ELEMENTARY

ORGANIZATIONAL AND INDEPENDENT WORK SKILLS/MOTOR SKILLS CHECKLIST

Student's Name: _____ **Grade:** _____

School: _____ **Setting:** _____

Date: _____ **Completed by:** _____

Curriculum: ____**regular;** ____**modified;** ____ **alternative**

Setting:

__**Reg. Ed. Setting** ___**Spec. Ed. Setting** ___**Inclusion Setting**

Key:

A= always
O =often
S = sometimes
R = rarely
N = never

Indicate N/O (Not Observed) if you have not had the opportunity to observe the behavior in your setting.

ORGANIZATION SKILLS	A	O	S	R	N	Comments/Adaptations
Follows classroom routines						
Follows classroom rules						
Follows classroom schedules						
Takes notices and appropriate materials home to complete homework						
Transitions from one activity/setting to another: within the allowed time						
Transitions from one activity/setting to another: with needed materials and supplies						
WORK SKILLS						**Comments/Adaptations**
Listens and works without distractions						
Begins work/tasks						
Finishes work/tasks within the time allotted						
Knows when work is complete						
Corrects mistakes and edits work						
Turns work in on time						
Follows verbal directions						
Follows written directions						
Follows multi-step directions in sequence						
Uses free time appropriately						
Participates actively in class discussions, group activities, projects						
Requests help appropriately (teacher, support staff, peer) to clarify classroom requirements or meet personal needs						
MOTOR						**Comments/Adaptations**
Moves through school environment in a safe and timely manner (including emergency evacuations)						
Demonstrates stability at classroom desk, table, chair, or floor						
Participates in physical education class						
Utilizes all school environments (i.e. lunchroom, locker, bathroom, playground, stage)						
Meets personal needs (eating, dressing, toileting) at school						
Produces written work that is legible and completed within time lines, without fatigue						
Uses school supplies (markers, scissors, eraser, glue, paints)						
Manages books, materials, and back pack						
Stores and retrieves materials in an orderly, timely manner						
Operates standard computer and mouse						

Always: Performance in skill area meets or exceeds class expectations. Student is independent; Often: Student needs occasional prompting, mostly independent.; Sometimes: Student needs prompting about /21 the time; Rarely: Student frequent prompting, mostly dependent; Never: Student totally dependent

• PLEASE COMPLETE BOTH SIDES OF FORM •

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Do you have any concerns regarding this student's behavior? yes no

Do you have any concerns regarding this student's attendance? yes no

Does this student get along socially with peers? yes no

Does this student's disability impact peer acceptance? yes no

What *strengths* does this student have?

Accommodations/strategies that you routinely make for this student:

extra time for assignment completion

scribing by staff for written responses

copies of notes

alternative keyboard (larger/smaller)

repeated & simplified directions

visual work samples

redirect attention to task

other _____

paraprofessional support

assignments modified

portable word processor

modified tests

slantboard

other _____

other _____

other _____

What other issues or concerns do you have for this student?