

Sherman Township Planning Commission

January 9, 2019

Minutes

1. Deur called the meeting to order at 7:00 p.m. and led the pledge.
2. Roll call
 - Present:** M. Kukal, A. Smalligan, D. Berens, B. Berens, J. VanBoven, B. Deur, and D. Clark
 - Absent:** none
3. Election of Officers
 - Motion by Smalligan, seconded by Kukal to nominate Duer as chairman. All Ayes. Motion carried.
 - Motion by Clark, seconded by D. Berens to elect Smalligan as Vice Chair. All ayes. Motion carried.
 - Motion by D. Berens, seconded by VanBoven to have Borgman be the recording secretary until Chris Berens can takeover in 2-4 months. All ayes. Motion carried.
 - Motion by Smalligan, seconded by D. Berens, to elect M. Kukal as the Planning representative to the ZBA. All ayes. Motion carried.
4. Approval of agenda
 - Motion by D. Berens, seconded by VanBoven to approve the agenda. All ayes. Motion carried.
5. Approval of minutes
 - November minutes were not readily available, and there was no quorum in December.
 - **To approve November and January minutes at February meeting.****
6. Public Comment
 - Kylee O'Connell shared concerns over developing along the lakes and provided a letter addressing specific concerns with a home currently being built on Crystal Lake.
7. Communications
 - Members discussed attending a webinar at Everett Township on Jan 21st.
 - Members agreed that everyone's copy of the ordinance doesn't match and to have new complete copies produced and see if it is feasible to have a "print date" on the bottom of every page.
8. Existing Business
 - The Master Plan update committee informed the board that they were making progress on the updates. Members discussed the Zoning Administrator's job description.
 - Motion by Clark, seconded by Smalligan to approve the job description with corrections and forward it to the Township Board. All ayes. Motion carried.

9. New business

Members agreed to have VanBoven fill the vacant spot on the Master Plan committee.

10. Zoning Administrator

The Zoning Administrator informed the board that there were 5 permits in December.

11. Public Comment

N/A

12. Adjournment

Motion by Clark, seconded by Smalligan to adjourn the meeting at 8:09 p.m. All ayes. Motion carried.