



42nd Saturday in the Park

Saturday, April 28, 2018 8 a.m. – 4 p.m.

VENDOR APPLICATION

Non-Profit, Government Agencies & Clubs

WHERE: *Heritage Museum of Northwest Florida & Perrine Park in Valparaiso, Florida*

FEE: \$25; \$20 for Museum Members (Add \$5 for electricity)
(\$25 Fee for Returned Checks from Insufficient Funds)

SPACES: 10' x 10' SPACE. NO BOOTH PROVIDED. Exhibitors furnish their own tents, tables, shelves, easels, chairs, display panels, etc. Tables must be covered and booths attractively decorated. Spaces are assigned in order of receipt of applications and fees. Upon acceptance, confirmation will be by phone or e-mail. A limited number of electrical hookups are available.

RULES:

1. **Vendors MUST REMOVE VEHICLES from Perrine Park before 7:00 a.m. PLEASE!**
Rule #1 enforced for safety of 5K event at 8 a.m. (Parking is available on nearby streets. Ask attendants)
2. This application is for Non-Profits, Government Agencies & Clubs ONLY.
3. This application is not for political candidates. Please contact the Museum for sponsor package.
4. Participants are encouraged to promote their mission and use *Saturday in the Park* venue for community informational purposes only. The sale of any items, (ie: crafts, food, toys, etc.) is Not Permitted.
5. Cash raffles, silent auction or fundraising is Not Permitted. Giveaways Are Allowed.
6. Space fees are a donation to the Museum and are **non-refundable** and **non-transferable**.
7. There is No Rain Date.
8. On-site overnight camping is not available; however you may set-up tent/tables day before.
9. Exhibitors must agree to remain set-up at the festival site until 4:00 p.m.
10. SITP 2017 Committee reserves the right to refuse applications.
11. Exhibitors must abide by these rules and regulations. The signature below indicates that you release and forever discharge the Heritage Museum Assoc., Inc., the City of Valparaiso, and its employees and volunteers, from any responsibility, personal liability, loss, claims or damages arising out of or in connection with this event.

SPACE IS LIMITED – PLEASE RESPOND PROMPTLY!

Mail or deliver completed form & payment to: **HMNF - SITP 2018, 115 Westview Ave., Valparaiso, FL 32580.** You will receive confirmation via telephone or email. You may fax this form to (850) 678-4547 and pay by MC/VISA by calling (850) 678-2615 during museum hours: Tuesday through Saturday, 10 a.m. to 4 p.m.

New Vendor: Repeat Vendor: Picture enclosed: Electricity: (add'l \$5) Museum Member: (\$5 off total)

Type of group: Non-profit: Government Agency: Club: Other: _____

Description of group, your mission & purpose: _____

Contact Name: _____ Group Name: _____

Address: _____ City: _____ State: _____ Zip: _____

Email: _____ Telephone: _____

Signature of Vendor/Business Owner: **X** _____ Amount Enclosed: _____

For Staff Use Only: DATE: _____ AMOUNT PAID: _____ Cash, Check # _____, MC / VISA

NOTES: _____