Tennessee Skyward User Group Conf			
Wednesday, June 5 - Thursday, June	6, 2019		
Music Road Hotel, Pigeon Forge, TN			
	1		
Legend	<del>                                     </del>		
F - Financial Management	SM Serve	l ent Management	
HR - Human Resources / Payroll		Reporting	
IT - IT & Tech	VR - Vend		
S - Sales / New Developments	UL - Skyv	vard User Led	
* - Indicates offered twice			
DAY 1: Wednesday - June 5, 2019	1		
8:00 am - 11:30 am - Registration	+		
8:00 am - 11:30 am - Registration			
9:00 am - 11:30 am - Work Session #1			
Room	Legend	Session	Staff Assigned
Guitar 1	HR	HR Data Reporting Overview	Betsy Skerik and User Assisted
Guitar 2	F	Account Management Reporting	Ann Nollinger
Cello 1	F/HR	Security Management Review including Account Clearance and	Bill Lindvig
Violin	SM	Student Data Reporting Overview - 2019 Edition	James Bembenek
Cello 2	SM	Student Year End and Year Start: District and Schools	Brandi McBrayer
Cello 3/4	SR/SM	Skyward and Ed-Fi: A Comprehensive Overview	Caitlin Lundquist
		Table / Help Desk	Arthur Summer, Kathryn Smerz, and Patrick MacKay
Lunch: 11:30 am - 12:30 pm	<del>                                     </del>		
2411011. 11.00 am - 12.00 pm	<del>                                     </del>		
40.00 40.50	L		
12:00 pm - 12:50 pm - Welcome and Introd	uctions		
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1:00 pm - 1:50 pm - Work Session #2			
Room	Legend	Session	Staff Assigned
Guitar 2	HR	Task Manager for HR/Payroll Tasks	Kathryn Smerz
Cello 1	HR	Payroll, Time Off, Subtracking School Year End Reminders	Betsy Skerik
Cello 3/4	F	Fixed Assets Overview	Ann Nollinger
Guitar 1	SR/F	State Reporting-Budget/Financial Reports	Patrick MacKay
Dulcimer	SR/SM	TN EPSO tracking	Greg Sturgill w/ Caitlin Lundquist
Cello 2	SM	Student Management Tips & Tricks	Becky Thomason
Banjo	SM	Future Scheduling - Getting started	Arthur Summer
	SM	Gradebook Setup Administration - Preparing for New Year	Brandi McBrayer
Violin	SIVI		
	<u> </u>	Table / Help Desk	Trisha Walloch and Bill Lindvig
2:00 pm - 2:50 pm - Work Session #3			
Room	Legend	Session	Staff Assigned
Guitar 1	HR	Employee Management Year End Roll	Betsy Skerik
Guitar 2	F	Requisitions and PO Receiving	Kathryn Smerz
Cello 1	F	SMS Business Features	Bill Lindvig
	SR/HR	State Reporting - Payroll	Patrick MacKay
Cello 2	SR/SM	State Course Codes Utilities	Caitlin Lundquist
Cello 3/4	SM	Panel Student Discussion: Veteran Skyward Users	Joan Palmer, Jeff Edmonds, Lisa Berry w/James Bembene
Dulcimer	SM	GPA Calculation\Honor Roll\Class Rank\Transcripts and	Trisha Walloch
			Arthur Summer
		Cuetom Forme Racio Heac	
Violin	SM	Custom Forms - Basic Uses	
		Custom Forms - Basic Uses Table/Help Desk	Brandi McBrayer and Ann Nollinger
Violin			
Violin			
Violin 3:00 pm - 3:50 pm - Work Session #4 Room	SM Legend	Table/Help Desk Session	Brandi McBrayer and Ann Nollinger  Staff Assigned
Violin 3:00 pm - 3:50 pm - Work Session #4 Room Cello 1	SM	Table/Help Desk  Session  Newer Users and Refresher - FIN/HR	Brandi McBrayer and Ann Nollinger  Staff Assigned Betsy Skerik
Violin 3:00 pm - 3:50 pm - Work Session #4 Room Cello 1 Guitar 2	SM  Legend  F/HR  F	Table/Help Desk  Session  Newer Users and Refresher - FIN/HR  AP and SBAA Reporting	Brandi McBrayer and Ann Nollinger  Staff Assigned Betsy Skerik Bill Lindvig
Violin  3:00 pm - 3:50 pm - Work Session #4  Room Cello 1 Guitar 2 Guitar 1	Legend F/HR F SR/HR	Table/Help Desk  Session  Newer Users and Refresher - FIN/HR  AP and SBAA Reporting  Affordable Care Act Reporting	Brandi McBrayer and Ann Nollinger  Staff Assigned Betsy Skerik Bill Lindvig Patrick MacKay
