

**TRINITY COUNTY FAIR ASSOCIATION
BOARD OF DIRECTORS' MEETING**

Trinity County Fair
Board Room – 6000 Hwy 3
Hayfork, CA 96041

**Thursday, February 16, 2017
7PM – Open Session**

Board of Directors

Wallace Brinkley, President	Dixie LaFountain, Vice President
Sharon Eggleston, Director	Chuck Sauer, Director
Billie Miller, Nominating Chair	Dennis Rourke, Director
Adam Dummer, Director	Dennis Anderson, Director
Adrien Keys, Director	

Mission Statement

To provide for the management of the Trinity County Fair and year-round use of the fairgrounds in the best interest of the people of Trinity County and its rural county values by partnering with county agencies and businesses, promoting agriculture and education, and maximizing available resources.

Note

Please be informed that any member of the public has a right and is invited to participate during this public meeting and may address the Board either during the "Public Comment" portion and/or during the discussion of any particular item listed on the agenda.

AGENDA

The Board of Directors retains the discretion to adjourn to Closed Session at any time during this meeting to confer with and give direction to its negotiator(s).

1. CALL TO ORDER

Items listed on this agenda may be considered in any order at the discretion of the Chair. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board.

Called to order by _____ at _____ pm

2. ROLL CALL – DETERMINATION OF A QUORUM

a. APPROVE DIRECTOR ABSENCES AS EXCUSED/UNEXCUSED

Move/Second: _____ / _____ Discussion: _____ Action: _____

Vote: Brinkley _____, Sauer _____, Miller _____, Dummer _____, LaFountain _____

Eggleston _____, Rourke _____, Anderson _____, Keys _____

3. INTRODUCTION OF GUESTS / STAFF

4. COMMENTS FROM ASSOCIATION MEMBERS AND/OR PUBLIC

5. CONSENT AGENDA & MINUTES

a. APPROVE February 16, 2017 AGENDA, Annual Meeting Minutes, and January 26, 2017 MINUTES

Move/Second: _____ / _____ Discussion: _____ Action: _____

Vote: Brinkley _____, Sauer _____, Miller _____, Dummer _____, LaFountain _____

Eggleston _____, Rourke _____, Anderson _____, Keys _____

6. APPROVE January 2016 FINANCIAL REPORTS

Move/Second: _____ / _____ Discussion: _____ Action: _____
Vote: Brinkley_____, Sauer_____, Miller_____, Dummer_____, LaFountain_____
Eggleston_____, Rourke_____, Anderson_____, Keys_____

7. INFORMATIONAL – VACATION/SICK LEAVE BALANCES REPORT FOR JULY & AUGUST, 2016

8. CEO’S REPORT

- a. Picking of Premium Book premier ad spots by the Board President
- b. Art Place Grant
- c. Refund of County fees of new house
- d. Reminder of Fair Board training @ Shasta District Fair on February 21, 2017 from 9:30AM to 1PM
- e. Cake bake-off results
- f. Maintenance updates
- g. Q&A

9. STANDING COMMITTEES (Committee assignment to be completed by Board President in this meeting)

- a. EXECUTIVE COMMITTEE: Wallace Brinkley, Dixe LaFountain, and Finance Committee Chair
- b. FINANCE COMMITTEE: Vacant, Chairman
- c. NOMINATING COMMITTEE: Billie Miller, Chairman
- d. JR. LIVESTOCK COMMITTEE, Laura Taylor, Chairman

10. AD HOC COMMITTEES

- a. POLICY & BY-LAWS COMMITTEE, Wallace Brinkley, Chairman

11. NEW BUSINESS

a. DISCUSS/APPROVE BOARD RESOLUTION COVERING VOLUNTEERS (WORKERS COMP)

Move/Second: _____ / _____ Discussion: _____ Action: _____
Vote: Brinkley_____, Sauer_____, Miller_____, Dummer_____, LaFountain_____
Eggleston_____, Rourke_____, Anderson_____, Keys_____

b. DISCUSS/APPROVE JUNIOR LIVESTOCK COMMITTEE’S (JLC) RECOMMENDATIONS TO THE FAIR

Move/Second: _____ / _____ Discussion: _____ Action: _____
Vote: Brinkley_____, Sauer_____, Miller_____, Dummer_____, LaFountain_____
Eggleston_____, Rourke_____, Anderson_____, Keys_____

c. DISCUSS/APPROVE CONTRACT WITH HATHAWAY, KSENZULAK & LAPP, LLP TO PROVIDE FINANCIAL REVIEW FOR 2016: \$5,500

Move/Second: _____ / _____ Discussion: _____ Action: _____
Vote: Brinkley_____, Sauer_____, Miller_____, Dummer_____, LaFountain_____
Eggleston_____, Rourke_____, Anderson_____, Keys_____

d. REVIEW AND APPROVAL OF CONTRACTS AND RENTAL AGREEMENTS

RENTAL AGREEMENTS	OTHER AGREEMENTS
RA17-07e TCRCD – Collaborative Meeting	CON17-01 Brass Ring Amusement – Carnival Vendor
RA17-08e Hayfork Volunteer Fire – Awards Dinner	CON17-02 We Cook for You – Food Concessionaire

RA17-09e NCRWQB – Community Meeting RA17-10e NCRWQB – One on One Consultations RA17-12e Hayfork Volunteer Fire – 2 Day Training RA17-13e Log Cabin Quilters – Quilting Retreat	CON17-03 Bodega Café – Food Concessionaire EN17-01 Jeremy the Juggler – Fair Entertainment
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Move/Second: _____ / _____ Discussion: _____ Action: _____
Vote: Brinkley_____, Sauer_____, Miller_____, Dummer_____, LaFountain_____
Eggleston_____, Rourke_____, Anderson_____, Keys_____

12. OLD BUSINESS

a. DISCUSS/APPROVE TRINITY COUNTY FAIR ASSOCIATION BY-LAWS

Move/Second: _____ / _____ Discussion: _____ Action: _____
Vote: Brinkley_____, Sauer_____, Miller_____, Dummer_____, LaFountain_____
Eggleston_____, Rourke_____, Anderson_____, Keys_____

13. DIRECTORS' REPORTS

Billie

Adam

Chuck

Dixie

Sharon

Dennis R

Wallace

Dennis A

Adrien

14. ADJOURNED

Adjourned by _____ at _____ pm