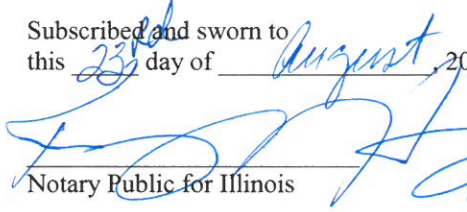


CERTIFICATION
OF MINUTES OF THE BOARD OF TRUSTEES
MEETING OF JULY 26, 2022

I hereby certify that the attached minutes were reviewed and approved at the August 23, 2022 Meeting of the Board of Trustees for the Mill Creek Water Reclamation District.


MARK HAMMOND
DISTRICT CLERK

Subscribed and sworn to
this 23rd day of August, 2022.


Notary Public for Illinois



**MINUTES OF THE JULY 26, 2022 MONTHLY MEETING
OF THE BOARD OF TRUSTEES OF THE
MILL CREEK WATER RECLAMATION DISTRICT**

Meeting Date: Tuesday, July 26, 2022
Place: Mill Creek Water Reclamation District Treatment Facility, 39W889 Wellington Way
Blackberry Township, Kane County, IL
Time: 7:00 p.m.
Attendance: Trustees: Mark Hammond and James Dougherty
Absent: Ben D'Andrea
Others: Charles Radovich, James Hare, Kim Hoadley, Jason Fowler and Dan Whiston

AGENDA ITEM NUMBER:

1. and 2.

CALL TO ORDER and ROLL CALL

The monthly meeting of the Mill Creek Water Reclamation District Board of Trustees (“District”) was called to order at 7:00 p.m. at the Mill Creek Water Reclamation District Treatment Facility, Blackberry Township, Kane County, Illinois on Tuesday, July 26, 2022 by President Dougherty. Trustees Dougherty and Hammond were present; Trustee D'Andrea was absent.

ANNOUNCEMENTS AND PUBLIC COMMENT. Trustee Dougherty stated that due to the COVID 19 pandemic the Board is still operating under the temporary rules that were ratified at the April 2020 meeting and posted on the agenda. Jason Fowler advised that as of 5:00 p.m. there were no emails with public comment and no members of the public were on the conference call or physically present.

There was a consensus of the Trustees to change the order of the agenda to allow the electric service representatives, item 5.e., to go first with their presentations.

5.e. **Consideration and Approval of Consultant's (Vanguard Energy Services and Transparent Energy) Recommendations for Contract for Electric Energy Consumption for the District.** Eric Wyman of Transparent Energy presented to the Board. Wyman advised the Board that Transparent Energy has approximately 10 municipal clients. Wyman described the process of obtaining electric through an auction process held daily. Radovich asked how many times a client's matter would be updated at auction and the answer was one time.

Joe Cooper with Vanguard Energy Services presented second. Cooper stated he has been the energy broker for the District for 10 years. Cooper advised that rates are higher than they have been in years and made some recommendations as to how to handle this market. He stated that doing the energy in increments versus all in , would provide instance where other increments could be purchased at a lower rate than is currently being offered, and, that he did not recommend locking in this market.

The Board discussed the electrical market, budget and contracts. No action was taken.

3. **LONG RANGE PLANNING.** Radovich advised that Chapel Street Church has stated that due to lack of personnel they cannot meet the requirements of the District for leasing space for the monthly meetings of the Board of Trustees.

Radovich stated that the location of the meeting needs to be ADA compliant

The Board discussed architect proposal from Alex Teipel and the fact that an addition to the building could house the meetings as well as providing additional storage for the District.

4. **OLD BUSINESS.**

a. **Approval of the minutes of the June 28, 2022 Board of Trustees Meeting.**

Motion by Trustee Hammond to approve the minutes of the June 28, 2022 Board of Trustees Meeting; seconded by Trustee Dougherty.

Roll Call Vote: Ayes: 2 Nays: 0 Absent: 1

Motion Approved

5. **NEW BUSINESS**

a. **Financial reports, including discussion and approval or disapproval of accounts payable list, treasurer's report, financial statements, past due account payment plans and outstanding invoices.** Jim Hare presented the financial reports. Discussion regarding the reports.

Motion by Trustee Hammond to approve the financial reports, Treasurer's Report, financial statements; accounts payable as well as the additional accounts payable totaling \$2,025.99 and past due account payment plans and outstanding invoices; seconded by Trustee Dougherty.

Roll Call Vote: Ayes: 2 Nays: 0 Absent: 1

Motion Approved

b. Review and Approval of Liability, Casualty, Property and Public Official's Insurance Policies Proposal from Arthur J. Gallagher Risk Management for 2022-2023.

Trustee Dougherty asked that coverage be confirmed to be up to date.

Motion by Trustee Hammond to approve the Liability, Casualty, Property and Public Official's Insurance Policies Proposal from Arthur J. Gallagher Risk Management for 2022-2023 in the total sum of \$58,592; seconded by Trustee Dougherty.

Roll Call Vote: Ayes: 2 Nays: 0 Absent: 1

Motion Approved

c. Operations Report from Sheaffer & Rolland and discussion regarding the same. Jason Fowler presented the Operations Report.

Motion by Trustee Dougherty to accept the Operations Report as presented; seconded by Trustee Hammond.

Roll Call Vote: Ayes: 2 Nays: 0 Absent: 1

Motion Approved

d. Consideration and Approval of Emergency Management Notification Service Proposal.

Motion by Trustee Dougherty to accept the proposal of Daupler in an amount not to exceed \$6,500 for 1 year fee and subject to attorney review and approval of terms and conditions of the contract; seconded by Trustee Hammond.

Roll Call Vote: Ayes: 2 Nays: 0 Absent: 1

Motion Approved

The Board again discussed the use of the SSA office in Mill Creek and Jason Fowler will contact the SSA

6. **Closed Session.** No closed session was held.

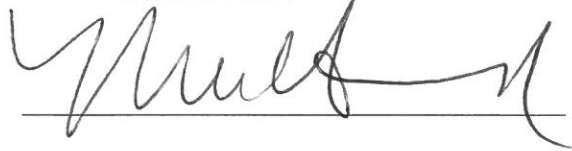
7. **Adjournment.**

At 8:28 p.m. and Upon motion duly made by Trustee Dougherty to adjourn until the meeting of August 23, 2022 meeting of the Board of Trustees, seconded by Trustee Hammond and unanimously carried, the meeting of the Board of Trustees was adjourned.

Roll Call Vote: Ayes: 2 Nays: 0 Absent: 1

Motion approved.

APPROVED:

A handwritten signature in black ink, written over a horizontal line. The signature is cursive and appears to be the name of a trustee.