

**MAPLE CREEK TOWN BOARD MEETING
TOWN HALL W10388 COUNTY ROAD W
OCTOBER 11, 2021 6:30 PM**

Call to order and Pledge of Allegiance

Chairperson Griffin called the October 11, 2021 Maple Creek Town Board Budget meeting to order at 6:30 p.m. and led the Pledge of Allegiance.

Verify open meeting notices, roll call, approval of agenda order (stands as is unless motion for change)

The agenda for these minutes was posted at the three Town posting boards on Saturday, October 9, 2021.

Elected Officers present: Sue Griffin, Jim Young, John Knapp and Tory Much

Appointed Officer present: Lynette Gitter

Others present: Officer Zac Van-Goethem, Deb Radmer, Tom Stracey

Approval of September 13, 2021 Town Board minutes

Knapp made a motion, seconded by Griffin, to approve the September 13, 2021 Town Board minutes. Ayes 2, Opposed 0, Abstain 1, Absent 0. MOTION CARRIED.

Treasurer:

• **Monthly Financial Report**

The balances for all accounts as of September 30, 2021, are as follows: Checking - \$2,557.25; Investment Savings - \$319,194.07; Town Reserve CD's - \$132,424.36; Town ARPA Reserve CD – \$32,277.67. Total town funds - \$486,453.35. Stands as read subject to an audit with the clerk.

• **Tax Bond**

Griffin made a motion, seconded by Young, to approve paying \$100 for a short-term tax collector bond. Ayes 3, Opposed 0, Abstain 0. MOTION CARRIED.

• **3rd Quarter Reconciliation Report with Clerk**

The July-August-September bookkeeping reports were submitted. There was only a 1 cent difference between the Treasurer and Clerk.

Outagamie County Sheriff's officer report (if in attendance)

Officer Van-Goethem was available for any questions or concerns. He stated that there have been thefts of catalytic converters around the state, specifically at park-n-rides.

Supervisor Knapp brought up concerns to the officer regarding waste haulers driving recklessly on the roads and leaving a lot of mud.

Public Input: Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present matters for Town Board consideration, however, they cannot be discussed or acted upon until the subject matter, of the proposed action, has been noticed. None

Specific matters for discussion and possible action:

A. Redistricting

- Maple Creek Resolution 2021-2 Adoption of Municipal Ward Plan; for Election purposes

Any municipality under 1000 in population “may” divide itself into wards to facilitate the administration of elections.

Every 10 years after the Federal Census redistricting takes place based on the census. Maple Creek has never had a ward plan, but designating the whole town as “Ward 1” is advantageous when filling out certain forms. The clerk recommends this resolution.

Knapp made a motion, seconded by Young, to approve Resolution No. 2021-2 to adopt the Town of Maple Creek Ward Plan. Ayes 3, Opposed 0, Abstain 0. MOTION CARRIED.

- Outagamie County Resolution No. 67—2021-2022 Establishing Supervisory Districts

The County Board approved Res. No. 67 establishing supervisory districts. Their map was used to establish our ward plan.

B. 2022 Ambulance contract

Gold Cross Ambulance sent their contract for approval. The fee per capita is dropping to \$10.95 in 2022 from \$15.33 in 2021. Maple Creek's total charges will be \$6,701.

Knapp made a motion, seconded by Young, to sign the 2022 contract with Gold Cross Ambulance for \$6,701. Ayes 3, Opposed 0, Abstain 0. MOTION CARRIED.

C. Roads

- **Rob Schweitzer-Close part of Schweitzer Road-UPDATE**

The Schweitzer Road closure went fine. No complaints. Barricades were rented from Outagamie County and put up. The Deer Creek Board stated that we have a road agreement with them. The clerk should look for it in the files.

- **Fall ditch mowing-UPDATE**

The Chairperson stated that this will start next week per Chad from County Highway Department.

- **2022 Spurr Road culvert w/C. of New London-see email from New London**

New London City Administrator Chad Hoerth inquired whether the Town Board is still interested in replacing a culvert on Spurr Road (s/b Hintzke Rd). The cost would be split with the City. The board passed this discussion on to the budget or the road meetings that are coming up.

- **Affeldt Road-Excavating sink holes, Invoice-UPDATE**

Affeldt Road excavating has not been completed yet. The culverts have been replaced.

- **River Road-Pulverize and grade-UPDATE**

This has been completed.

- **LRIP Webinar-Chair Griffin**

Chairperson Griffin was not able to attend this.

- **Signs on the corner by the power station**

A Spurr Road sign and two arrow signs are needed on Spurr and Hintzke Roads. There was considerable discussion on which portion of Spurr and Hintzke Roads that are in Maple Creek and who should pay for the signs. A decision was made to order the signs. Griffin made a motion, seconded by Young, to approve ordering and installing 2 arrow signs for Hintzke Road and a Spurr Road sign from County Highway Department. . Ayes 3, Opposed 0, Abstain 0. MOTION CARRIED. Chairperson Griffin will contact Chad from the Highway Department.