Violin 3:00 pm - 3:50 pm - Work Session #4 Room Cello 1 Guitar 2 Guitar 1 Violin	Legend F/HR F SR/HR SR/SM	Table/Help Desk  Session  Newer Users and Refresher - FIN/HR  AP and SBAA Reporting  Affordable Care Act Reporting  Ed Fi Data Corrections*	Brandi McBrayer and Ann Nollinger  Staff Assigned  Betsy Skerik  Bill Lindvig  Patrick MacKay  Caitlin Lundquist
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Violin  3:00 pm - 3:50 pm - Work Session #4  Room Cello 1 Guitar 2 Guitar 1 Violin Dulcimer Cello 2 Cello 3/4 Banjo  DAY 2: Thursday - June 6, 2019 8:00 am - 8:50 am Registration and Contine 9:00 am - 9:50 am - Work Session #5 Room Cello 1 Guitar 1 Guitar 2 Cello 3/4 Dulcimer Banjo Violin Cello 2	Legend F/HR F SR/SM SM SM SM SM SM Legend HR F HR F Legend HR F HR SM/UL SM SR/SM IT	Table/Help Desk  Session  Newer Users and Refresher - FIN/HR AP and SBAA Reporting Affordable Care Act Reporting Ed Fi Data Corrections* Data Mining- Beginners Returning Student Online Registration Understanding Standards Gradebook Health Records Entry and Reporting Table/Help Desk  Session Payroll Deduction and Benefit Import/Export process Budgeting Options Salary Notifications and Online Forms SMS Student Features Attendance Letter Setup Current Yr Scheduling/Course Codes/Reporting Ed Fi and NCLB/CPM/Special Programs Tabs What's New in IT Services? Table/Help Desk  Session HR Custom Forms	Brandi McBrayer and Ann Nollinger  Staff Assigned  Betsy Skerik Bill Lindvig Patrick MacKay Caitlin Lundquist James Bembenek Brandi McBrayer Arthur Summer Becky Thomason Brent Siebring and Trisha Walloch  Staff Assigned Kathryn Smerz Bill Lindvig Betsy Skerik Becky Thomason Arthur Summer Brandi McBrayer Caitlin Lundquist Dave Mancel James Bembenek, Ann Nollinger, and Patrick MacKay  Staff Assigned Betsy Skerik
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Violin  3:00 pm - 3:50 pm - Work Session #4  Room Cello 1 Guitar 2 Guitar 1 Violin Dulcimer Cello 2 Cello 3/4 Banjo  DAY 2: Thursday - June 6, 2019 8:00 am - 8:50 am Registration and Contine 9:00 am - 9:50 am - Work Session #5 Room Cello 1 Guitar 1 Guitar 2 Cello 3/4 Dulcimer Banjo Violin Cello 2  10:00 am - 10:50 am - Work Session #6 Room Guitar 1 Cello 1	Legend F/HR F SR/HR SR/SM SM SM SM SM SM Legend HR SM SM Legend HR F HR SM SM/UL SM SR/SM IT Legend HR F F HR F F HR F HR F HR F HR F F HR F HR F HR F F HR	Table/Help Desk  Session  Newer Users and Refresher - FIN/HR AP and SBAA Reporting Affordable Care Act Reporting Ed Fi Data Corrections* Data Mining- Beginners Returning Student Online Registration Understanding Standards Gradebook Health Records Entry and Reporting Table/Help Desk  Session Payroll Deduction and Benefit Import/Export process Budgeting Options Salary Notifications and Online Forms SMS Student Features Attendance Letter Setup Current Yr Scheduling/Course Codes/Reporting Ed Fi and NCLB/CPM/Special Programs Tabs What's New in IT Services? Table/Help Desk  Session HR Custom Forms Expense Reimbursements	Brandi McBrayer and Ann Nollinger  Staff Assigned  Betsy Skerik Bill Lindvig Patrick MacKay Caitlin Lundquist James Bembenek Brandi McBrayer Arthur Summer Becky Thomason Brent Siebring and Trisha Walloch  Staff Assigned Kathryn Smerz Bill Lindvig Betsy Skerik Becky Thomason Arthur Summer Bestsy Skerik Becky Thomason Arthur Summer Brandi McBrayer Caitlin Lundquist Dave Mancel James Bembenek, Ann Nollinger, and Patrick MacKay  Staff Assigned Betsy Skerik Ann Nollinger

