REGULAR MEETING JANUARY 20, 2016

A Regular Meeting of the Town Board of the Town of Hampton, County of Washington and the State of New York was held at the Town Hall, 2629 State Route 22A, Hampton, New York on the 20th day of January 2016.

PRESENT: David K. O'Brien------Supervisor Tamme Taran-----Councilwoman Donald Sady-----Councilman Andrea Sweeney-----Councilwoman Roger Weeden-----Councilman Rebecca Jones-----Town Clerk Camilla Shaw-----Tax Collector/Deputy Town Clerk Herbert Sady, Jr.-----Highway Superintendent

Planning Board Members: Joe Hatfield and Dianne Sofia

Also present: See attached list

The meeting was called to order by Supervisor O'Brien at 7:00pm followed by the Pledge of Allegiance. Location of Fire Exits were given. Quorum of board members present.

RESOLUTION NO. 6-2016 APPROVAL OF THE MINUTES

On a motion of Councilman Sady, seconded by Councilwoman Taran, the following resolution was ADOPTED: Ayes 5 O'Brien, Taran, Sady, Sweeney, Weeden Nays 0

RESOLVED, that the Regular Town Board Minutes for December 16th, 2015; the Special Town Board Minutes for December 30th, 2015 and the Special Town Board Minutes for January 4th, 2016 are approved.

Camilla Shaw, Tax Collector-Submitted her December 2015 report, copy attached. Board members signed and dated bank reconciliation statement dated December 31st, 2015.

Larry Carman, Dog Control Officer submitted his report, which was read by Supervisor O'Brien, copy of report is attached for 12/13/15-01/18/16.

Planning Board Report....nothing to report via member Dianne Sofia. Supervisor O'Brien received and read an agreement from County Planning Board titled "Exemption of Matters of Local Concern from County Planning Review". Supervisor O'Brien will give to Town Planning Board to review and will discuss accepting at a future meeting of the Town Board.

Herbert Sady, Jr., Highway Superintendent submitted his report, copy of which, is attached.

RESOLUTION NO. 7-2016 ROAD SIDE TREE POLICY

On a motion of Councilman Sady, seconded by Councilwoman Sweeney, the following resolution was ADOPTED: Ayes 5 O'Brien, Taran, Sady, Sweeney, Weeden Navs 0

RESOLVED, that upon review of said Road Side Tree Policy of the Town of Hampton it is approved.

SUPERVISOR'S REPORT/COUNTY UPDATES/COMMUNICATIONS

- Received notice that County Department of Code Enforcement has issued an Order to Remedy Violation to Daniel Martin regarding 15 Greenfield Lane
- Upon review of County Route 18 and 21 intersection more signage and flashing lights will be installed there.
- Full Value Tax Rates for Washington County using the 2015 Assessment Roll handed out for informational purposes.

RESOLUTION NO. 8-2016 BUDGET AMENDMENT

On a motion of Councilwoman Taran, seconded by Councilwoman Sweeney, the following resolution was ADOPTED

By Roll Call Vote:	Supervisor O'Brien	AYE
	Councilwoman Taran	AYE
	Councilman Sady	AYE
	Councilwoman Sweeney	AYE
	Councilman Weeden	AYE

RESOLVED that, the following Budget Amendments to the General Fund are approved: Increase Tax Collector CE Account A1330.4 in the amount of \$174.43 Increase Central Printing & Mailing CE Account A1670.4 in the amount of \$487.31 Decrease Contingent Fund Account A1990.4 in the amount of \$661.74

RESOLUTION NO. 9-2016 BUDGET AMENDMENT

On a motion of Councilman Sady, seconded by Councilwoman Taran, the following resolution was ADOPTED

By Roll Call Vote:	Supervisor O'Brien	AYE
	Councilwoman Taran	AYE
	Councilman Sady	AYE
	Councilwoman Sweeney	AYE
	Councilman Weeden	AYE

RESOLVED that, the following Budget Amendments to the Highway Fund are approved: Increase General Repairs PS Account DA5110.1 in the amount of \$4585.81 Increase General Repairs CE Account DA5110.4 in the amount of \$2119.46 Increase Social Security Account DA9030.8 in the amount of \$234.74 Increase Consolidated Highway (Income) Account DA3501 in the amount of \$6940.01

RESOLUTION NO. 10-2016 APPROVAL OF SUPERVISOR'S MONTHLY REPORT

On a motion of Councilman Sady, seconded by Councilwoman Sweeney, the following resolution was ADOPTED: Ayes 5 O'Brien, Taran, Sady, Sweeney, Weeden Nays 0

RESOLVED that the Supervisor's Monthly report be accepted as submitted for **DECEMBER** 2015

	11/30/15					12/	/31/15
ACCOUNT	BALANCE	R	ECEIPTS	DISE	BURSEMENTS	BAI	LANCE
General Fund	\$ 55336.56	\$	7827.77	\$	18444.78	\$ 44	4719.55
Highway Fund	\$ 72156.76	\$	1023.45	\$	19359.77	\$ 53	3820.44
Equipment Reserv	e \$ 100204.45	\$	4.26	\$	0.00	\$10	0208.71
Fire #1	\$ 17018.03	\$.56	\$	17000.00	\$	18.59
Fire #2	<u>\$ 2377.00</u>	\$	0.00	\$	2377.00	\$	0.00
Totals	\$247092.80	\$	8856.04	\$	57181.55	\$198	8767.29

All Board Members present signed Supervisor's Report.

