**

The regular business meeting of the Board of Fire Commissioners of District #1 was held at 81 South Hope Chapel Road on February 10, 2014. The meeting was called to order at 8:00 PM by President Johnson. In attendance were Commissioner Johnson, Commissioner Flemming III, Commissioner Redington and Commissioner Flemming IV. Commissioner Aldrich was absent. Also in attendance were Chief Rauch.

Minutes from the January 2014 meeting were read and approved without change.

Without further comment Commissioner Johnson made a motion to approve the January 2014 minutes. The motion was seconded by Commissioner Flemming IV.

With no further discussion a vote was called.

Commissioner	Yes	No	Absent	Abstain
Commissioner Johnson	X			
Commissioner Flemming III	X			
Commissioner Redington	X			
Commissioner Flemming IV	X			
Commissioner Aldrich			X	

The motion passed.

NOTICES AND COMMUNICATIONS

The NJ Bureau of Boiler and Pressure Vessel Compliance notice regarding the notice to comply was addressed and the notice signed by Commissioner Redington that District #1 is now in compliance. This same notice was returned to the State of NJ as required.

A notice from the Ocean County Freeholders was received verifying the fact that all persons acting as INSTRUCTORS at the Ocean County Fire Academy are insured under Workman's Comp when actively participating as instructional staff at the academy.

The State of New Jersey Division of Community Affairs returned the 2014 Budget for Fire District #1 with the completed Certification of Adopted Budget.

CHIEF'S REPORT

Total Fires	27	
In District	6	
Out of District	21	(One call for service was out-of-town)
Drills	0	

Fit Testing and Fire Fighter Physicals are complete and no failures were noted.

Fire District #3 reported that they experienced some significant radio communication deficiencies on "OPS 1" and "TAC 1". This seemed to affect the whole of Jackson and needs to be monitored.

Additional transmitter(s) may need to be installed in and around Jackson to enhance the current dispatch system and improve overall radio communications.

At the last Joint Board meeting Chief Rauch submitted a quote from FIRE ONE for hose and ladder testing. Districts 1 and 2 are in favor, approval from Districts 3 and 4 are pending.

Vehicles

5700 No Issues

5710 "Check Engine" light issue is resolved.

5701 The LEFT SCENE light is repaired, completed in house.

5705 No issues.

5708 No issues.

5709 No issues.

BUILDING AND PROPERTY

Hall renovation permit process continues. The architect's plans are complete and the Code Official's Office has preliminarily approved the plans. The plumbing and electrical forms are submitted and waiting on approval.

UNFINISHED BUSINESS

The 2014 Budget is complete, submitted to the State and approved. Certification of Adopted Budget is received by the Board Secretary and stands ready for the election February 15, 2014.

A copy of the Land Lease Agreement between the Board and New Cingular Wireless AT&T is received. The Board Secretary will have the agreement posted to the District web site.

Boiler service for compliance with State Regulations is complete. The signed notice was returned to the State as required.

2014 Fire District elections in New Jersey are scheduled for February 15, 2014, 2 PM to 9 PM. The Board has requested Fire Fighter / Safety Officer Bradley to pick up the required election materials on Friday February 14, 2014.

The second reading of resolution 2014-08, creation of paid employee positions Fire Fighter and Administrator, was complete. The resolution passed.

Employee Transfer Document for Jay Zimmerman is submitted to Board Attorney Braslow for completion. The documents are submitted to the State and we (the Board) await the finalization of the CAMPS protocol system required for all District Employees utilizing the States benefits and retirement system.

NEW BUSINESS

The Board Treasurer received a communication from Accountant Bob Elliott requesting information on the Boards cash management fund. The Treasurer will respond to Mr. Elliott and report on the issue at the March meeting.

The Board received a communication from Jerome Cohen Audit Service Inc., requesting audit information on payroll and payroll tax records. As the Treasurer is not familiar with this he will contact Accountant Bob Elliot for guidance.

JOINT BOARD OF FIRE COMMISSIONERS

No report.

TREASURERS REPORT

See attached treasurers report.

A motion authorizing payment of funds to these services and materials was made by Commissioner Redington and seconded by Commissioner Johnson.

<u>Commissioner</u>	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
Commissioner Johnson	X			
Commissioner Flemming III	X			
Commissioner Redington	X			
Commissioner Flemming IV	X			
Commissioner Aldrich			X	

The motion passed.

Next regular meeting is scheduled for March 9, 2014 8:00 PM.

With no further business before the Board Commissioner Redington made a motion to adjourn. It was seconded by Commissioner Flaming III.

<u>Commissioner</u>	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
Commissioner Johnson	X			
Commissioner Flemming III	X			
Commissioner Redington	X			
Commissioner Flemming IV	X			
Commissioner Aldrich			X	

The motion passed.

Meeting adjourned.

Robert R Redington Jr Secretary