- ***Mud on Schwandt Road**

There was considerable mud on Schwandt Road from corn harvesting. The farmer didn't get it scraped right away. Supervisor Knapp thinks we should grade it. There are pot holes that need to be fixed too, however, there is still corn to come off the fields. Chairperson Griffin will call Chad from the County and discuss Schwandt Road East.

- ***Road maintenance before and after harvesting**

Supervisor Knapp stated that the Towns of Freedom and Kaukauna have ordinances addressing this and would like copies. The clerk will contact them.

D. Free Tire Pickup-UPDATE

The tire pickup went well. There were no tires left on the ground.

E. Cemetery purchase of approx. 20 fence posts at \$6-\$8 each plus installation by Paul Gitter

Knapp made a motion, seconded by Young, to purchase and install cemetery post replacements, as many as needed, by Paul Gitter and Jim Young as town employees at \$12 per hour. Ayes 3, Opposed 0, Abstain 0. MOTION CARRIED.

F. Budget items

The Cemetery Commission would like to budget a new lawnmower for next year.

G. Clerk

- **ARPA update—First report date changed to/is now due April 30, 2022**

The first report was changed to April 30, 2022 from October 31, 2021.

- **Levy Limit Options for 2022**

Municipalities use the Municipal Levy Limit Worksheet, generated by the DOR, to calculate their allowable tax levy to be collected in 2022. Towns with a population under 3,000, have the option to adopt a resolution to exceed the levy limit which is approved by the town electors at a special town elector meeting. Our levy limit this year is \$67,432. If we want to raise more than this, we need a resolution. The board would like to work with this amount.

- **Shared Revenue Estimates-2021 revised, 2022 estimate**

The 2021 revised estimated payment due November 15th is \$49,031.30. We received \$8,647.26 in July. The 2022 estimate is \$57, 419.17.

- **Solar Farm inquiries**

The clerk has received an email from Western EcoSystems Technology, Inc. regarding permit requirements for solar farms and if we have any restrictions. The clerk referred them to County Zoning because the Town has nothing specific to solar farms. Steve Swanson, zoning administrator, responded via email that if the scope of the project exceeds 100 megawatts, we (county) do not have jurisdiction (they are exempt). If it's under 100 megawatts, the project requires a special exception permit in the general agriculture district and would not be allowed in the exclusive agriculture district.

- **Broadband inquiries/questionnaire**

The clerk received information from New North, Inc. They are conducting an 18-county study to develop a regional strategy for improved broadband access and affordability. They will be obtaining direct feedback from household and business users about their broadband services. The study will be completed by December, 2021. The counties involved are, Brown, Calumet, Door, Fond du Lac, Florence, Green Lake, Kewaunee, Marinette, Manitowoc, Marquette, Menominee, Oconto, Outagamie, Shawano, Sheboygan, Waupaca, Waushara, and Winnebago. Take the survey on-line at: <https://projects.designnine.com/survey/newnorth-residential> or mail the survey by October 29th to: New North, 2740 W. Mason St., Suite BT344, Green Bay, WI 54303.

Report of officers:

- a. Raft—Nothing
- b. Constable—Nothing
- c. Cemetery: October 4th meeting review: recommend post replacement, mower purchase and re-hiring McKenzie and Greg Fischer as mowers for next year.
- d. Building Inspector: MC2107-Mark Braun-W10357 Cty Rd W-New Home \$254,000.
- e. Plan Commission: Training recap—three of the PC members met at the Town Hall to participate in a webinar about zoning variances.

Public Input: Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present matters for Town Board consideration, however, they cannot be discussed or acted upon until the subject matter, of the proposed action, has been noticed. None

Complaints and/or Correspondence--No action taken

Complaint—Call from the postal employee sliding by the mailboxes due to mud pushed on side of roads
Correspondence—Election preservation letter from the Wisconsin Assembly Special Counsel, Michael Gableman, investigating the November 3, 2020 Election.

Review and payment of vouchers

Vouchers for checks numbering 11817 to 11843 were submitted for review and payment. An additional payment will be made by direct debit from checking for the October IRS withholding tax.

Future Agenda Items: Discussion/Action on future agenda items?

Adjournment/Calendar Budget work meeting October 18th at 6:00 p.m., November 1st Road/WISLR meeting at 6:00 p.m., November 8th Town Board meeting at 6:30 p.m., November 15th Public Budget Hearing
Special Elector—Special Town Board meetings starting at 6:30 p.m.
Young made a motion, seconded by Knapp to adjourn at 8:35 p.m. Ayes 3, Opposed 0, Abstain 0. MOTION CARRIED.
These minutes were taken at a meeting of the Town of Maple Creek Board held on the 11th day of October 2021,

Town Board Meeting, October 11, 2021

And were entered in this record book by: _____, Clerk Gitter

And were approved this 8th day of November 2021 by:

_____, Chairperson Griffin

_____, Supervisor Young

_____, Supervisor Knapp