Cello 3/4   SM   Cello 2   IT	egend R/HR R M R/SM M	How to Achieve Accurate Attendance Reporting Corresponding Newer Users and Refresher - Student Disaster Recovery Planning Table/Help Desk  Session State Reporting HR True Time Troubleshooting Finance - Preparing for Year End Processing Family/Student Access using the Mobile Application Student - ADM Troubleshooting Data Mining - Advanced Custom Report Cards - Standard Troubleshooting and Support	Brandi McBrayer wiEmilee Pheips and Joan Palmer James Bembenek Dave Mancel Becky Thomason, Kathryn Smerz, and Patrick MacKay  Staff Assigned Patrick MacKay Ann Nollinger Brent Siebring Trisha Walloch Caitlin Lundquist James Bembenek Arthur Summer
Cello 2	egend R/HR R M R/SM M	Disaster Recovery Planning Table/Help Desk  Session State Reporting HR True Time Troubleshooting Finance - Preparing for Year End Processing Family/Student Access using the Mobile Application Student - ADM Troubleshooting Data Mining - Advanced Custom Report Cards - Standard	Dave Mancel Becky Thomason, Kathryn Smerz, and Patrick MacKay  Staff Assigned Patrick MacKay Ann Nollinger Brent Siebring Trisha Walloch Catitin Lundquist James Bembenek
11:00 am - 11:50 am - Work Session #7   Room	egend R/HR R M R/SM M	Table/Help Desk  Session State Reporting HR True Time Troubleshooting Finance - Preparing for Year End Processing Family/Student Access using the Mobile Application Student - ADM Troubleshooting Data Mining - Advanced Custom Report Cards - Standard	Becky Thomason, Kathryn Smerz, and Patrick MacKay  Staff Assigned Patrick MacKay Ann Nollinger Brent Siebring Trisha Walloch Caitlin Lundquist James Bembenek
Room         Leg           Cello 3/4         SR           Guitar 1         HR           Guitar 2         F           Cello 1         SM           Dulcimer         SR           Banjo         SM           Violin         SM           Cello 2         IT	R/HR R M R/SM M	Session State Reporting HR True Time Troubleshooting Finance - Preparing for Year End Processing Family/Student Access using the Mobile Application Student - ADM Troubleshooting Data Mining - Advanced Custom Report Cards - Standard	Staff Assigned Patrick MacKay Ann Nollinger Brent Siebring Trisha Walloch Caitlin Lundquist James Bembenek
Room	R/HR R M R/SM M	State Reporting HR True Time Troubleshooting Finance - Preparing for Year End Processing Family/Student Access using the Mobile Application Student - ADM Troubleshooting Data Mining - Advanced Custom Report Cards - Standard	Patrick MacKay Ann Nollinger Brent Siebring Trisha Walloch Caitlin Lundquist James Bembenek
Room	R/HR R M R/SM M	State Reporting HR True Time Troubleshooting Finance - Preparing for Year End Processing Family/Student Access using the Mobile Application Student - ADM Troubleshooting Data Mining - Advanced Custom Report Cards - Standard	Patrick MacKay Ann Nollinger Brent Siebring Trisha Walloch Caitlin Lundquist James Bembenek
Cello 3/4         SR           Guitar 1         HR           Guitar 2         F           Cello 1         SM           Dulcimer         SR           Banjo         SM           Violin         SM           Cello 2         IT	R/HR R M R/SM M	State Reporting HR True Time Troubleshooting Finance - Preparing for Year End Processing Family/Student Access using the Mobile Application Student - ADM Troubleshooting Data Mining - Advanced Custom Report Cards - Standard	Patrick MacKay Ann Nollinger Brent Siebring Trisha Walloch Catitin Lundquist James Bembenek
