

**Essex Township - Minutes of the Regular Monthly Meeting  
April 15, 2020 @ 7:00 p.m.**

**Members Present via Video Conference:** Supervisor Carla Wardin, Trustee James Gavenda, Trustee Mark Winsor, Treasurer Kathy George, Clerk Lori Conner

**Visitors:** None

**Call to Order:** Township Supervisor Carla Wardin called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance.

**Visitor Statements:** None

**Minutes of March 18, 2020 Meeting:** Gavenda moved to approve the meeting minutes; supported by George. Motion passed and carried (MPC).

**Additions and Approval of Agenda:** The agenda was reviewed. Discussion of Resolution 2020-3 to be added to old business

**Trustee Reports:**

Trustee Gavenda:

- Due to COVID-19, new precautions are in place for medical calls. Responders will now wear additional personal protection gear (suit and N95 mask) and patients will be provided with surgical masks.

**Treasurer's Report:**

- The general ledger for the period 3/9/20 – 4/13/20 was reviewed including checks #6352 - 6377.
- Checking balance is \$166,338.79.
- Gavenda moved to accept the treasurer's report, supported by Winsor. MPC.

**Clerk's Report:**

- Year-to-date and FY 2019-2020 budgets were reviewed.
- Gavenda moved to accept the clerk's report, supported by Winsor. MPC.

**Supervisor's Report**

- Clinton County Road Commission (CCRC) report was given:
  1. Eight trees were removed from Wacousta Road. The road was also graded to prevent water build up.
  2. Ditching is scheduled to begin next week on Kinley and Wacousta Roads, weather permitting.
  3. A heavy berm will be constructed on Kinley Road between Forest Hill and Essex Center Road with some possible ditching. This will be classified as general maintenance.

4. Gravel, culverts, and chipseal will proceed when COVID-19 restrictions are relaxed.

**Old Business:**

- Conner moved to rescind Resolution 2020-3 to establish a township trustee salary; supported by Gavenda. MPC
- Wardin moved to increase the per meeting trustee stipend by 6% (\$116.91/meeting); supported by Gavenda. MPC.

**New Business:** None

**Adjournment:** Gavenda moved to adjourn the meeting at 7:14 p.m, supported by Winsor. MPC. The next regular meeting of the Essex Township Board will be held June 17, 2020, at 7:00 p.m.

Respectfully submitted,  
Lori Conner, Essex Township Clerk