

**MINUTES OF THE BOARD OF DIRECTORS MEETING  
TWIN OAKS VILLAGE  
August 27, 2019  
11201 Lake Woodbridge Drive  
Sugar Land Texas 77498**

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**CALL TO ORDER AND ADOPT AGENDA**

A quorum having been established, Mr. Planz called the meeting to order at 6:30p.m. Board members in attendance were Brian Planz, President, Paula Urban, Vice President/Treasurer and Kathy Falkenbury. Also in attendance, Bernita Armstrong, PCAM, CMCA, AMS representing Sterling ASI.

Ms. Urban made a motion to accept the agenda, second by Ms. Falkenbury, all in favor, motion carried.

**HOMEOWNER FORUM**

Account#171843 was in attendance to discuss their ACC application they had submitted for a driveway extension. The homeowners stated they would like to extend the driveway 24” on each side, and they aren’t sure why the application was denied. The board advised the homeowners that Sterling would contact them with the decision. P. Urban made a motion to overrule the decision of the ACC Committee for the extension of the driveway, K. Falkenbury seconded, all in favor the motion carried.

Homeowners would like to install a 10 foot shed in the backyard and the application was denied because of the size requirements. The board agreed with the decision of the ACC Committee and will keep the decision the same.

**MINUTES REVIEW**

The July 23, 2019 minutes were reviewed with corrections. P. Urban made a motion to approve, K. Falkenbury, seconded the motion, all in favor, motion carried.

**FINANCIAL REVIEW**

The July 31, 2019 financials were reviewed with the 2020 Budget.

**OLD BUSINESS**

**NEW BUSINESS**

**Landscape Proposals**

The board reviewed proposal#8100 from Monarch for some irrigation repairs. P. Urban made a motion, to accept proposal#8100 in the amount of \$3,657.43, K. Falkenbury seconded and motion carried.

The board reviewed and discussed the project improvement areas proposals submitted from Monarch. The board discussed doing some of the projects this year and advised the managing agent to obtain proposals from Monarch. The board will revisit some of the other items next year.

The board advised the managing agent to follow up with McKenna Construction to see if the space could be expanded to fit the Backwoods play structure.

**2020 Budget**

The 2020 Budget was reviewed in detail. After much discussion a motion was made, seconded and carried to accept the assessment rate at \$550.00 for 2020.

**EXECUTIVE SESSION**

The Board adjourned to Executive Session at 9:00pm.

Managing agent provided the board with the authorization for foreclosure for account#155836. The account owes \$7,848.68 in fees. K. Falkenbury made motion for he attorney to move forward with foreclosure proceedings, P. Urban, seconded and motion carried.

At 9:08 pm the Board adjourned from Executive Session and entered into General Business.

At 9:09pm the Board adjourned from open session, with no further business to discuss

The next Board Meeting will be on September 24, 2019 11201 Lake Woodbridge, Sugar Land, Texas 77498.

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Sonyan Stephens, Secretary