RESOLUTION NO. 11-2016 <u>APPROVAL OF SUPERVISOR'S YEARLY REPORT</u>

On a motion of Councilman Sady, seconded by Councilwoman Sweeney, the following resolution was ADOPTED : Ayes 5 O'Brien, Taran, Sady, Sweeney, Weeden Navs 0

RESOLVED that the Supervisor's Yearly report be accepted as submitted for 2015

12/31/14	•		12/31/15
BALANCE	RECEIPTS	DISBURSEMENTS	BALANCE
\$ 38533.92	\$106438.82	\$100253.19	\$ 44719.55
\$ 32230.40	\$220511.12	\$198921.08	\$ 53820.44
e \$ 85152.55	\$ 15056.16	\$ 0.00	\$100208.71
\$ 6.26	\$ 34012.33	\$ 34000.00	\$ 18.59
<u>\$ 0.00</u>	\$ 4754.00	\$ 4754.00	\$ 0.00
\$155929.39	\$342006.13	\$299174.27	\$198767.29
	BALANCE \$ 38533.92 \$ 32230.40 e \$ 85152.55 \$ 6.26 <u>\$ 0.00</u>	BALANCE RECEIPTS \$ 38533.92 \$106438.82 \$ 32230.40 \$220511.12 \$ \$85152.55 \$15056.16 \$ 6.26 \$34012.33 \$ 0.00 \$4754.00	BALANCERECEIPTSDISBURSEMENTS\$ 38533.92\$106438.82\$100253.19\$ 32230.40\$220511.12\$198921.08\$ 85152.55\$ 15056.16\$ 0.00\$ 6.26\$ 34012.33\$ 34000.00\$ 0.00\$ 4754.00\$ 4754.00

All Board Members present signed Supervisor's Yearly Report.

RESOLUTION NO. 12-2016 STANDARD WORK DAY and REPORTING RESOLUTION

On a motion of Councilwoman Taran, seconded by Councilman Sady, the following resolution was ADOPTED

By Roll Call Vote:	Supervisor O'Brien	AYE
	Councilwoman Taran	AYE
	Councilman Sady	AYE
	Councilwoman Sweeney	AYE
	Councilman Weeden	AYE

RESOLVED that the Standard Work Day and Reporting Resolution for Elected and Appointed Officials (RS2417-A) be approved. (Copy is attached)

TOWN BOARD MEETING January 20, 2016 PAGE 4

Town Board will be reviewing Local Law 1 of 2011 "Setting Hours of Employment for Town Employees" and Local Law 1 of 2010 "Dog Control Regulations in the Town of Hampton"

Councilwoman Andrea Sweeney will not be available to attend March/April or May Board Meetings, as she will be taking a class. Discussed moving meeting date, no other day available for other Board members.

The Town Clerk's report for December 2015 was submitted to the Board. The Town Clerk had Board Members review and sign bank reconciliation statements for the Town Clerk Account and Special Town Clerk Account dated December 31st, 2015.

RESOLUTION NO. 13-2016 AUDIT OF CLAIMS

On a motion of Councilwoman Taran, seconded by Councilman Sady the following resolution was ADOPTED Ayes 5 O'Brien, Taran, Sady, Sweeney, Weeden Nays 0

RESOLVED that the bills have been reviewed by the Town Board and are authorized for payment in the following amounts.

General Fund	No. 1 through No. 14	\$ 1544.35
Highway Fund	No. 1 through No. 7	\$ 2672.47
Total both funds	_	\$ 4216.82

Annual Audits were completed at this meeting for Town Justice/Town Clerk/Tax Collector and the Chief Fiscal Officer (Bookkeeper).

RESOLUTION NO. 14-2016 END OF YEAR AUDITS

On a motion of Councilman Sady, seconded by Councilwoman Sweeney, the following resolution was ADOPTED

By Roll Call Vote:	Supervisor O'Brien	AYE
	Councilwoman Taran	AYE
	Councilman Sady	AYE
	Councilwoman Sweeney	AYE
	Councilman Weeden	AYE

RESOLVED, to accept the Audits for 2015 for the Town Justice, Town Clerk, Tax Collector and Chief Fiscal Officer (Bookkeeper)

On a motion of Councilwoman Taran, seconded by Councilman Sady, the meeting adjourned at 8:39pm. All in favor Aye.

Respectfully submitted,

Rebecca S. Jones, RMC Town Clerk