

Course Type	Course Code	Name Of Course	T / P	Credit	Contact Hours Per Week	Exam Duration in hrs	Component of Marks		
							Internal	External	Total
							Total/Passing	Total/Passing	Total/Passing
Office Management & Secretarial Practice	UA01GOMS21	Office Management-I	T	3	3	3	30	70	100
	UA01GOMS22	Office Communication-I	T / P	3	3	3	30	70	100
<b>Skill -Enhancement Elective Course (Group : A)</b>									
Group : A Any One Subject	UA01SENG21	Additional English – 1	T	3	3	3	30	70	100
	UA01SHIS21	Cultural Heritage of India – 1	T	3	3	3	30	70	100
	UA01SECO21	Co-operation	T	3	3	3	30	70	100
	UA01SPOL21	Understanding Gandhi	T	3	3	3	30	70	100
	UA01SHIN21	Patrachar	T	3	3	3	30	70	100
	UA01SPSY21	Child Psychology	T	3	3	3	30	70	100
	UA01SSOC21	Family Welfare	T	3	3	3	30	70	100
	UA01SGUJ21	ગુજરાતી સાહિત્ય અને પરંપરા - ૧	T	3	3	3	30	70	100
	UA01SGEO21	Man and Environmental System - 1	T	3	3	3	30	70	100
	UA01SPHI21	Philosophy of Language	T	3	3	3	30	70	100
	UA01SSAN21	Yoga Part - 1	T	3	3	3	30	70	100
	UA01SCAP21	Computer Fundamentals, Windows & Presentation Package	T / P	3	3	3	15+15	35+35	100
	UA01SSOL21	Structure of Language	T	3	3	3	30	70	100



Course Type	Course Code	Name Of Course	T / P	Credit	Contact Hours Per Week	Exam Duration in hrs	Component of Marks		
							Internal	External	Total
							Total/Passing	Total/Passing	Total/Passing
Computer Application	UA02GCAP21	Programming Language C and Presentation Package	T / P	3	3	3	15+15	35+35	100
	UA02GCAP22	Data Base Management System (DBMS)	T / P	3	3	3	15+15	35+35	100
Office Management & Secretarial Practice	UA02GOMS21	Office Management-II	T	3	3	3	30	70	100
	UA02GOMS22	Office Communication-II	T / P	3	3	3	30	70	100
<b>Skill -Enhancement Elective Course (Group : A)</b>									
Group : A Any One Subject	UA02SENG21	Additional English – 2	T	3	3	3	30	70	100
	UA02SHIS21	Cultural Heritage of India – 2	T	3	3	3	30	70	100
	UA02SHIS23	Cultural Heritage of India – 2	T	3	3	3	30	70	100
	UA02SECO21	Economics of Population	T	3	3	3	30	70	100
	UA02SHIN21	Anuvad : Shiddhant Aur Pravidhi	T	3	3	3	30	70	100
	UA02SPSY21	Basic Abnormal Psychology	T	3	3	3	30	70	100
	UA02SSOC21	Population & Society	T	3	3	3	30	70	100
	UA02SGUJ21	પુસ્તકોના સારાંશ અને પરિચય - ૨	T	3	3	3	30	70	100
	UA02SGEO21	Man and Environmental System - 2	T	3	3	3	30	70	100
	UA02SPHI21	Philosophy of Mind	T	3	3	3	30	70	100
	UA02SSAN21	Yoga Part - 2	T	3	3	3	30	70	100
	UA02SPOL21	Understanding Sardar	T	3	3	3	30	70	100
	UA02SSOL21	Structure of Language	T	3	3	3	30	70	100
	UA02SCAP21	Office Management Tools	T / P	3	3	3	15+15	35+35	100



**SARDAR PATEL UNIVERSITY**  
**B.A. (Sociology) Semester-1 Skill Enhancement**  
**UA01SSOC21 Sociology of family Welfare**

**Objectives:**

- To know basic concepts of family.
- To give an outline of Sociological Background family.
- To explain the scope and nature of Sociology of family welfare.

**Outcomes:**

- Students Able to know family as a social institution.
- Students know about importance of family in society

**Unit-1**

**Family and Marriage**

- Family : Characteristic,
- Type-Joint and Nuclear Family
- Functions
- Marriage: as a Social Institution, restrictions in Selection of a rule
- Social relation
- Husband-wife
- Parent-child
- Other relatives

**Unit-2**

**Family Health**

- Sex education
- Small Family norm
- Family Planning: Techniques
- Health and Nutrition of Mother and Child

**Unit-3**

**Crisis in Family**

- Extramarital relations
- Widowhood
- Separation and divorce
- Generation gap
- Two roles of Women
- The aged
- Money matters.
- Woman fetus ମା ଶିଶୁମୟୀ

**Unit -4**

**Mechanisms for resolution of crisis:**

- Adjustment to New values and Change of responsibility
- Planning for the future
- Family Counseling Services
- Legal remedies

**Reference Book:**

- (1) Kulkarni P. D. : Social and Social Development in India
- (2) Pathak S. : Social Welfare - An Evolutionary and Development
- (3) Patil B. R. : The Economic of Social Change Towards 21st Century
- (4) Robert F. M. : Law and Social Change Indo - American Reflections
- (5) Shams Shamsuddin : Woman Low and Social Change
- (6) Indian Social Institute : Annual Survey of Indian Law
- (7) Anthony M. J. : Social Action Thought Courts
- (8) Katalia & Majumdar : The Continuation of India

**SARDAR PATEL UNIVERSITY**  
**B.A. (Sociology) Semester-II**  
**Skill Enhancement - II**  
**UA02SSOC21 : Population & Society**

**Objectives:-**

- ❖ To develop scientific view point in the students about Human Population
- ❖ Students to be acquainted with the theory and its important concepts related to demography

**Outcome:-**

- ❖ Primary understanding about demography will be developed amongst students
- ❖ Students will be aware with importance of population policy programme.

**Unit: - I Human Population**

- Meaning of Social Demography as a study of human population.
- Subject-Matter of Demography
- Relation of population and society
- Major sources of data for human population  
(Census, Registration System, National Sample Surveys NSS- SRS)

**Unit: - 2 Basic Concept of population**

- Birth rate (Live birth, Still birth ) , Death rate , infant mortality.
- Fertility, Sex ratio, Reproductive age group, Expectancy of life at birth,

**Unit: - 3 Population Problems**

- Qualitative Problems
- Quantitative Problems

**Unit: - 4 Population growth in India**

- Population policy of India - 2000
- Meaning of Family welfare program.
- Methods of family planning.
- Limitation and achievement of family welfare program.

**Reference Books:-**

- Desai A.R. (1980) : “ Urban Family And family Planning in India” Popular book university Of Verginia
- Reddy M.M.(1996): “ Fertility and Family”. Kanishka Publishers Distributors
- Carl griandstaff (1981) : “ Population and society ‘ a social perspective Christopher Public House.
- Dave J.K (2011) : “ Population and Society “ Ananda Prakashan
- Govt. of India (2001): “ Census of India 2001