Guitar 1	M R/SM M	True Time Troubleshooting Finance - Preparing for Year End Processing Family/Student Access using the Mobile Application Student - ADM Troubleshooting Data Mining - Advanced Custom Report Cards - Standard	Ann Nollinger Brent Siebring Trisha Walloch Caitlin Lundquist James Bembenek
Guitar 2         F           Cello 1         SM           Dulcimer         SR           Banjo         SM           Violin         SM           Cello 2         IT	M R/SM M	Finance - Preparing for Year End Processing Family/Student Access using the Mobile Application Student - ADM Troubleshooting Data Mining - Advanced Custom Report Cards - Standard	Brent Siebring Trisha Walloch Caitlin Lundquist James Bembenek
Cello 1         SM           Dulcimer         SR           Banjo         SM           Violin         SM           Cello 2         IT	R/SM M M	Family/Student Access using the Mobile Application Student - ADM Troubleshooting Data Mining - Advanced Custom Report Cards - Standard	Trisha Walloch Caitlin Lundquist James Bembenek
Dulcimer         SR           Banjo         SM           Violin         SM           Cello 2         IT	R/SM M M	Student - ADM Troubleshooting Data Mining - Advanced Custom Report Cards - Standard	Caitlin Lundquist James Bembenek
Banjo         SM           Violin         SM           Cello 2         IT	M M	Data Mining - Advanced Custom Report Cards - Standard	James Bembenek
Violin SM Cello 2 IT	М	Custom Report Cards - Standard	
Cello 2			Aithui Suitillei
		Troubleshooting and Support	Dave Mancel
Lunch: 12:00 pm - 12:50 pm		Table/Help Desk	Becky Thomason and Bill Lindvig
Lunch: 12:00 pm - 12:50 pm		Table/Help Desk	Becky Monason and Bill Lindvig
1:00 pm - 1:50 pm - Work Session #8			
Room Le	egend	Session	Staff Assigned
Guitar 1 HR	R	Profile Options	Betsy Skerik
Cello 1 HR	R	Insurance Tracking Overview	Ann Nollinger
Guitar 2 F		A/P Processing and Reporting A-Z	Kathryn Smerz
Banjo SR	R/SM	Student State Reporting Year End & Year Start	Caitlin Lundquist
Dulcimer SM	M	Attendance Setup and Entry processing	Becky Thomason
Cello 3/4 SM	M	Student Discipline Overview	Arthur Summer
Violin SM	М	Secondary Gradebook overview	James Bembenek
Cello 2 IT	•	Top IT Services Tech Issues	Dave Mancel
		Table/Help Desk	Brandi McBrayer, Brent Siebring, and Patrick McKay
		•	<u> </u>
2:00 pm - 2:50 pm - Work Session #9			
	egend	Session	Staff Assigned
	R/HR	State Reporting- TCRS	Patrick MacKay
	R/F	Salary Negotiations Overview - Bargaining and Budgeting	Ann Nollinger
Guitar 2 F		Finance Tips and Tricks	Kathryn Smerz
Dulcimer SM	М	Custom Report Cards - Secondary	James Bembenek
Violin		Test Score Setup	Arthur Summer
Cello 3/4 SM		Health Records Roundtable	Becky Thomason
Banjo SM		Maintaining and Cleaning up Data	Brandi McBrayer
Cello 2 IT		Database Maintenance	Dave Mancel
		Table/Help Desk	Trisha Walloch, Caitlin Lundquist, and Betsy Skerik
			The state of the s
3:00 pm - 3:50 pm - Work Session #10			
	egend	Session	Staff Assigned
Cello 1 HR		True Time Rulegroup Options	Ann Nollinger
Guitar 1 HR		HR/Payroll Tips & Tricks	Bill Lindvig
Guitar 2 F		Finance Transaction Importing Options	Kathryn Smerz
Violin SR	R/SM	Transportation State Reporting process	Caitlin Lundquist
Banjo SM	M	Advanced Uses for Custom Forms	Brandi McBrayer w/User
Cell 3/4 SM	М	Skylert/School Messenger	Arthur Summer w/Jennifer Conner
Cello 2 SM	М	Administration of EA+/Gradebook	James Bembenek
IT	-	Advanced SQL/ODBC Configuration	Dave Mancel
		Table/Help Desk	Becky Thomason, Betsy Skerik, and Patrick McKay